

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, February 3, 2015, IT 225

College Senate web page: <http://www.mvcc.edu/senate/senate-home>

Present: C. Bolton, J. Brown, K. Capone, L. Charbonneau, N. Chrisman, J. Coleman, S. Dar, A. Doughtie, D. Elseth, A. Haines-Stephan, K. Hartman, D. Ianno, L. Kahler, P. Katchmar, D. Kelly, R. Labuz, M. Leahy, M. McHarris, R. Mink, B. Molinaro, S. Myalik, A. Radlowski, M. Radlowski, J. Rahn, R. Spetka, M. Taverne, M. Treis, G. Warchol, J. Woodrow, and President R. VanWagoner.

Student Senators: M. Tyoe.

Absent/Excused: J. Baumann, K. Capuana, M. Henningsen, J. Livadas, D. McDermott, C. Miller, R. Rosero, E. Sherrow, J. Wilcox, and President R. VanWagoner.

Guests: D. Amico, J. Boulanger, M. Eannace, P. Fess, D. Katz, K. Linaker, S. McCall, S. Reynolds, N. Rosero, T. Squires, and D. Yoxall.

CALL TO ORDER

The meeting was called to order at 2:33 p.m.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

L. Kahler moved, and R. Spetka seconded, to approve the minutes of the December 2, 2014, meeting, with minor corrections. The motion passed with no objections and no abstentions.

CHAIRPERSON'S REPORT

D. Kelly will ask the Senate Advisory Committee to bring suggested changes to the bylaws to the February SAC meeting. He will also send out official notices to all the Senate committees to review their charges and compositions by the end of the spring semester. Committee reports are also due at the end of the semester. The fall committee reports for standing committees will be posted on the Senate web page:

<http://www.mvcc.edu/senate/annual-reports/senate-committees-final-reports>

Senate elections will be coming up in April. J. Rahn and D. Kelly will let those whose terms are up know soon.

STUDENT CONGRESS REPORT

M. Tyoe reported that there are 39 clubs this semester. Any faculty members who would like to serve as advisor to a club can sign up in ACC 208. Today (3rd) through the 5th is this year's Winterfest on both campuses.

PRESIDENT'S REPORT

M. Eannace presented the Heart of the Hawk Award to Alison Doughtie.

T. Squires presented the Pride of the Hawk Award to Dan Yoxall and the Wings of the Hawk Award to the Department of Public Safety.

VICE PRESIDENT'S REPORT

M. Eannace introduced the new Dean of Life and Health Sciences, Kathleen Linaker. She reported that the number of sections this spring is down 10% from last year at this time. Enrollment is also down 11+% from last spring. Of the 1531 sections offered this semester there is a 70.2% fill rate. In December 329 students

graduated, as compared to 291 in 2012 and 353 in 2013. She emphasized that the rumor that MVCC is lowering its standards to get students to graduate in order to gain performance-based funding is not true. Based on recommendations from the Design Team the student success program is now held in the first seven weeks of a student's first semester. A question was raised as to where a list of all the design teams can be found. This can be found on the MVCC web site on the governance page: <http://www.mvcc.edu/design-teams/design-teams-home-page> Faculty out on sabbatical last semester are back. An opportunity has been created for 5 students to do lab research internships at Masonic Lab. Service learning and internship opportunities are increasing. The college is waiting for the results of the accreditation visit to the Surgical Technology program last fall; result should be available on February 9th. Radiologic Technology will be up for accreditation this spring and Nursing this fall. Accreditation for Tech-ABET is also coming up. A significant number of employees retired in December. Each position will be reviewed as to the best time to seek a replacement, considering the budget and availability of the most candidates. J. Coleman asked if there is a difference between the fill rate for classes on the two campuses. M. Eannace replied that it is lower in Rome.

T. Squires reported that in the governor's budget MVCC is approved for three capital projects: the new building on the Rome campus, completion of the concrete podium around Payne Hall, and the construction of a trades building. In the 2014-15 budget there is a \$1 ½ million budget gap. Efforts to close the gap will come from freezing renovation funds, decreasing adjunct payroll, and leaving vacant positions unfilled. Retirement incentives and replacing computers every 4 years instead of 3 may will also help to close the gap. A \$3 million gap is projected for 2015-16. Budget requests are due to the VP of Administrative Services' office by March 1st. K. Hartman asked if the chips in the concrete of the blocks laid around the quad entrance of Payne Hall platform last fall and the crumbling stairs leading from the PH parking lot to the platform will be repaired.

FACULTY COUNCIL OF COMMUNITY COLLEGES REPORT

Academic freedom statements: R. Labuz presented a statement on academic freedom and a supporting white paper released by the FCCC recommending that academic freedom statements be included in college documents and policies. M. Radlowski pointed out that some of MVCC's documents have this freedom statement or similar language in them already. The current MVCC Board policy on academic freedom differs from SUNY's and varies from document to document where it appears. The Senate chose to form an ad hoc committee to review the college's documents and policies to determine where the academic freedom statement needs to be or where language needs to be modified. D. Kelly, R. Labuz, A. Haines-Stephan, J. Brown, and M. Radlowski volunteered to serve on this committee. They will report back to the Senate.

