MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK

A special meeting of the Board of Trustees of Mohawk Valley Community College will be held on Monday, July 15, 2024 at 8:40 a.m. at the Community Foundation of Herkimer and Oneida Counties, in the David & Janet Griffith Innovation Room, 2608 Genesee Street, Utica, New York.

1. Call to Order

2. Consent Agenda
   a. Collective Bargaining Agreement – Professional Association (PA)
   b. Vanessa Cole, Accessibility Resources Transitional Support Specialist
   c. San Solu, Instructor School of Humanities
   d. Board Policy Revision: 6011 Policy on Academic Integrity

3. Adjournment

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome New York

MEMORANDUM   **July 15, 2024**

TO: MVCC Board of Trustees

FROM: Randall J. VanWagoner
                 President

SUBJECT: Ratification of Collective Bargaining Agreement
                 Professional Association (PA)

I recommend that the Board of Trustees adopt the following resolution:

RESOLVED that the Board of Trustees approve the Agreement negotiated by the College and the Mohawk Valley Community College Professional Association for the period of September 1, 2024 through August 31, 2027, proposed among and between the Mohawk Valley Community College Professional Association, the Board of Trustees of Mohawk Valley Community College and the Board of Legislators of the County of Oneida.

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

MEMORANDUM   **July 15, 2024**

TO: MVCC Board of Trustees

FROM: Randall J. VanWagoner, Ph.D.
                   President

SUBJECT: Appointment of Vanessa Cole
                   Accessibility Resources Transitional Support Specialist
                   Position Number 0619

I recommend that the Board of Trustees adopt the following resolution:

> The appointment of Vanessa Cole to the position of Accessibility Resources Transitional
> Support Specialist in the Student Accessibility and Wellness department be ratified. This
> probationary appointment began July 15, 2024 at a prorated salary based upon an annual
> salary of $45,752 for a twelve-month professional obligation.

BACKGROUND

This position is vacant due to the resignation of Katelyn DiCastro. Vanessa Cole will work closely
with the Coordinator of Accessibility Resources to coordinate and provide campus-wide assistive
technology and other accommodative services and resources for students with learning and other
disabilities.

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

MEMORANDUM   **July 15, 2024**

TO: MVCC Board of Trustees

FROM: Randall J. VanWagoner, Ph.D.
                  President

SUBJECT: Background Information on Vanessa Cole
                  RESIDENCE: Rome, New York

<u>EDUCATION</u>

08/2023   Associate in Applied Science, Human Services
                  Mohawk Valley Community College
                  Utica and Rome, New York

<u>EXPERIENCE</u>

11/2023 – Present Neurodiversity Specialist (Part-time)
                  Mohawk Valley Community College
                  Utica and Rome, New York

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

MEMORANDUM   **July 15, 2024**

TO: MVCC Board of Trustees

FROM: Randall J. VanWagoner, Ph.D.
              President

SUBJECT: Appointment of San Solu
              Instructor
              Position Number 0152

I recommend that the Board of Trustees adopt the following resolution:

> RESOLVED that San Solu be appointed to the position of Instructor in the School of Humanities. This is a probationary appointment beginning August 19, 2024 at a prorated salary based upon an annual salary of $53,736 for a ten-month professional obligation.

BACKGROUND

This position is vacant due to the retirement of Carolyn Pace. San Solu will provide instruction; assist senior faculty in course revisions and curriculum writing; advise students; serve on College and departmental committees; and perform other appropriate professional obligations.

MEMORANDUM   **July 15, 2024**

TO: MVCC Board of Trustees

FROM: Randall J. VanWagoner, Ph.D.
                       President

SUBJECT: Background Information on San Solu
                       RESIDENCE: Chatham, New Jersey

EDUCATION

05/2012   Master of Arts, Art History
                       Rutgers University
                       New Brunswick, New Jersey

01/2007   Bachelor of Arts, Art History and Communication
                       Kean University
                       Union, New Jersey

EXPERIENCE

09/2023 – Present   Instructor of Art History
                       James Sprunt Community College
                       Kenansville, North Carolina

09/2009 – Present   Adjunct Professor of Art History
                       Raritan Valley Community College
                       Somerville, New Jersey

09/2022 - Present   Adjunct Professor of Art History
                       Middlesex County College
                       Edison, New Jersey

09/2007 – 05/2009   Teaching Assistant/Adjunct Instructor
                       Rutgers University
                       New Brunswick, New Jersey

MOHAWK VALLEY COMMUNITY COLLEGE
Utica and Rome, New York

MEMORANDUM   **July 15, 2024**

TO: MVCC Board of Trustees

FROM: Randall J. VanWagoner, Ph.D.
               President

SUBJECT: Board Policy Revision: 6011 Policy on Academic Integrity

I recommend that the Board of Trustees adopt the following resolution:

      RESOLVED that the Board of Trustees of Mohawk Valley Community College approve the revisions to Board Policy 6011 Academic Integrity as attached.

BACKGROUND

The revisions to Board Policy 6011 are being forwarded by the Governance Personnel Committee for approval. The policy revisions were first presented to the Board at the June 17, 2024 meeting as a first reading.

Mohawk Valley Community College
Policy on Academic Integrity

Policy Name:	6011 Policy on Academic Integrity
Issued:	April 16, 2012
Revision Date:	May
Responsible Office:	Learning and Academic Affairs

Current Existing Policy:

The College is committed to a spirit of intellectual inquiry rooted in the ethical behavior of its participants. Unethical acts, which affect the integrity of learning, are not permissible. Engaging in dishonest or unethical behavior will result in disciplinary action

Proposed New Policy Language:

Academic Integrity demonstrates respect for intellectual work. It is the foundation of intellectual inquiry and facilitates honesty and the free exchange of ideas for the purpose of growth, which are essential for learning. Therefore, all members of the college community must conduct academic pursuits ethically, taking credit for work they have accomplished and giving credit to other sources. Failure to engage in honest and ethical academic behavior will result in disciplinary action.

