

**MOHAWK VALLEY COMMUNITY COLLEGE**  
Utica and Rome, New York

**COLLEGE SENATE MEETING MINUTES**

**Tuesday, December 9, 2008, and Wednesday, January 14, 2009, ACC 116**

***Tuesday, December 9, 2008***

**Present:** D. Bogan, D. Boyce, A. Broski, T. Capraro, A. Dean, C. Domser, A. Doughtie, S. Frisbee, H. Gagnon-Lambert, S. Getchell, K. Hartman, D. Hoffman, D. Horton, R. Jubenville, D. Katz, D. McDermott, J. Maio, W. Perrotti, B. Quist, T. Schink, S. Selden, S. Senior, D. Skibitski, J. Smrtic, R. Spetka, C. Svoboda, D. Willner, and President R. VanWagoner.

**Students:** None.

**Absent/Excused:** K. Capuana, N. Chrisman, R. Day, D. Ianno, B. Judycki, C. Miller, R. Pucine, M. Radlowski, T. Stong, M. Tretter, C. Way, and J. Zegarelli.

**Guests:** J. Bullis, R. Button, R. Cantor, and J. DeWeerth.

**CALL TO ORDER**

The meeting was called to order at 2:35 p.m.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

D. Katz moved, and D. McDermott seconded, to approve the minutes of the November 4 and November 11, 2008, meetings. The motion carried by common consensus.

**CHAIRPERSON'S REPORT**

W. Perrotti reported that he is still looking for students to fill positions on Senate committees.

**STUDENT CONGRESS REPORT**

None.

**PRESIDENT 'S REPORT**

R. VanWagoner reported that the Hiring Design Team has been going over the Senate's recommendations. The Sustainability Design Team now has 5 staff, 5 faculty, and 1 student on it, with Ralph Feola as liaison and Mike McHarris as chair. Its first task will be to review the recommendations from the Green Campus Task Force. S. Getchell asked that the Senate include into its agenda updates from these Design Teams in future Senate meetings. The President stated that John Bullis has been working with the Employee Recognition Design Team to examine various recommendations submitted to them. They may want to meet with the Strategic Planning Committee in January concerning implementation of some measures. In January the MVCC Foundation will be putting out a call for support for the Access Fund, for which they raised \$21,000 last year. CCED had a very successful year, winning the Genesis Award. Dr. Eannace has organized two forums concerning the proposed reorganization of the academic departments, with more forums scheduled for the future.

**COMMITTEE REPORTS**

2007-08 Committee reports: W. Perrotti presented the last of the annual committee reports, from the Career Appointments Committee for Non-Teaching Professionals, for the Senate's consideration.

Promotion Review Task Force: C. Domser reported that the task force has met twice, and have discussed the possibility of peer review before evaluation and after being denied promotion.

Affirmative Action Committee/Hiring Design Team: Nothing new to report.

## **OLD BUSINESS**

Award Committees: W. Perrotti handed out the charges and compositions of nine new Award Committees to be added to the Senate Bylaws, Appendix 2. These are: Excellence for Classified Staff Award Selection Committee, Excellence in Librarianship Award Selection Committee, Excellence in Teaching Award Selection Committee, Excellence in Professional Service Award Selection Committee, Excellence in Scholarship and Creative Activities Award Selection Committee, Excellence in Faculty Service Award Selection Committee, Chancellor's Award for Student Excellence, Part-Time Personnel Excellence in Service Award Selection Committee, and Adjunct Excellence in Teaching Award Selection Committee. He stated that one more committee needs to be added. B. Quist commented that the charges of the Excellence Committees all read as if the Committees must select a recipient. T. Capraro suggested adding the word "may" before "select" in each charge. D. Willner suggested changing the word "solicit" in each charge to the word "gather." S. Frisbee also suggested that the words "notify and" be inserted before the word "screen" in all charges. A. Dean asked if the adjunct faculty award includes CCED faculty. W. Perrotti replied that it doesn't exclude them. D. Katz moved that all the charges and compositions be accepted with the amended charges to read: "To annually gather nominations, notify, and screen nominees, and may select a maximum of [one or two, depending on the award] award recipients." D. Bogan seconded the motion, which carried, with none opposed and no abstentions.

T. Capraro suggested changing the word "criteria" in the charge of the Adjunct Excellence in Teaching Award Selection Committee to "guidelines." These guidelines should then be taken out of the charge and composition and inserted into the committee's information packet. A. Dean moved to accept these changes, and D. Katz seconded, with none opposed and no abstentions. T. Schink moved to use the charge just approved for the other excellence committees (above) for this committee. A. Doughtie seconded. The motion carried, with none opposed and no abstentions.

