

MVCC COLLEGE SENATE MEETING AGENDA

Tuesday, October 6, 2020

2:30 pm-Zoom

Present: M. Barlett, E. Bush, S. Crocker, S. Cummings, S. Dar, J. DeWeerth, M. Faitell, A. Fried, S. Frisbee, , R. Golden, A. Haines, J. Heintz, K. Herting, B. Horender, R. Huyck, J. Ireland, VP L. Kahler, M. Kelly, P. Kuhn, S. Lai, M. Lapalia, T. Marshall, S. McGovern, M. McHarris, M. Miknavich, C. Miller, A. Miller, B. Molinaro, S. Myalik, S. Reynolds, R. Santos, A. Simons, R. Spetka, T. Squires, AVP T. Thomas, C. VanNamee, Dr. R. VanWagoner, J. Wilcox, J. Woodrow.

Student Senators: K. Birt, I. Haycox

Absent/Excused: C. Albrecht, S. Engram, A. Hazen, A. Radlowski, J. Rahn, S. Selden, L. Williams, R. Wittenberg, J. Yager

CALL TO ORDER

The meeting was called to order at 2:33 pm.

REVIEW AND APPROVAL OF THE MINUTES OF THE September 1, 2020 MEETING

(M Kelly,R Santos) (22,0,2)

CHAIRPERSON'S REPORT- C Miller

1. Attended Sept. 21st BOT meeting
2. Met with President VanWagoner to
 - a. discuss Oct Agenda and Senate/Council Chair meeting.
 - b. Plan brief October meeting with Council and Senate Committee Chairs
3. Met with Lew Kahler... Agenda item.
4. Continuing my Cultural Orientation process- Met with Stephanie Reynolds.
5. Diversity Council News:
 - a. Teachin' It common read-
 - b. Diversity Council and Guided Pathways Council
 - c. Diversity Council- 7 goals- 1st goal- launch a Diversity Council Virtual Resource and Training Center.

STUDENT GOVERNMENT REPORT – K Birt

K. Birt introduced himself as president of Student Congress: Homeschooled high school senior, Third year at MV, second full time, working on applying to a four year school.

First round of proposals at meeting, elected officers:

Spring: President K. Birt, VP F. Heath, Program Board Director K. Robinson.

Fall: VP K. Warner, Student Trustee F. Khan, Treasurer K. Carrol

I. Haycox introduced as a Senator representing student congress.

PRESIDENT'S REPORT- R. VanWagoner

The College Senate Advisory meets with Cabinet every year in May to review the year in governance and look to the year ahead to establish goals that may inform the monthly agenda for Senate. Last May, we identified six joint goals for things in which to either engage Senate in some way or ensure that Senators are aware of issues and processes as they evolve throughout the year.

1. Guided Pathways implementation – with Shannon and Aaron attending Senate each month and regular standing agenda updates, we're in good shape with this.
2. Present potential Core Workshop topics to Senate in the early fall – Cabinet has asked the Diversity Council to take the lead on this, as the need to follow up on previous topics of diversity and implicit bias from previous years is important. While it may seem to some that this is a lot, our collective work remains as the “opportunity gap” is of increasing concern for our students. While we've increased the graduation rate for all student groups in recent years, the increase has been as great or greater for White students than Black and Hispanic students – making the gap a call for us to go deeper in our equity work. The Diversity Council is considering one of two topics for the Core Workshop this year – either Microaggressions or How to talk about race.
3. Board Policy review and development – The Board of Trustees is in the process of reviewing all Board policies as they try to establish a five-year cycle of review versus one tied more to the old ten-year Middle States accreditation cycle. When policies have broad impact or require substantial change, I will be sure to bring them before Faculty Caucus or College Senate as appropriate.
4. Monitor teleworking operations and try to maximize efforts wherever possible – Now that we are several months into remote operations, we may want to consider this as a discussion in the coming months at Senate to reflect on what would improve our work experience, as well as what elements of remote work might we want to keep when it is safe to return to full campus operations.
5. Strategic Plan update – The Strategic Planning Council was in the process of updating our Strategic Plan last Spring when COVID hit. Right now that process is a bit on hold as we're looking to work within a strategic framework that simply guides annual planning that anchors us in the midst of so much uncertainty.
6. Need to clarify APSC's role in policy development and approval process – This work will likely occur at the committee level and come to Senate later in the year.

