

**MOHAWK VALLEY COMMUNITY COLLEGE**  
**Utica and Rome, New York**

**COLLEGE SENATE MEETING MINUTES**  
**Tuesday, December 4, 2018, ACC 116**

**College Senate web page:** <http://www.mvcc.edu/senate/senate-home>

**Present:** D. Ayers-Darling, J. Baumann, E. Bush, K. Carhart, L. Charbonneau, S. Dar, S. Frisbee, S. Fryman, D. Gibbons, A. Haines, M. Henningsen, R. Huyck P. Katchmar, S. McGovern, M. Kelly, D. McDermott, M. McHarris, C. Miller, B. Molinaro, S. Myalik, A. Radlowski, J. Rahn, R. Santos, R. Sbiroli, R. Spetka, C. VanNamee, and R. VanWagoner

**Student Senators:** K. Kuprian

**Absent/Excused:** M. Abbott, C. Albrecht, N. Bruzzese, S. Cummings, A. Hazen, D. Hyldelund, , B. Jubenville, B. Scantlebury, G. Searles, T. Thomas, and J. Wilcox

**CALL TO ORDER**

The meeting was called to order at 2:33 p.m.

**REVIEW & APPROVAL OF THE NOVEMBER 6, 2018 MEETING**

M. Henningsen moved (J. Baumann second) to approve the minutes of the November 6<sup>th</sup> meeting. The motion passed. (22, 0, 0)

**STUDENT GOVERNMENT REPORT**

K. Kuprian stated that the Student Government vice-president for Utica has stepped down from his position, and elections will be held in the spring.

**PRESIDENT'S REPORT**

President R. VanWagoner reported that the proposal to change the funding formula has been submitted to the State Senate, and we will know more after the governor's budget statement comes out in early 2019.

Intruder lock sets will be installed on all doors in AB and other locks will be updated during Spring Break as funds allow. T. Squires, D. Amico, and L. Kahler will attend Faculty Caucus to continue the safety conversation. The website updates are on schedule, with a completion timeline of February.

R. VanWagoner reminded the Senate that the MVCC Foundation annual campaign is underway, and encouraged those who hadn't yet donated to do so.

## **VICE PRESIDENT'S REPORT**

Vice President L. Kahler shared an update that some faculty have agreed to complete a survey from SUNY in order to assess whether changes need to be made to transfer pathways. SUNY has approved our Sports Management Program, and we have new biology and chemistry transfer agreements with Cobleskill in bio-technology and fermentation science. The Air Force Research Lab has agreed to continue its program in engineering science, and is looking to expand to include applied science.

The College was recently awarded a DEC grant that will enable us to create paid internships for students to work on a tree-mapping project in Rome. A new partnership with H & R Block will allow ten accounting students to train in tax preparation, and one of our nursing students received the NEXus Scholarship for the second year in a row.

There have been several successful departmental and recruiting events, including:

- ARTD hosted an exhibition for high school students, as well as an Annual Arts Day. Over 100 pieces were exhibited and over 200 students were in attendance.
- The annual High School Math Competition had its largest participation with 125 students and 30 teams.
- Over 100 students from 8 local colleges participated in the CNY Hackathon, including an online version developed through an NSA grant.

Additionally, a search was just opened to hire a new women's basketball coach, and MVCC was chosen as the site to host the 2019 NJCAA Division III Track & Field National Championships.

## **FACULTY CAUCUS REPORT**

C. Miller reported on the October and November meetings of the Caucus:

- October
  - Update from the Guided Pathways Multiple Measures Workgroup
  - Conversation regarding the creation of a syllabus template to ensure SUNY and accessibility standards are met
  - S. Reynolds shared the Public Assembly Policy for feedback
- November
  - R. VanWagoner and L. Kahler shared updates regarding Middle States and addressed concerns about screening committees. L. Kahler also solicited feedback on transfer agreements and points of failure within the academic unit.
  - P. Katchmar gave an update on campus technology and the Tech Council
  - As a model for Guided Pathways and to provide context for how Student Services and the Academic Unit can collaborate, J. Facelli and P. Antanavich shared some techniques they have used to support students

The next meeting of the Faculty Caucus is on December 11<sup>th</sup>, with a full agenda.

