

2025-2026 Student Verification Worksheet Federal Student Aid Programs

Your 2025-2026 Free Application for Federal Aid (FAFSA) was selected for review in the process called Verification. The law requires that before awarding Federal Student Aid, our office must ask you and/or your family to confirm the information reported on the FAFSA, with the information you have provided on the completed institutional documents. You and/or your family must complete and sign this worksheet, attach any required documents and return this form along with all other required documents to the Office of Financial Aid. **Please return all required documentation within 30 days from the date of the initial request. Financial aid will be placed on hold until the process is completed.**

Student and Family Information

M# _____

Last Name First Name M.I. Social Security Number

Address (include apt. #) Date of birth

City State Zip Code Phone Number (include area code)

- ☐ **Independent Students:** List the people that you (and your spouse) will support between July 1, 2025 and June 30, 2026. Include yourself, your spouse, and your dependent children (if you provide more than half of their support).
- ☐ **Dependent Students:** List the people that your parents will support between July 1, 2025 and June 30, 2026. Include yourself, your parents, and your parents' dependent children (if your parents provide more than half their support, or if they would be required to give parental information when applying for Federal student aid).

A. Family Information

Write the name, age and relationship of household family members who will live in the household between July 1, 2025 and June 30, 2026. Include yourself, your spouse if married, your parents, if a dependent student and parental information was required on the FAFSA. Also include dependent children, if you have provided **more than 50%** of their support. Please attach a separate sheet if household size is greater than seven.

Full Name of Household Member	Age	Relationship	College Attending 2025-2026	Enrolled at Least Half Time
1.		SELF		
2.				
3.				
4.				
5.				
6.				
7.				

B. Parent(s) Tax & Income Information (Check ONE box only):

For Tax Filers:

- ☐ The FA-DDX (Future Act Direct Data Exchange) was used to transfer my/our income information to the FAFSA.
- ☐ I/we did not (or could not) transfer my/our 2023 income information to the FAFSA using the FA-DDX. **Please attach parent(s)' 2023 Federal Tax Return Transcript** (<https://www.irs.gov/individuals/get-transcript>) **or signed 1040 Federal Tax Return and Schedules 1, 2, and/or 3 (if applicable).**

For Non-Tax Filers:

- ☐ I/we had earnings from work in 2023, however, was not required to file a 2023 IRS Income Tax Return. **Please list all sources of income and attach all 2023 W-2 and 1099 forms.**

SOURCE OF INCOME (EMPLOYER)	AMOUNT EARNED

- ☐ I/we was not employed, did not earn income in 2023, and was not required to file a 2023 Federal IRS Tax Return.

Parent Non-Tax Filers are required to provide an IRS Verification of Non-Filing Letter. IRS Verification of Non-Filing Letters can be requested at <https://www.irs.gov/individuals/get-transcript>.

C. Student (and Spouse) Tax & Income Information (Check ONE box only):

For Tax Filers:

- ☐ The FA-DDX (Future Act Direct Data Exchange) was used to transfer my/our income information to the FAFSA.
- ☐ I/we did not (or could not) transfer my/our 2023 income information to the FAFSA using the FA-DDX. **Please attach student's (and/or spouse's) 2023 Federal Tax Return Transcript** (<https://www.irs.gov/individuals/get-transcript>) **or signed 1040 Federal Tax Return and Schedules 1, 2, and/or 3 (if applicable).**

For Non-Tax Filers:

- ☐ I/we had earnings from work in 2023, however, was not required to file a 2023 IRS Income Tax Return. **Please list all sources of income and attach all 2023 W-2 and 1099 forms.**

SOURCE OF INCOME (EMPLOYER)	AMOUNT EARNED

- ☐ I/we was not employed, did not earn income in 2023, and was not required to file a 2023 Federal IRS Tax Return.

INDEPENDENT STUDENTS ONLY: Non-Tax Filers are required to provide an IRS Verification of Non-Filing Letter. IRS Verification of Non-Filing Letters can be requested at <https://www.irs.gov/individuals/get-transcript>.

D. Certification and Signatures

Each person signing below certifies that all of the information required is complete and correct. If the student is dependent, both student and one parent MUST sign and date.

Student

Date

Parent

Date