With regards to the Chancellor's Award for Student Excellence Selection Committee, it was suggested that the word "Selection" be taken out of the name. It was also suggested that the guidelines should be taken out and, instead, be included in the committee's information packet. It was further proposed that the charge be worded thus: "Each year the committee gathers nominees, evaluates supplemental materials, and recommends one student per AAFTE." D. Katz moved, and A. Doughtie seconded, to accept these amendments. The motion carried, with none opposed, and no abstentions. C. Domser moved, and S. Frisbee seconded, to add a reporting statement similar to those of the other Senate Committee charges, to both the Adjunct Excellence in Teaching Award Selection Committee and the Chancellor's Award for Student Excellence Committee. The motion carried with none opposed and no abstentions.

## **NEW BUSINESS**

New Chancellor's Award for Excellence in Classified Service: W. Perrotti asked the Senate to endorse the new award and incorporate it into the award process. R. Jubenville moved, and D. Katz seconded. The motion carried, with none opposed and no abstentions. R. Jubenville added that SUNY Chancellor Award nominees need to be submitted to SUNY by mid-February.

Academic Advisement: Who should advisors report to? Currently some report to Denise DiGiorgio and some to Dr. Eannace. D. Katz suggested keeping this on the agenda and invite Denise DiGiorgio, Dr. Eannace, Jennifer DeWeerth, Rose Button, and President VanWagoner to be present for the discussion.

## **ADJOURNMENT**

D. Willner moved, and D. McDermott seconded, to adjourn. The meeting was adjourned by common consensus at 4:25 p.m.

## **NEXT MEETINGS**

There will be a **special Senate meeting on Wednesday, January 14**, place and time TBA, in which Dr. Eannace will discuss the proposed reorganization.

The next regular Senate meeting will be **Tuesday, February 3, 2009**, at **2:30 p.m.**, room TBA.

The next Senate Advisory Committee meeting will be Tuesday, January 12, time and location TBA.

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## ***Wednesday, January 14, 2009***

**Present:** D. Bogan, D. Boyce, T. Carpraro, N. Chrisman, C. Domser, A. Doughtie, S. Frisbee, K. Hartman, D. Hoffman, D. Horton, D. Ianno, R. Jubenville, B. Judycki, D. Katz, D. McDermott, J. Maio, C. Miller, W. Perrotti, R. Pucine, B. Quist, M. Radlowski, T. Schink, S. Selden, S. Senior, D. Skibitski, J. Smrtic, R. Spetka, C. Svoboda, C. Way, D. Willner, and President R. VanWagoner.

**Students:** None (still on break).

**Absent/Excused:** A. Broski, K. Capuana, R. Day, H. Gagnon-Lambert, S. Getchell, M. Tretter, T. Stong, and J. Zegarelli.

**Guests:** J. Andrek, C. Bolton, J. Bullis, R. Button, R. Cantor, K. Dack, D. DiGiorgio, M. Eannace, R. Feola, P. Fox, D. Geer, J. George, N. Gerzonich, C. Glod, B. Granato, M. Hunt, L. Igoe, L. Kahler, P. Katchmar, D. Kelly, T. Kipers, J. Lynch, M. Pearson, D. Rahn, N. Rosero, R. Santos, D. Sawyer-White, D. Suhr, R. Webster, S. Zohne, and G. Zook. (54 guests total)

## **WELCOME**

W. Perrotti announced that Donna Skibitski would be the new Senator from CCED. He then turned the meeting over to Dr. Eannace.

## **PROPOSED REORGANIZATION**

Dr. Eannace showed a PowerPoint presentation as she discussed the plans thus far for reorganizing the academic departments. Four deans, with an assistant dean, secretary, and program chairs each, would divide up the present academic departments, plus a Dean of Learning Preparation Programs with his or her own assistant dean and secretary, would report to the Vice President of Learning and Academic Affairs. Also directly reporting to the VPLAA would be the Director of Educational Technologies, which includes Multimedia Technology, Faculty/Staff Resource and Training, and Distance Learning, the Director of Library Services, and the Innovation Team. The Innovation Team would consist of such entities as the P-20 Arc, Art Infusion, International Initiative, Community Restoration Initiative, Adjunct Support and Development, Community Relations, and Assessment Advocacy. The deans would work 12 months while the assistant deans would work 10 months with a one-course teaching obligation. After entertaining questions, Dr. Eannace commented that there would be more meetings about the proposed reorganization would be forthcoming, and she encouraged everyone to send her further questions and suggestions.

**OTHER BUSINESS**

W. Perrotti distributed lists of all the members of all the Awards Committees, minus students, which have yet to be appointed. D. Willner moved, and D. McDermott seconded, to approve the appointees. The motion carried, with none opposed and no abstentions.

**ADJOURNMENT**

D. McDermott moved, and K. Hartman seconded, to adjourn. The meeting was adjourned by common consensus at 4:13 p.m.

**NEXT SENATE MEETING**

The next Senate meeting will be **Tuesday, February 3, 2009, at 2:30 p.m.**, place TBA.

Respectfully submitted,

Krista Hartman  
Senator and Recording Secretary