MOHAWK VALLEY COMMUNITY COLLEGE

Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES

Tuesday, May 5, 2009, 2:30 p.m., IT225

Present: D. Bogan, D. Boyce, T. Capraro, K. Capuana, N. Chrisman, C. Domser, A. Doughtie, S. Frisbee,

H. Gagnon-Lambert, S. Getchell, K. Hartman, D. Hoffman, R. Jubenville, B. Judycki, D. Katz,

J. Maio, C. Miller, W. Perrotti, R. Pucine, B. Quist, M. Radlowski, T. Schink, S. Selden, S. Senior,

D. Skibitski, J. Smrtic, R. Spetka, C. Way, D. Willner, and J. Zegarelli.

Students: None.

Excused/absent: A. Broski, R. Day, D. Ianno, D. McDermott, C. Svoboda, T. Stong, M. Tretter, and

President R. VanWagoner.

Guests: J. Bauman, J. Bullis, R. Cantor, M. Czarnecki, R. Feola, R. Haubert, J. Myers, and N. Rosero.

CALL TO ORDER

The meeting was called to order at 2:35 p.m.

APPROVAL OF MINUTES OF PREVIOUS MEETING

S. Getchell moved, and R. Spetka seconded, to approve the minutes of the April 7 and April 14 meetings. The motion carried by common consensus.

CHAIRPERSON'S REPORT

W. Perrotti reported that he and D. Katz met with President VanWagoner and V.P. L.A.A. Maryrose Eannace to discuss governance issues. The new Senate Advisory Committee will work with J. Bullis over the summer to examine committee charges. The new academic structure will require changes in bylaws and Senate membership. W. Perrotti also would like work done over the summer on developing better criteria for the awards and some written guidelines. He also thanked those Senators who would be leaving the Senate.

STUDENT CONGRESS REPORT

None.

PRESIDENT'S REPORT

None.

COMMITTEE REPORTS

<u>Nominations and Elections Committee</u>: D. Katz thanked the committee members for their assistance. The new Senate membership list and committees list will be updated by the next Senate meeting.

<u>Institutional Effectiveness Committee</u>: M. Radlowski reviewed the core indicators of success for MVCC. There are 5 priorities for success with 10 indicators linked to them. The targets will not change for a while.

<u>Sustainability Design Team</u>: J. Palmer reviewed the Team's report, emphasizing the 5 key actions recommended, which includes establishing a position for a full-time Director of Sustainability to report to the Office of the President, establishing a budget line for sustainability initiatives, including sustainability as part of

the Strategic Plan, establishing a Committee on Sustainability, and meeting the "President's Climate Commitment" (see: http://www.presidentsclimatecommitment.org). J. Palmer then went on to review the immediate, short-term, and long-term recommendations for sustainability initiatives under 8 major focus areas: education, grants/awards/affiliations, landscaping/pest control, purchasing, renovation/new building construction, transportation, utilities/energy, and waste reduction/recycling. M. Czarnecki pointed out that the report that was distributed to the Senators was not the most recent. She stated she would send the Chair the updated report of 4/23. W. Perrotti asked the Senate to endorse the report before it goes to the President's Cabinet. D. Willner moved, and R. Spetka seconded, to endorse the report. The motion carried unanimously, with none opposed and no abstentions. W. Perrotti thanked the Team for its hard work and excellent report.

<u>Faculty Council of Community Colleges</u>: R. Jubenville had no update on the status of the FCCC resolutions endorsed by the Senate at the last meeting.

Promotion Review Task Force: C. Domser will make her report at the May 21st meeting of the Senate.

NEW BUSINESS

<u>Senate Assessment</u>: W. Perrotti asked the Senators if they wanted to work on the assessment of the Senate Mission, Vision, Goals, Objectives, and Action Plans, which is due this year. K. Hartman pointed out that in 2006, when they were last done, the Chair made the assessment and presented it to the Senate. It was agreed that the Chair would do this.

OTHER BUSINESS

<u>Technology in the classroom</u>: J. Bullis reported that a new telephone system will be installed in the classrooms and labs for emergency announcement purposes. Installation should be complete by the end of the summer. In the meantime, instructors may leave one cell phone on in the classroom for emergency purposes. B. Quist asked for a copy of the policy on cell phone use that the Senate endorsed a while back. W. Perrotti said he would see that it was sent to her and put in the Senate Public Folder.

ADJOURNMENT

K. Capuana moved, and D. Katz seconded, to adjourn. The Senate adjourned at 4:25 p.m. by common consensus.

NEXT MEETINGS

The next meeting of the College Senate will be **Thursday, May 21**, 2009, at **1:00 p.m.** in **CC116**. The next meeting of the Senate Advisory Committee will be TBA.

Respectfully submitted,

Krista Hartman Senator and Recording Secretary