

**Agreement for a Dual Admissions Program between**  
**Mohawk Valley Community College**  
**And**  
**SUNY Polytechnic Institute**

**I. General Statement of Purpose:**

This document establishes a formal transfer agreement between Mohawk Valley Community College and SUNY Polytechnic Institute. It outlines our understanding of transfer policies and validates transfer advisement resources created between faculty and staff at both colleges. It represents our shared commitment to maintaining accurate information regarding transfer policies and programs to students.

The Dual Admissions Program stipulates that upon admission to MVCC, students are concurrently admitted into the bachelor's program at SUNY Poly (and restrictive programs, i.e. Nursing, Engineering and Network & Computer Security). At MVCC, students must complete the following:

- 3.0 cumulative GPA with 24 credits (18 to meet general education requirements) after the second term at MVCC
- Earn their Associate of Science, Associate of Art degree, or an AAS degree (that will lead to transferability to SUNY Poly program in Accounting, Computer Science, Psychology, etc.) within two years of attendance with a 2.7 GPA and appropriate general education distribution requirements.
  - A 3.0 GPA is required of those students applying to the Mechanical Engineering, Electrical and Computer Engineering, Civil Engineering, or Network and Computer Security programs.
  - Students applying for Nursing at SUNY Poly must achieve an AAS in Nursing while at MVCC with a minimum GPA of a 2.7.

**II. Objectives:**

- A. To create a seamless transfer process for students from Mohawk Valley Community College to SUNY Polytechnic Institute;
- B. To attract highly qualified students to both colleges.

**III. Guidelines for the Dual Admission Program:**

- A. To be considered for dual admission, a student must apply for this program through the MVCC application form.
- B. Each semester (by February 15 for spring, October 1 for fall), the MVCC Office of Admissions will provide the SUNY Poly Admissions Office with a list of newly enrolled students who have requested dual admissions status. Information including the student's name, permanent address, and two-year major, full or part time status at MVCC will also be provided.

- C. SUNY Poly will mail each new participating student at MVCC a notification of his/her acceptance in the dual admission program. The parameters of the program will be outlined along with the instructions the student must follow to maintain eligibility in the program.
- D. Students accepted in this program are required to file the SUNY Intent to Enroll application. For fall admission to SUNY Poly, this application must be received by October 1. In addition to filing the admissions application, an official MVCC transcript, must be received by the SUNY Poly admissions office. Receipt of both the application and official transcript constitutes a completed application to SUNY Poly.
- E. Students must maintain an overall GPA of 2.7 or greater at MVCC for joint admission. A 3.0 GPA is required of those students applying to the Mechanical Engineering, Electrical and Computer Engineering, Civil Engineering, or Network and Computer Security programs
- F. Upon full acceptance to SUNY Poly, the student has the normal 30 days to pay the required tuition deposit to exercise the joint admissions option. Students who fail to meet the required deadlines for the dual admissions application or payment deposit, but who remain interested in the bachelor's program at SUNY Poly, can be considered through the college's regular admissions process.
- G. Staff members from MVCC and SUNY Poly will be designated as contact persons and coordinators of this dual admissions program.
- H. MVCC and SUNY Poly commit themselves to work collaboratively and with the students to make this agreement as direct and uncomplicated as possible.

#### **IV. Institutional Requirement**

SUNY Polytechnic Institute agrees to:

- A. Reserve a place in the appropriate degree programs for MVCC students accepted for dual admission. SUNY Poly will notify students that a place has been reserved for them at the time the student lists are received from MVCC.
- B. SUNY Poly will periodically send dual admission program students information about selected programs and activities.
- C. Send a representative to MVCC twice each semester to meet with the dual admissions students.
- D. Provide information about this agreement to applicants who do not meet the SUNY Poly standards for admissions to promote the relationship as an excellent alternative path to a SUNY Poly degree.

Mohawk Valley Community College agrees to:

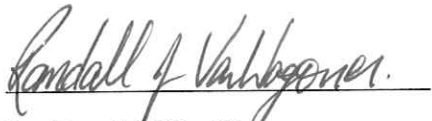
- A. Promote the dual admissions program with SUNY Poly in appropriate publications and on the MVCC website.
- B. Provide the necessary applications for students to apply for dual admission.
- C. Provide accurate lists of newly accepted students to the admissions office at SUNY Poly.

**V. Effective Date, Duration, Revisions**

- A. This agreement will go into effect beginning with students applying for Fall 2017 semester at Mohawk Valley Community College
- B. The agreement will be reviewed every year with input from staff and students involved.
- C. All advisement sheets associated with this umbrella agreement shall be re-evaluated by each institution each year to verify that programmatic requirements accurate.
- D. Minor changes to the programs which necessitate a change on advisement sheets will be carried out by the department coordinators (SUNY Poly) and department Associate Deans (MVCC) or designee. Major changes, that is, changes to the conditions for the agreement will be communicated to all parties, and the agreement will be amended to reflect these changes.

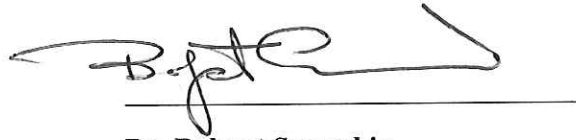
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Approved for Mohawk Valley  
Community College



**Dr. Randall VanWagoner**  
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Approved for SUNY Polytechnic  
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