Vice President's Report- T. Squires

Capital Projects Update

The College has gained approval for two projects: 1) replacement of the roof of Payne Hall, and; 2) the first phase of the replacement of the flooring in the Utica Academic Building. Both projects are being bid now. The Payne Hall roof replacement project will be done in the Spring as soon as weather allows. There will be some noise disruption and the Department of Facilities & Operations will make notifications to the College Community prior to the project beginning. The first phase of the AB floor replacement project will be to replace the flooring on the second floor. Once the bids are finalized and contracts signed we will work on scheduling. Again, there will be some disruption and we will make every effort to keep that to a minimum.

- AB floor will be over a four year span
- R. Huyck are we going to be notified on what parts of AB will be worked on.
- A. Miller had asked if carpeted rooms would be included in the renovation.
- M. McHarris responded that the whole 2nd floor except bathrooms will be done in the 1st stage including all of the offices.

Budgets

Uncertainty with the budget:

- We projected for a 4% but it is down 12% with enrollment.
- SUNY is letting us know about the state cuts to Tap or State Aid
- Cabinet retreat is scaled back

COVID-19 Protocols

The College will continue with the checkpoint and door monitoring process for the foreseeable future. A few notes:

- Please follow all guidelines and protocols to help keep everyone safe and healthy;
- We need volunteers for door monitoring shifts, please see the emails from Bill Dustin on how to volunteer for a shift.
- If you are trying to access a building during “off hours”, i.e., when the checkpoint is not open, then please call the Department of Public Safety for access. If you have your own key, please also call and let them know you are entering a building. Before you do so you should complete the Campus Clear screening app.
- The Department of Facilities & Operations has placed door hangars on everyone’s workspace to indicate when the space was used so they know to clean and sanitize. When you arrive the door hangar will have the yellow side outward. When you leave please turn it around so the red side is showing, indicating the space needs to be cleaned. If you need a new door hangar you may contact Facilities & Operations for a new one. The new ones are laminated and are sturdier.
- VP Stephanie Reynolds stated in testing students in the halls, within the groups that dates cannot be changed but times on that day can be changed.
- P Kuhn any education to students on Covid Symptoms?

FCCC Report- A. Miller

A. Miller updated Senate about the Faculty Council of Community Colleges (FCCC) Plenary held virtually 10/1 – 10/2:

1. Discussed the appointment of SUNY's new chancellor, Dr. Jim Malatras, and his vision for focusing on workforce development centers, and marketable ideas. Dr. Maltrast specifically cited MV's adoption of microcredentials as a method of improving the budgetary situation in the future.

2. FCCC, the University Faculty Senate (UFS), and Student Assembly (SA) executive committees have drafted a vote of no confidence in the SUNY Board of Trustees appointed members due to the lack of a transparent nation-wide search (the VONC was distributed with the meeting Agenda for October Senate meeting). A. Miller motioned to endorse the VONC, and M. Kelly seconded. Vote results: yay 20, nay 2, abstentions 4. Motion passed.

3. Possible delays & rescheduling was discussed to avoid overlapping Spring 2021 with both flu season & COVID. Many 4 year universities are adopting efforts, but not many CCs have at this time. Specific guidance may be forthcoming from SUNY soon.

Further details of these items and 2 events being hosted by SUNY are [available here](#).

