

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**SENATE MEETING MINUTES**

Tuesday, February 1, 2005, PH 300

**Present:** A. Broski, T. Capraro, N. Caputo, E. Dailey, D. DiGiorgio, B. Evans, R. Feola, A. Glidden, C. Harrington, K. Hartman, W. Hysell, B. Kurtz, D. Larson, U. McLean, J. Myers, W. Perrotti, B. Quist, N. Rutishauser, B. Scantlebury, M. Schafer, S. Senior, M. Sewall, J. Zegarelli. Students: None.  
**Excused:** S. Bice, R. Spetka, W. Zogby.  
**Absent:** F. Elias, W. Lewis, K. Mokry, M. Pearson.  
**Guests:** R. Cantor, P. Katchmar, R. Lacell, M. Radlowski, N. Rosero, D. Willner.

**CALL TO ORDER**

The meeting was called to order at 2:34 p.m.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Dan Larson moved, and Mike Sewall seconded, to approve the minutes of the December 7, 2004, meeting. The motion carried by common consensus.

**VICE-CHAIRPERSON'S REPORT**

Vice-Chair Bill Perrotti, filling in as Chair in Chairperson Bice's absence, reported that he attended two Executive Committee meetings and summarized for the Senate what was discussed there. Topics included faculty search committees, sabbaticals, academic computing, non-functional or missing desks in classrooms, and a minimum wage for student assistants. He also placed the revised Senate Bylaws on the College Senate Public Folder in Outlook. Dan Larson moved to accept the Vice-Chair's report, and Barbara Scantlebury seconded. The motion carried by common consensus.

**COMMITTEE REPORTS**

Ad hoc Memorial Committee: Barbara Evans, Chair, reported that publicity to raise money for the memorial (around \$5,000 needed) will begin this spring. As yet there is not enough information on the families of those employees who have died while working at MVCC to begin contacting them. Barbara requested that a few more people volunteer to serve on the committee, especially on the Utica campus.

Diversity/Global View Committee: Beverly Quist, Chair, reported that the committee would meet on Friday, February 4, and that it still needed one student member.

**OLD BUSINESS**

College Senate Awards Committee Proposal: This was tabled due to the absence of Patty Fox.

Academic Policy Committee: Vice-Chair Perrotti gave the Senators for their information Maria Ramos' response to questions raised about actions taken by the Academic Policy Committee even though they had not met. There was no discussion.

**NEW BUSINESS**

Sabbatical: Vice-Chair Perrotti reported that the topic of sabbaticals (more should be awarded) was discussed at one of the Executive Committee meetings he attended. The Executive Committee would like to pursue this further, to broaden the conversation to include more of the college community. Vice-Chair Perrotti proposed that the Senate postpone discussion of this topic until the Executive Committee had concluded their investigation. The motion carried by common consensus.

Student members on the College Senate and on Senate Committees: The procedure for appointing students to the College Senate and to Senate Committees was reviewed. Vice-Chair Perrotti agreed to contact the Student Government President to find out if any students are currently serving on any Senate Committees and who they are. He will also contact Committee chairs for recommended students to serve on their committees, and will forward any names given him to Denise DiGiorgio.

Senate-Sponsored Open Forum: Vice-Chair Perrotti reported that the Executive Committee is interested in an Open Forum on academic computing, as there have been complaints from faculty about a number of concerns, including choice of platforms, Mac support, purchasing, and interaction problems between individual faculty members and computer services staff. Tom Capraro reminded the Senate that a previously approved Open Forum topic, plus or minus grading, was postponed until the spring semester, and wondered when that Forum would be held. Vice-Chair Perrotti set the next Senate-Sponsored Open Forum on Academic Computing for Thursday, February 24<sup>th</sup>, from 3:00 to 5:00 on the Utica campus in CC116. Question was raised as to whether the same Open Forum could be held on the Rome campus, but none was scheduled. A Forum on plus/minus grading was not scheduled.

Bookstore: Beverly Quist requested that the rules of operation be waived so that another topic could be added to new business. Dan Larson moved, and Nelissa Rutishauser seconded, to waive the rules of operation. The motion carried by common consensus. Beverly reported that many faculty have been experiencing problems with the bookstore, including lack of timeliness in ordering texts, not ordering enough copies of texts, and rudeness on the part of bookstore staff. Eileen Dailey replied that, as Chair of the Auxiliary Services Committee, these complaints should come to her, and she would investigate them.

#### **REPORT BY PRESIDENT SCHAFFER OR DESIGNEE**

President Schaffer stated that much of what he had planned to say was in the January 31 issue of Communitas. This year's budget is the same as last year's, with no increase. The college's goal is to reach a 4% increase in enrollment. Vice-Chair Perrotti asked if that meant a corresponding increase in the number of full-time faculty to accommodate the increase in enrollment. President Schaffer responded that MVCC already has more full-time faculty than any other community college, and that some classes offered have room for more students. President Schaffer also reported that both Onondaga Community College and SUNY Morrisville, as well as the Oneida Nation itself, are operating hospitality programs similar to that of MVCC. The college is actively pursuing the possibility of joining with the Oneida Nation's program and of creating other cooperative programs.

#### **REPORT BY STUDENT GOVERNMENT**

None.

**ADJOURNMENT**

Mike Sewall moved, and Dan Larson seconded, to adjourn the meeting. The meeting was adjourned by common consensus at 4:03 p.m.

**NEXT MEETING(S)**

The next College Senate meeting will be: **Tuesday, March 1, 2005 at 2:30 p.m. in PH 300.**

The next College Senate Advisory Committee meeting will be TBA.

Respectfully submitted,

Krista E. Hartman  
Senator & Recording Secretary