ATD Core Team Meeting Summary
February 10, 2015

Present: Jill, Steph R., Matt, Mark, Randy, Seyed, Paul, Emily, Kim O., Jim Maio, Maryrose, Janice, Joe W., Maria & Steph V. (via Go To meeting)

<u>DREAM conference</u> - Jill
- Jill distributed travel materials and briefly reviewed arrangements and reimbursement procedures.
- Group should convene at the 5 p.m. reception on Tuesday (2/17) as well as for all breakfasts and lunches.

<u>Gateway Courses</u> - Mark
- Mark will report at tomorrow's Deans meeting on Gateway course(s) data and ask for feedback to inform Core's (initiative) direction.
- Seyed suggested providing additional information on the gateway course sequencing (in the first year).

<u>Policy and Procedure</u> – Maria
- Identified existing efforts:
    - Academic Policies and Standards Committee (APSC) – Senate Committee.
    - Academic Affairs and Student Affairs are identifying broken procedures in advisement, enrollment and retention – not a "formal" group.
    - Mark suggested also adding a technology category.
- Options:
    - Core team begin reviewing the following (by category): advisement, enrollment, retention, Academic policies, and technology.
    - Core team use template provided by coaches to identify categories and work as a committee of the whole.
    - Identify a group (starting with Core/Data members who volunteered) to determine approach.
    Core determined option 3 was the most manageable: Kim Overrocker will take the lead and convene the following interested Core/Data members: Rich P., Kim O., Steph V., Paul, Emily, Maria. The sub-group will report back at the March 10 Core team meeting.

<u>Other</u> – Steph
- Asked Matt to recap earlier meeting with Chairs on Marketing support for ATD.
    - Matt reported Marketing will be working more closely with the Chairs beginning with the development of an MVCC ATD webpage. He asked Core (and Data) team members for <u>2-3 features they would like to see included on the webpage by Friday, 2/13.</u>
    - Marketing will also develop a narrative message based on feedback from ATD DREAM conference attendees. DREAM attendees will convene (likely at the airport) summarize their take-aways to provide to Marketing.

- Next meeting - February 26.