

# MOHAWK VALLEY COMMUNITY COLLEGE

Utica and Rome, New York

## COLLEGE SENATE MEETING MINUTES

Tuesday, September 4, 2007, and Tuesday, September 11, 2007, PH 300

### *Tuesday, September 4, 2007, PH 300*

**Present:** F. Armstrong, S. Bice, D. Bogan, T. Capraro, E. Dailey, D. DiGiorgio, C. Domser, A. Doughtie, S. Engel, R. Feola, K. Hartman, D. Hoffman, D. Ianno, R. Jubenville, B. Judycki, D. Katz, M. Kohl, J. Maio, W. Perrotti, R. Pucine, T. Schink, S. Senior, J. Smrtic, R. Spetka, R. Stempien, J. Wells-Tsiatsos, D. Willner, J. Zegarelli, and President R. VonWagoner.

**Students:** S. Mujevic and A. Salsbury.

**Excused:** D. Boyce, S. Selden and R. Thomas.

**Absent:** A. Broski and T. Fournier.

**Guests:** C. Busic-Snyder, N. Caputo, M. Czarnecki, J. Dewan, M. Donaruma, P. Fox, S. Frisbee, N. Gerzonich, S. Getchell, B. Hertline, W. Hysell, R. Haubert, P. Katchmar, D. McDermott, P. Nigro, C. Pace-West, M. Pearson, B. Quist, M. Radlowski, N. Rosero, and E. Searles.

### **CALL TO ORDER**

The meeting was called to order at 2:31 p.m.

### **CHAIRPERSON'S REPORT**

W. Perrotti reported that the Senate Committee positions are almost all filled, including student members. Two committees still need students and two committees still need one member each. He commented that he has heard positive comments about the new employee orientation. He also stated that he is still lacking reports for the 2006-07 year from a few committees, and will be sending out an email to those chairs.

### **PRESIDENT'S REPORT**

R. VanWagoner reported that he will be using his blog to get feedback on various topics. He would like to see the Vice Presidents as sponsors of committees and other groups rather than as members of them, and is in favor of removing them as members of the Senate. He explained his philosophy of committee work, stating that committees should have clear charges and clear linkages to where decisions come from and go to. He commented that he would also like to examine the College's hiring process and awards and staff development processes, to build on what we have but to make it different.

The Senators generally favored all of the President's ideas. It was suggested that, if the Vice Presidents were no longer Senators, they could block off the Senate meeting times on their schedules so that they would be available if needed. It was also suggested that the Vice Presidents could be regularly placed on the agenda to give reports in their areas.

### **ADJOURNMENT**

C. Domser and R. Spetka presented a Mohawk Valley "basket of cheer" to the President, and refreshments were served. R. Spetka moved, and J. Maio seconded, to adjourn. The meeting adjourned by common consensus at 3:25 p.m.

**Tuesday, September 11, 2007, PH 300**

**Present:** F. Armstrong, S. Bice, D. Bogan, A. Broski, T. Capraro, C. Domser, A. Doughtie, S. Engel, R. Feola, T. Fournier, K. Hartman, D. Hoffman, D. Ianno, R. Jubenville, B. Judycki, D. Katz, M. Kohl, J. Maio, A. Marchio, W. Perrotti, R. Pucine, S. Selden, S. Senior, J. Smrtic, R. Spetka, R. Stempien, J. Wells-Tsiatsos, D. Willner, J. Zegarelli, and President R. VanWagoner.

**Excused:** D. Boyce, E. Dailey, D. DiGiorgio, and R. Thomas.

**Absent:** S. Mujevic and A. Salsbury.

**Guests:** J. Andrek, R. Cantor, M. Czarnecki, J. Dewan, D. McDermott, M. Pearson, M. Radlowski, N. Rosero, and E. Searles.

### **CALL TO ORDER**

The meeting was called to order at 2:31 p.m. Chairperson W. Perrotti welcomed new Senators.

### **APPROVAL OF CONSENT AGENDA**

C. Domser moved, and R. Spetka seconded, to approve the consent agenda, which consisted of the Chairperson's report, two sets of minutes (5/22/07 and 7/17/07), and FCCC special reports. The motion carried with none opposed and no abstentions.

### **STUDENT CONGRESS REPORT**

None.

