

# **MOHAWK VALLEY COMMUNITY COLLEGE**

Utica and Rome, New York

## **SENATE MEETING MINUTES**

Tuesday, April 1, 2003, PH300

**Present:** C. Allard, S. Bice, J. Brown, E. Dailey, B. Evans, R. Feola, P. Fox, D. Gibbons, A. Gruebel, C. Harrington, K. Hartman, D. Hoffman, M. Khan, G. Kulis, D. Larson, S. Machuca, S. Senior, R. Spetka, F. Tobiasz, M. Waldrop, D. Willner, W. Zogby.

Student senator: U. Toshinori.

Guests: M. Radlowski, N. Rosero.

### **CALL TO ORDER**

Chairperson Bice called the meeting to order at 3:37 p.m. Before the meeting began she introduced the new Vice-President of Instruction, Daniel Larson, to the Senators, who, in turn, each introduced themselves.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Rosemary Spetka moved, and Gary Kulis seconded, to accept the minutes from the March 4<sup>th</sup> meeting. The motion carried by common consensus.

### **CHAIRPERSON'S REPORT**

Chairperson Bice:

- attended Executive Committee meetings
- attended the Board of Trustees meeting of March 10<sup>th</sup>
- met with the Senate Advisory Committee
- provided Don Willner, the Chair of the Nominating and Election Committee, with an updated Senate membership list and committee membership list to aid in preparation for the call for nominations
- sent the Academic Policy Committee's proposal regarding Credit by Exam approved by the Senate to the Vice President of Instruction
- sent the College-Wide Calendar Committee's proposal, the calendar for the academic year 2004-2005 as approved by the Senate, to the President
- continued to serve as the co-chair of the Periodic Review Report Committee
- consulted with the Academic Policy Committee concerning the tabled proposals from the March meeting, which are not yet ready
- consulted with the Ad Hoc Honor Code Committee (nothing to report).

Don Willner moved, and Dennis Gibbons seconded, to accept the Chairperson's report. The motion carried by common consensus.

## **COMMITTEE REPORTS**

Ad Hoc Memorial Committee: Barbara Evans, Chair, gave everyone copies of the plans Steve Miller of Cornell Cooperative Extension created for the memorial and passed around photographs of two different memorial trees that the Committee looked at. She stated that as soon as local nurseries open up she will contact them for prices on shrubs and trees. Chairperson Bice asked her to create a plan to provide funding for the project.

Ad Hoc Honor Code Committee: Chairperson Bice stated that due to illness in the family of the Committee Chair, there have been as yet no meetings.

Ad Hoc Senate Nominations and Elections Committee: Don Willner, Chair, passed out a list of committee vacancies compiled in preparation for upcoming nominations. Mark Waldrop volunteered to also serve on this committee.

## **OLD BUSINESS**

Senate-Sponsored Forum: Chairperson Bice put out a call for topics for upcoming Senate-Sponsored Forums. Civita Allard suggested our relationship with SUNY Institute of Technology as a possible topic. Eileen Dailey moved, and Dennis Gibbons seconded, to accept this topic. The motion carried.

## **NEW BUSINESS**

Safety Committee: Krista Hartman, Chair, presented a proposal to add the Director of Facilities and Operations or his/her designee as a standing member of the Committee, thereby amending the Composition to read:

The Committee will be composed of the following members: the Chief of Campus Safety, the College Nurse, the Environmental Health and Safety Officer, the Coordinator of the Office for Services to Students With Disabilities, the Director of Facilities and Operations or his/her designee, a person to represent the Residence Halls as designated by the President of the College, one (1) representative from the Rome campus, and five (5) persons representing a cross-section of the College. In addition, there will be one male and one female student appointed by the SGA. All others will be appointed by the President of the College or his designee from a list submitted by the Senate Nominating Committee. Each appointed member will serve a two (2) year term. Student representatives will serve a one (1) year term. Half of the committee must be female.

Civita Allard moved, and Rosemary Spetka seconded, to accept the proposed amendment. The motion carried.

Institutional Effectiveness Committee: Norayne Rosero, Chair, gave a slide presentation updating the current state of the process of evaluating the

College's effectiveness.

**REPORT BY PRESIDENT SCHAFFER OR HIS DESIGNEE**

Eileen Dailey reported that county legislators have been invited to the College budget presentation on April 16<sup>th</sup>.

**REPORT BY STUDENT CONGRESS**

Student Senator Uejima Toshinori reported that only 12 students from MVCC went on the bus to Albany on March 11. He also reported that the students were unable to attend lobbying day in Albany on March 31<sup>st</sup> due to budget issues, but that they favor a less drastic tuition increase of \$350.00. Finally, he announced that elections for next year's Student Government would be held soon.

**ADJOURNMENT**

Civita Allard moved, and Dennis Gibbons seconded, to adjourn. The meeting was adjourned by common consensus at 4:35 p.m.

**NEXT MEETING(S)**

The next Senate meetings will be on Tuesday, **May 6<sup>th</sup>** in the Plumley building on the Rome campus. Refreshments will be served at 3:30 p.m. with the meeting starting at 3:45 p.m. The first Senate meeting of the new Senate will be Tuesday, **May 20<sup>th</sup>**, at 3:30 p.m. in PH 300.

The next Senate Advisory Committee meeting will be on Thursday, April 24, At 11 a.m. in PH 391.

Respectfully submitted,

Krista E. Hartman  
Recording Secretary