

## How to Input Grades with MyMV

1. Login to **MyMV**



2. Select **Faculty Self-Service**

**Faculty Self-Service**



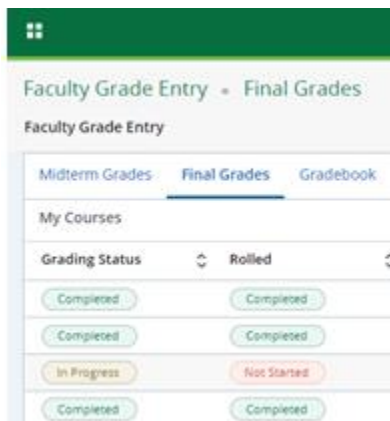
## Faculty Services

Hello

This is the entry page for Banner 9 Faculty and Advisors. You have access to view your Class Roster, Course Information, Enter Grades, View your Student's Profile, Email your students, Create Student Notes, Access DegreeWorks and link to the Barnes and Nobles Book Adoption.

- Class List
- Advising Student Profile
- Faculty Grade Entry
- Attendance Tracking
- Change of Grade(for making changes to grades already rolled to academic history)
- Barnes and Nobles Book Adoption

3. Select **Faculty Grade Entry – Final Grades** (or Midterm Grades at midterm)



4. To see the courses that have not had grades entered, you can click on the Grading Status column header to show the Not Started on top. If you click and it does not show the Not Started click again.
5. Select a course from your list of gradable CRNs
6. Choose a grade for each student from the menu

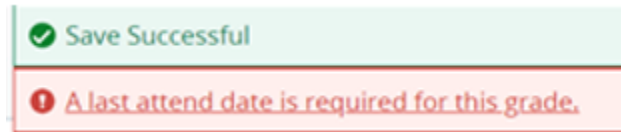
You will notice that the grading options are:

- A
- B +
- B
- C +
- C
- D +

- D
- F

Grades of “S” (Satisfactory) or “U” (Unsatisfactory) are only allowed at midterm for credit bearing classes.

7. Enter the date of last attendance for any student with a Final Grade of “F”



Last Attend Date	Hours Attended
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Page 1 of 1 Per Page 25

Save Reset

8. **SAVE** at the bottom right of the page

9. Be sure to grade the students on page two if you have a second page