4. A faculty workshop on trauma & resilience aimed at math & English faculty, as well as deans/department chairs on 11/6/20 @ 10am – 2:30pm: <https://surveymonkey.com/r/NRY2BZ6>
Fundamentals of online teaching (self paced) from SUNY CPD
<https://sunycpd.eventsair.com/QuickEventWebsitePortal/fundamentals-of-online-teaching/site>

Faculty Caucus Report- E. Bush

Faculty discussed online study resources and subscriptions for students. In many cases the subscriptions do not promote current instructional practices to enhance study skills and critical thinking. In some cases the online resources reach out to students prompting them to sell MVCC instructor course material. Those online study resources and subscriptions that were discussed included: StudySoup, Course Hero, and Bartleby Learn.

Faculty discussed use of the COVID updates link, which is very helpful to both student and faculty. This link is especially useful for campus hours of operation when directing students to computer labs, the library, Learning Commons, etc.

Faculty were informed that students learn various skills during a BB (Blackboard) orientation session such as how to complete a quiz, assignment, check grades, access Starfish, etc. It was pointed out that faculty may need to re-teach some technology especially to those students who

have a language barrier. Faculty were also reminded that C3 is able to provide jetpacks to students who are having difficulty accessing internet services.

Confusion concerning Starfish was clarified. Faculty was informed of the upcoming Starfish survey schedule throughout the fall semester. The automatic 7 day flag to those students who have not logged into BB was removed as it was flagging students in courses that had not yet started, in addition to students who had begun their full term courses.

The idea of creating MVCC netiquette guidelines was discussed. The Rockland Community College netiquette guidelines were shared and discussed as a starting point in creating our own guidelines. Concerns were raised concerning the fact that faculty too find it difficult to create an ideal virtual learning space when they are working from their home environment with family and pets nearby.

Faculty Caucus conversations about diversity began by laying down ground rules for such conversations. Faculty considered their shared values (Mission statement, Vision statement, Values statement, and Notice of Anti-discrimination and Anti-harassment policy) and how our thoughts about diversity might threaten these shared values. A faculty member then shared a personal reflection using questions from the Smithsonian National Museum of African American History and Culture. The link to these reflection questions can be found at <https://nmaahc.si.edu/learn/talking-about-race>

The next Faculty Caucus meeting will be Tuesday October 20th at 2:30PM (Zoom)

Guided Pathways Report- S. Crocker

The Orientation and First Semester Workgroup is in the process of finalizing a draft of their recommendations. They are planning on hosting two open forums in November to solicit feedback on their recommendations. GP Steering Council has a very large list of items they are working right now. Some of those items include reviewing recommendations submitted by the Universal Teaching and Learning Workgroup and the Design Analysis and Assessment of Learning Workgroup, establishing a process for the implementation of the Prior Learning Workgroup recommendations, reevaluating some of the Intake and Onboarding Workgroup implementation items that may need to be modified due to new constraints (budgetary, enrollment, work capacity...etc.). In addition to those updates, SUNY will be hosting a Guided Pathways Institute this month for the Cohort 2 schools. MVCC is sending some team members to present and to work on strategies to improve equity through Guided Pathways work.

Old Business

Enrollment- M. Miknavich

Fall enrollment data is a best guess at the moment. Preliminary enrollment, real numbers after November 1st.

New Business – Diversity Council Anti-Racist Statement Draft

The idea of a statement is what the College will be committed to. Should the statement have a mission-like statement preamble? Should this be called a statement or something else? The bullets talk to the reasons. Is this document going to produce a mission statement? The direction of the conversation was how long will the statement be? Senators asked to take it back to groups for more discussion. Trying to make it more measurable.

COMMENTS AND QUESTIONS FROM SENATE MEMBERS:

ADJOURNMENT: Motion to adjourn meeting. (E. Bush, P, Kuhn) (26,0,0)

NEXT MEETINGS:

Next Senate Meeting will be Tuesday, November 3rd, 2:30 PM via Zoom

Next Senate Advisory Committee will be Tuesday October 27th via Zoom

Respectfully submitted,

Robert Huyck, Kathe Herting