Procedure:
Academic Integrity Policy

Academic Integrity demonstrates respect for intellectual work. It is the foundation of intellectual inquiry and facilitates honesty and the free exchange of ideas for the purpose of growth, which are essential for learning. Therefore, all members of the college community must conduct academic pursuits ethically, taking credit for work they have accomplished and giving credit to other sources. Failure to engage in honest and ethical academic behavior will result in disciplinary action. The following are categories of prohibited behavior in all college-related activities.*

*Inspired by Canisius University's Code of Academic Integrity.

Plagiarism
MVCC defines plagiarism as the act of using someone or something else's words, ideas, or work (in whole or in part) without full citation in accordance with an accepted citation style (such as MLA, APA, or Chicago). Plagiarism is considered a serious academic offense and intellectual theft as it undermines the principles of academic integrity and honesty.

The MVCC Libraries and Learning Commons have resources available to help you give proper credit to your sources and avoid plagiarism. Librarians and tutors can guide you and answer your questions.

Examples of plagiarism include, but are not limited to:

- Direct quotation and/or "cutting & pasting" of any source material (including from other students), whether published or unpublished, without giving proper credit through quotation marks and other customary means of identifying sources;
- Paraphrasing content, ideas, opinions, or theories from sources (including from other students) such as: books, articles, websites, Artificial Intelligence (AI), or other technological tools, without identifying and crediting sources;
- Using facts, statistics, graphs, diagrams, photographs, illustrative, or multimedia materials without identifying and crediting sources;
- Submitting papers written by anyone or anything other than yourself;
- Offering false, fabricated, or fictitious sources for any assignment;
- Other acts can be defined as plagiarism by instructors within their syllabus and/or assignments. Students should contact their instructors to clarify acceptable uses of source material (including AI tools) and proper citation styles.

Cheating
Cheating includes, but is not limited to: using unauthorized notes, study aids, or information on an examination, test, assignment, etc.; altering a graded work after it has been returned, then submitting the work for regarding without the instructor's consent; or allowing another person to do one's work and submitting that work under one's own name. Cheating also includes the possession and/or utilization, without authorization, of copies (in whatever form, e.g. hard copy, electronic, pictures, etc.) of tests, answer sheets, or other materials, however obtained, that could interfere with fair, accurate testing, as well as retaining, possessing, using or circulating previously given examination materials without authorization.

Duplicate Submission of the Same Work
Submitting the same work for more than one course is a violation unless the professor(s) assigning the work gives consent in advance. This includes work first produced in connection with classes at either MVCC or other institutions attended by the student.

Collusion
Collusion includes cooperation that results in the work or ideas of others being presented as one's own (e.g., rather than as a group effort). However, ordinary consultation of faculty, library staff, tutors or others is legitimate unless the instructor has imposed stricter limits for a particular assignment.

False Information and Lying
This includes consciously furnishing false information to other students, faculty members and their representatives, advisors, administrators or representatives of the college offices with the

intent to mislead. Instances would include but are not limited to misrepresenting activity outside of the classroom (reports on field work, internships, etc., activity within the classroom (falsifying data, research, etc.) and/or improperly seeking special consideration or privilege (e.g., for postponement of an examination or assignment deadline, etc.).

Falsifying Academic Documentation and Forgery
This includes any attempt to forge or alter academic documentation (including transcripts, letters of recommendation, certificates of enrollment or good standing, registration forms, drop/add forms, withdrawal forms, and medical certification of absence) or to falsify other writing in academic matters (e.g., any documentation provided to instructors) concerning oneself or others.

Theft, Abuse and Destruction of Academic Property
This comprises unauthorized removal, retention, mutilation or destruction of common property of the college that deprives others of equal access to these materials. Such property includes but is not limited to library materials, laboratory materials, computers and computer software, etc. This includes also sequestering library materials for the use of an individual or group; a willful or repeated failure to respond to recall notices from the library; and the removal or attempt to remove library materials from the library without authorization. The theft, mutilation or destruction of another student's academic work, including books, notes, computer programs, papers, reports, laboratory experiments, etc. also falls under this type of violation. This also covers the unauthorized recording, sale, purchase, or use of academic lectures, academic computer software, or other instructional materials.

Unauthorized Use of Information Technologies
In the context of the completion of a course and/or assignments (contained within a course), the unauthorized use of computers or the college's computer network (e.g., the unauthorized use of software, access codes, computing accounts, electronic mail and files) or other electronic devices (calculators, personal digital assistants, pagers, etc.) is prohibited.

Aiding and Abetting Academic Dishonesty
This includes intentionally: (a) providing material, information, or other assistance to another person with knowledge that such aid could be used to commit any of the proscribed acts noted above; or (b) providing false information in connection with any inquiry regarding academic integrity.

Bribery
Offering or giving any article of value or service to an instructor in an attempt to receive a grade or other benefits not legitimately earned or not available to other students in the class.
* Adopted from Canisius College's Code of Academic Integrity. Adopted and reprinted with the permission of Canisius College.

Revision History

Date	Revision Description	Revisions Made by:
4.16.12	Creation of Policy.	
12.20.21	Policy was reviewed as part of periodic board policy updates. No changes were made.	
5.13.24	Policy and procedure revisions recommended by CWCC and approved by College Senate	College Wide Curriculum Committee (CWCC)
6.17.24	Presented to the Board as a first reading	