FCCC Resolution in Support of SUNY Excels Performance Measurement System: R. Labuz stated that colleges do not want the SUNY Excels performance measurement system, used to determine performance-based funding, to be used for inappropriate comparisons between colleges. The FCCC has passed a resolution endorsing the process but stipulating a number of conditions for implementation. Governance on all campuses should be included in the development and implementation of performance measures. Each campus should assess the impact of their measures, adopt procedures to amend their measures, and should systematically assess their measures. M. Radlowski asked if performance-based funding can be given out without comparing institutions. D. Katz replied that SUNY isn't comparing but instead is asking all campuses to strive toward a rubric. Chancellor Zimpher stated that colleges will be compared against themselves. The draft rubric for assessing performance can be found on the Senate web page at: <http://www.mvcc.edu/senate/useful-web-sites-and-documents-1/power-of-suny-2020-suny-excel-draft-performance-system-rubrics> Rubrics could change as time goes on. D. Kelly felt that the Senate wasn't ready to endorse the FCCC SUNY Excels resolution, and proposed that the Senate draft its own resolution. R. Labuz, A. Doughtie, D. Kelly, N. Chrisman, and M. Taverne volunteered to draft a Senate resolution.

Governor's State of the State address: R. Labuz also commented on Governor Cuomo's State of the State address, in which he stated that community colleges charge too much and graduate students for jobs that don't exist. Tina Good, President of the FCCC, wrote a letter in response to this mischaracterization. The FCCC is responding as well, and encourages all community college employees and boards to write letters by April 1st and talk to their local state representatives. D. Kelly would like to feature the Governor's words and the Senate's response to them in his report to the Board of Trustees.

OLD BUSINESS

Shared Governance Award: D. Katz presented a draft charter for the SUNY Shared Governance Award Committee. Committee members will be expected to research information that proves that MVCC has good shared governance. R. Labuz moved, and M. Taverne seconded, to approve the charter. K. Hartman asked if we can win again after we've won once, or if the committee has to dissolve after we win. D. Katz said he would check on that. P. Katchmar felt there should be some staff positions on the committee. D. Katz stated that the three at large positions could be staff. L. Kahler proposed that two of the at-large positions be changed to staff, leaving one at-large position, to which another be added, making 14 committee members instead of 13. R. accepted this amendment to his motion. The motion carried with none opposed and no abstentions. [See the proposed charter at the end of these minutes.]

NEW BUSINESS

Resolution for a faculty caucus: A. Doughtie presented a resolution for the creation of a faculty caucus of the Senate, which would provide a mechanism for faculty concerns, comments, and recommendations to be formulated and discussed before being presented to the Senate. D. Kelly reported on questions that were raised when this resolution was presented to the Senate Advisory Committee, such as: Who will be a member? Full-time and/or part-time faculty? Non-faculty who are teaching one or more classes? Would all faculty be required to attend or just set members? A. Doughtie felt that it would take a large chunk of faculty issues off the agenda so that when they're brought to the Senate discussion would be briefer. These concerns would also be coming from a group and not a single individual. Other questions included: How will they report? Should the chair be a Senator or someone with ties to the Senate? R. Mink felt that more information is needed to answer these questions, that a charge and composition be drafted. J. Brown commented that the type of discussion when the group is faculty only is very different from that of an all-college Senate. The caucus would have no governance function except through the Senate. D. Katz stated that they will need to develop a mechanism to account for attendance at each caucus meeting, to prevent an issue being brought to the Senate by just a few people. J. Boulanger stated that the Academic Standards and Policies Committee already discusses many faculty issues. Would there be overlap? A. Doughtie will work with the Senate Advisory Committee to determine the structure, composition, and role of the proposed caucus, and will report back to the Senate in March.

ADJOURNMENT

J. Woodrow moved, and R. Mink seconded, to adjourn the meeting. The meeting was adjourned at 4:20 p.m. by common consensus.

NEXT MEETINGS

The next meeting of the College Senate will be **Tuesday, March 3, at 2:30 p.m. in IT 225.**

The next meeting of the Senate Advisory Committee will be Monday, February 23, at 3:00 p.m. in PH 304.

Respectfully submitted,

Krista Hartman
Recording Secretary

Proposed charter for SUNY Shared Governance Award Committee

Purpose Statement: The purpose of SUNY Shared Governance Award Committee is to insure the nomination, selection, recommendation, and documentation process involved with the award is carried out annually in a timely and effective manner in complete compliance with all SUNY mandated stipulations.

Charter Sponsor: College Senate

Charter Contact: College Senate Chair

Timeline:

Sept: Organizational Meeting

Oct: Develop data collection strategies & communications, then launch.

Nov – Mar: Continue to build & organize packet.

Apr – Sept: Complete packet & prep for submission.

Oct: Finalize packet & send to SUNY 2 weeks prior to Nov. deadline.

Does

- Conducts Nomination Process in complete compliance with all SUNY stipulations, criteria and deadlines.
- Prepares, writes and submits final recommendation packet to the College Senate Chair and College President for signing and submission to SUNY two weeks prior to the November deadline.

Does Not

- Make final decision regarding annual award.

Guiding Points

- Keep the College mission front and center.
- Be open minded and fair to all involved in the process.
- Think about what's best for the institution.
- Seek to understand and recognize there are multiple perspectives to each issue.

Mohawk Valley Community College
SUNY Shared Governance Award Committee
Membership 2015-16

Name	Representative Area	Selection Method	Term Expires
	Senate Chair	Ex Officio	Permanent
	EDOD	Ex Officio	Permanent
	FCCC Rep	Ex Officio	Permanent
	Student	Appointed Student Gov't. President	2017
	Student	Appointed Student Gov't. President	2017
	Administrator Academic Affairs	Appointed by VPLAA	2017
	Administrator Student Affairs	Appointed by VPSA	2017
	Administrator Administrative Services	Appointed by VPAS	2017
	Faculty	Elected	2017
	Faculty	Elected	2017
	Staff	Elected	2017
	Staff	Elected	2017
	At Large	Elected	2017
	At Large	Elected	2017