

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

SENATE MEETING MINUTES

Tuesday, November 2, 2004, PH 300

- Present:** S. Bice, A. Broski, T. Capraro, E. Dailey, D. DiGiorgio, B. Evans, R. Feola, A. Glidden, K. Hartman, W. Hysell, B. Kurtz, D. Larson, W. Lewis, U. McLean, K. Mokry, J. Myers, M. Pearson, W. Perrotti, B. Quist, N. Rutishauser, B. Scantlebury, M. Sewall, R. Spetka, and J. Zegarelli.
- Excused:** N. Caputo, F. Elias, M. Schafer, and S. Senior.
- Absent:** C. Harrington and W. Zogby.
- Guests:** J. Brown, R. Cantor, A. Friedberg, D. Gibbons and N. Rosero.

CALL TO ORDER

The meeting was called to order at 3:38 pm.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Bill Lewis moved, and Dan Larson seconded, to approve the minutes of the October 5, 2004, meeting. The motion carried by common consensus.

CHAIRPERSON'S REPORT

Chairperson Bice:

- attended Executive Committee meetings;
- discussed the Bylaws oversight concerning voting strength needed to pass any proposal brought before the College Senate, with the College Senate Advisory Committee; a proposed change to the Bylaws will be addressed later on at today's meeting;
- conferred with Beverly Quist concerning the Diversity and Global View Committee membership;
- nearly completed all the Committee appointments, except for students; changes were made in the College Senate's Public Folder but a glitch has prevented them from being accessed;
- prepared an updated list of College Senators, Committee Chairpersons, and dates and times of College Senate meetings;
- prepared the Spring 2004 semester reports from the Committees.

Mike Sewall moved, and Bill Perrotti seconded, to accept the Chairperson's report. The motion carried by common consensus.

COMMITTEE REPORTS

Ad hoc Memorial Committee: Barbara Evans reported that the committee hopes to begin fundraising next month.

Ad hoc Committee on Senate Committees: No report.

Senate Committee reports: Chairperson Bice led the review of 9 Senate Committee reports from the Academic Policies Committee, the Affirmative Action Committee, the Awards Committee, the College Facilities Committee, the General Education Committee, the Committee for Services to Students with Disabilities, the Safety and Security Committee, the Staff Development Committee, and the Traffic Committee. The Affirmative Action Committee reported that, after meeting, they decided that they wanted to keep their name and charges but fall under the umbrella of the Diversity and Global View Committee. After discussion, Dan Larson moved, and Bill Lewis seconded, to accept the Affirmative Action Committee's report. The motion carried (22 aye, 0 opposed, 2 abstentions). A question was raised with regard to the Academic Policy Committee report, concerning the validity of any actions being taken when Committee members present said the Committee hadn't met. Dr. Larson explained one of the actions taken. It was simply a rejection of a request from a Hamilton College student for a list of all MVCC students, denied because it was in violation of privacy laws. Chairperson Bice will follow up with the Committee Chair regarding the rest of the report. A recommendation was also made that the Committee for Services to Students with Disabilities should be more involved in the planning and implementation of programs and activities sponsored by the Office of Services to Students with Disabilities. All other Committee reports were approved by common consensus. Chairperson Bice thanked Patty Fox for continuing to convene two of the Senate Committees in lieu of a chair.

Senate Chair Committee Appointments: Chairperson Bice proposed the following appointments:

College Facilities Committee: Bob Clarke, Julie Dewan, Paul Halko, Cathy Way (2-year terms)

Continuing Appointments for Faculty Committee: Gabriel Melendez (3-year term)

Promotion Review for Faculty Committee: Dennis Lee (to complete Ann

Smallen's term ending 5/31/06) and Ron Labuz (to complete Ivan Smith's term ending 5/31/05)

Strategic Planning Committee representing UPSEU: Marie Kohl (3-year term)

Diversity and Global View Committee: in progress

Bill Perrotti moved, and Mike Sewall seconded, to accept the Chairperson's appointments. The motion carried by common consensus.

OLD BUSINESS

College Senate Bylaws: Chairperson Bice reported that the Senate Bylaws were tabled at the October Board of Trustees meeting due to an oversight spotted by one of the Board members. To rectify this, the following addition was recommended under Article 5—Meetings, Part 5.5: Voting:

- 5.5.3 Unless otherwise stated, on proposals properly presented to the College Senate, a simple majority vote for the proposal constitutes passage.

It was suggested by Bill Perrotti that the statement that was 5.5.3 be changed to 5.5.4 so that the above statement could be the new 5.5.3. Bill Perrotti moved, and Dan Larson seconded, to accept the statement as amended. The motion carried (24 yes, 0 opposed, no abstentions).

College Senate-Sponsored Open Forum: Chairperson Bice reported that Eileen Dailey hosted the College Senate-Sponsored Open Forum on the Mission Review II draft report on October 28. Concern was voiced that the majority of those present were senior faculty. The ramifications of the Mission Review and the subsequent MOU will have a greater impact on the newer faculty. They need to get more involved, attend Open Forums, etc. The next Open Forum will be held during the spring semester on the topic of plus or minus grading and dual credit. Other topics are still being accepted.

NEW BUSINESS

College-Wide Calendar Committee: Art Friedberg, Chair, presented two calendars for the academic year 2005-2006 for the Senate's consideration. The first calendar was formulated in March 2004. The second was formulated in October in response to President Schafer's request that classes begin later than August 15 and end closer to Christmas, with classes on Columbus Day, and keeping 15 + 1. After discussion as to pros and cons and what students want, Beverly Quist moved that the calendar formulated in October be accepted with the following modifications:

Faculty returns: Thurs., August 18

Instruction begins: Thurs., August 25

Columbus Day: No Classes

Thanksgiving Recess: Wed.-Sun., November 23-27

Mike Sewall seconded the motion, which carried (23 yes, 0 opposed, 1 abstention).

The remaining two agenda items, College Senate Mission and Vision Review, and College Senate Awards Committee proposal, were tabled due to the lateness of the hour.

REPORT OF PRESIDENT SCHAFFER OR DESIGNEE

Eileen Dailey reported that the mission review process has been completed, and that a new Mission Review II statement will be available in the public folders in Outlook.

REPORT OF STUDENT GOVERNMENT

None.

ADJOURNMENT

Bill Lewis moved, and Krista Hartman seconded, to adjourn. The meeting was adjourned at 5:15 pm by common consensus.

NEXT MEETINGS

The next College Senate meeting will be Tuesday, December 7, at 3:30 pm in PH 300.

The next College Senate Advisory Council meeting will be Monday, November 22,
at 10:00 am in PH 104F.

Respectfully submitted,
Krista E. Hartman
Senator & Recording Secretary