### **OLD BUSINESS**

College Senate Bylaws revisions—Article 3.1: S. Bice presented proposed new wording in Article 3.1 of the Bylaws to take the Vice Presidents out of the Senate and to make the Senators-at-Large seats open to all college constituencies, except for the President and Vice Presidents. T. Capraro pointed out that the FCCC representative to the Senate was missing from the list of members, which would bring the total number of Senators to 36. After discussion, it was agreed that the 3 seats formerly occupied by the Vice Presidents would be added to the number of Senators-at-Large, which would bring that up to 7, and would bring the total number of Senators up to 39. It was also suggested that the word "person" be substituted for "senator" in Article 3.1.4 so that the Parliamentarian does not have to be a Senator. S. Bice moved, and D. Katz seconded, to accept the revisions to Article 3.1 as amended. The motion carried, with none opposed and no abstentions.

### **PRESIDENT'S REPORT/NEW BUSINESS**

President VanWagoner reported that Paul Graziadei is working on the problem with his blog, to which he plans to post one message per week. He then reviewed his outline for the creation of three teams to work on examining the College hiring process, employee recognition, and staff development. The Hiring System Design Team would include the College Senate Affirmative Action Committee plus a few other members; the Employee Recognition System Design Team would include the College Senate Awards Committee plus a few other members; and the Staff Development System Design Team would include the College Senate Staff Development Committee plus a few other members. The President proposed charters for each team and presented guiding points. Each team would reach a consensus with the College Senate and the Executive Team regarding their areas. S. Bice pointed out that the Senate can direct the three Senate Committees in question to work on the charters without going through the process of changing their charges. S. Bice moved that the three charters be referred to the three Senate Committees to report to the Senate and the Executive Team no later than November with their preliminary plan reflecting consensus. The motion carried, with none opposed and no abstentions.

## **OLD BUSINESS—continued**

College Senate Bylaws revision: S. Bice reviewed proposed revisions to the Bylaws. D. Katz moved, and R. Stempien seconded, to approve the revisions overall, with the following changes, and with the exception of Article 6.2, which was sent back to the Bylaws Committee for further work:

Article 2: Purpose: Addition of the word “bargaining” between “collective agreements” in the first sentence

Article 2.7: Addition of the words “or its committees” after “The Senate” in the second sentence

Article 3.3.2: Deletion of the proposed addition in the first sentence.

Article 3.4.3: To be left in, NOT deleted, and with the word “plurality” substituted for “majority”

Article 4.4.1.2: Deletion of the proposed added words “who must be a Senator”

Article 4.4.1.9: Deletion of entire article and renumbering of following articles.

Article 4.5.2.3: Addition of this article, to read: Serve as Chair of the Nominations and Elections Committee. Old Article 4.5.2.3 renumbered to 4.5.2.4.

Article 5.1.1: Change in proposed wording: substitute “may” for “shall” in the first sentence

Article 5.3.3: Change in proposed wording: substitute “distributed” for “emailed”

Article 9.4: Change from “once every two years” to “once every five years”

The motion carried, with none opposed and no abstentions. Proposed revisions to the Appendices to the Bylaws were tabled until the next meeting.

Analysis of Voting for College Senators and Members of College Senate Committees: N. Rosero talked about her analysis College Senate elections and Committee compositions for the Self-Study. S. Bice asked if the three bargaining units could be used as constituencies for elections, but N. Rosero indicated not. W. Perrotti proposed an ad hoc committee to examine College Senate Committee compositions to standardize language and clarify ambiguities. W. Perrotti, J. Maio, R. Pucine, R. Spetka, and T. Schink volunteered to work on this.

College Smoking Policy: Tabled. Nothing submitted by Safety and Security Committee.

Future College Forum Topics: Tabled.

## **NEW BUSINESS**

Safeguarding the College Catalog Clean-up Process: Tabled.

## **ADJOURNMENT**

D. Willner moved, and S. Bice seconded, to adjourn. The meeting adjourned by common consensus at 4:29 p.m.

## **NEXT MEETINGS**

Next College Senate meeting: Tuesday, **October 2**, 2007, at **2:30 p.m.** in PH 300.

Next Senate Advisory Committee meeting: Monday, September 17, 2007, at 3:00 p.m., place TBA.

Respectfully submitted,  
Krista Hartman  
Senator and Recording Secretary