

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

COLLEGE SENATE MEETING MINUTES
Tuesday, September 4, 2018, IT 225

College Senate web page: <http://www.mvcc.edu/senate/senate-home>

Present: D. Ayers-Darling, J. Baumann, E. Bush, S. Dar, S. Frisbee, S. Fryman, D. Gibbons, A. Haines, A. Hazen, M. Henningsen, R. Huyck, B. Jubnville, P. Katchmar, M. Kelly, S. McGovern, M. McHarris, C. Miller, B. Molinaro, S. Myalik, A. Radlowski, J. Rahn, R. Santos, B. Scantlebury, G. Searles, R. Spetka, and R. VanWagoner

Student Senators: M. Abbott, K. Kuprian, T. Rackmyer

Absent/Excused: K. Carhart, N. Bruzzese, L. Charbonneau, S. Cummings, D. Hyldelund, D. McDermott, T. Thomas, and J. Wilcox

CALL TO ORDER

The meeting was called to order at 2:32 p.m.

REVIEW & APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS

The minutes from the May 1st and May 14th meetings were each approved with one abstention.

CHAIRPERSON'S REPORT

A. Haines began his report by reviewing the duties of a Senator, as listed on the College website. Additionally, he and T. Squires will represent MVCC next week at the Chancellor's Inauguration.

STUDENT CONGRESS REPORT

M. Abbott reported that there will be elections for both the Utica and Rome vice presidents of Student Congress. Goals for the year include updating the bylaws and constitution, and to increase long-term student involvement. T. Rackmyer will continue to serve as treasurer and she, along with M. Abbott, will also be present at the Chancellor's Inauguration.

PRESIDENT'S REPORT

President VanWagoner reported that enrollment is down 6% from this time last year, which is the average across SUNY. The College is reviewing recommendations around returning adult students and new programs that can follow the evening business cohort model in order to improve enrollment.

The College received full marks in its Middle States evaluation. N. Rosero is continuing to consult during the search for her replacement, and J. Heintz is the new Accreditation Liaison Officer. L. Kahler is assessing the needs of the academic area and will assign roles as needed (for example, to assist with APR).

Upcoming and recent funding requests submitted to the county include the athletic field, renovations to the ST Building, and renovating AB over the course of four years. The wayfinding project will continue in phases, as funds are obtained.

Last May, the Senate Advisory and Cabinet met for the fourth annual retreat to review last year's goals and to set new goals for the forthcoming year. Some things to look forward to this year include a diversity plan, capital projects, Guided Pathways, improving the promotion processes, discussing the FCCC governance rubric and effective governance, and remaining engaged in new technological initiatives, including the new website, Starfish, and AdAstra.

VICE PRESIDENT'S REPORT

L. Kahler reported that there has been an upgrade to the ESL classrooms, as well as updates to library technology. Joint conversations with IT and the registrar regarding AdAstra and Starfish continue, with the goal to use these tools meaningfully.

As of October 1st, the College will be entering its fourth year of PGP. There is a possibility for a sixth year, depending on federal funding. We have completed 15 of the 18 toolkits for gateway courses, and the next steps include aligning PGP to Guided Pathways. A search is in place to fill a vacant completion coach position, and we are looking to allocate resources to find a sixth coach.

L. Kahler is also in the process of reviewing systems and identifying operational hurdles. Ways to improve retention are also being examined. A conversation about Starfish followed, including the successes and challenges so far, and ways to improve the introduction of the software to students and faculty.

FCCC REPORT

J. Baumann reported on some goals of the Educational Initiatives Committee, including the Excelsior Scholarship, Guided Pathways, and prior learning assessment and competency-based education.

FACULTY CAUCUS REPORT

C. Miller reported that the first Caucus meeting will be Tuesday, September 18th. The Caucus Advisory Board includes B. Scantlebury, J. Baumann, and A. Radlowski. All faculty senators have received a calendar invite for the year's meetings, and Guided Pathways has been added as a standing item to the monthly agenda. As Chair of Caucus, C. Miller is now a member of the Senate Advisory, Guided Pathways Steering Committee, and the Informational Technology Council, and also meets regularly with T. Squires and L. Kahler.

GUIDED PATHWAYS REPORT

S. Crocker shared a number of upcoming conferences, including Melinda Karp, who will be speaking on September 24th from 3:30-5:00pm on campus. Student Affairs will be the focus of Guided Pathways this year, although work continues on the templates begun in Academic Affairs last year. Additionally, members of CWCC will undergo Guided Pathways training, and each department will have a new CWCC representative to serve as the main point of contact. Each program will have an advising board, which will include representation from Student Affairs.

A. Fried spoke to some of the challenges students face when navigating curriculum, and stressed the importance of Student Affairs and Academic Affairs working collaboratively to design pathways for students. The program advising boards will also use data from IR to ensure programs remain relevant to career paths and transfer institutions.

There have been some questions regarding the logistics of developmental courses and transfer pathways, so A. Fried will be meeting with a SUNY representative to clarify requirements and address concerns. Additionally, colleges are developing curriculum councils to help facilitate transparency in the decisions made regarding programs, and A. Fried will have a proposal to form such a council at MVCC for the next Senate meeting. All work currently under review by CWCC can be found at sharepoint.mvcc.edu/cwcc (login with email credentials).

NEW BUSINESS

DISCIPLINARY APPEALS COMMITTEE

R. Huyck reviewed the reasons for the proposed changes to the Disciplinary Appeals Committee, including a conflict of interest in the Vice President of Student Affairs deciding whether or not she will hear her own appeals, as well as challenges with student members of the committees (for example, they cannot attend Title IX hearings). Timeframes have also been extended to facilitate processing paperwork.

R. Huyck made a motion to approve the changes to the Disciplinary Appeals Committee (R. Santos second). The motion passed (23, 1, 1).

COMMENTS/QUESTIONS FROM SENATE MEMBERS

R. Huyck recognized Bob Jubenville, Bill Perotti, Norayne Rosero, and Art Friedburg, who are this year's inductees into the Hall of Fame, and commented that the ceremony date will soon be announced.

ADJOURNMENT

The meeting was adjourned by common consensus at 3:45pm.

NEXT MEETINGS

The next meeting of the College Senate will be **Tuesday, October 2, 2018, at 2:30 p.m. in IT 225**. The next meeting of the Senate Advisory Committee will be Tuesday, September 25, 2018, at 2:30 p.m. in PH 304.

Respectfully submitted,
Anna Radlowski