## GUIDED PATHWAYS REPORT

S. Crocker reported that there are currently five active workgroups under Guided Pathways:

- The *Multiple Measures Workgroup* is reviewing the use of high school GPA for placement in English and math. Research supports students with an overall high school GPA of 83–85 are successful in college-level courses in both English and math. Students with ESL will still be required to take the placement exam.
- The *Onboarding Workgroup* is assessing current processes and integrating Career Services into the process. In development is structuring a single point of contact for students.
- The *Integrated Advising Workgroup* is designing a student-focused system for faculty advising.
- The *Developmental Education Workgroup* is investigating ways for students to take college-level English and math sooner. Currently we are looking at supplemental and co-requisite models.
- The *Metamajors Workgroup* has only been recently formed, and is reviewing current programs for overlap in courses and career goals. The intent is to cluster similar programs together help students find their path.

There were some concerns expressed regarding the timeline for implementing multiple measures, with a request to allow time for faculty to discuss ramifications in the classroom. There are monthly Open Forums for conversations regarding Guided Pathways, and there will be additional sessions at January Institute and in February. All Workgroup charters and folders are also housed at <http://sharepoint.mvcc.edu/guidedpathways/default.aspx>.

A. Fried reported that CWCC has been reviewing the program guides that have been submitted, and all are welcome to attend the meetings. Advising tracks, electives, and appropriate math courses are generally discussed. There will be a Mapping Day in the spring semester to generate robust program maps, including identifying hidden prerequisites.

## OLD BUSINESS

### PUBLIC ASSEMBLY POLICY ENDORSEMENT

S. Reynolds shared changes made to the policy in response to questions and suggestions. A conversation ensued, and the following changes were suggested:

1. Clarify the definition of “assembly” to be either “3 or more” or “1 or more”
2. Specify which groups submit applications to Student Events and which to Employee & External Events (in #5)
3. Include a clean-up policy for those who assemble

With those changes, there was a motion to endorse the Public Assembly Policy statement (D. Gibbons, P. Katchmar). The motion passed (23, 1, 2).

## **NEW BUSINESS**

### ***FACILITIES COMMITTEE REPORT***

E. Bush shared updates from the Facilities Committee, including the status of budget requests for renovations in AB and wayfinding across campus, as well as future improvements to classroom locks, noisy heaters, and furniture.

### ***SUNY CONSENSUAL/ROMANTIC POLICY PROHIBITION UPDATE***

In response to new SUNY requirements, the College is creating a policy to address consensual and romantic relationships on campus, as well as revising the sexual harassment policy. Training on the policy will be completed by October 1, 2019. Various methods of training (Core Workshop, online, etc.) are being investigated.

### ***CURRICULUM ADVISORY BOARD DISCUSSION AND FEEDBACK***

A. Fried reported that other institutions have broader college-wide involvement in program reviews, and that there is a breakdown in communication between Academic Affairs and Student Affairs in our current process. For example, faculty may not have considered financial aid ramifications when developing a program, or advisors may not know why courses are ordered in a program in a certain way. Therefore, the proposed Curriculum Advisory Board would be involved only in CWCC meetings during which programs will be discussed to facilitate cross-college communications.

There was some discussion, during which it was proposed to include a student member and to make the program review meetings open. A. Haines requested that A. Fried bring a proposal forward early in Spring 2019.

## **COMMENTS/QUESTIONS FROM SENATE MEMBERS**

K. Kuprian thanked the Senate for changing location today on behalf of PTK.

## **ADJOURNMENT**

The meeting was adjourned by common consensus at 3:53pm.

## **NEXT MEETINGS**

The next meeting of the College Senate will be **Tuesday, February 5, 2019, at 2:30 p.m. in IT 225**. The next meeting of the Senate Advisory Committee will be Tuesday, January 29, 2019, at 2:30 p.m. in PH 304.

Respectfully submitted,  
Anna Radlowski