

**APPROVED 7.21.14**

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:03 p.m. by Chair Mathis on Monday, June 10, 2014.

**Members Present**

Elaine Falvo  
Carol Fox  
John Stetson  
Camille Kahler  
Bruce Karam  
David Mathis

**Members Excused**

William Calli, Jr.  
Tony Colón

**2. Chair's Report**

Chair Mathis began by thanking the Board and college community for their condolences on the recent passing of his mother. He went on to note the importance of recent state reports on Community Colleges including, tuition and Presidential longevity ranking. He commented that President VanWagoner is ranked 9 out of 30 after only seven years, indicating turnover at many Community Colleges. Chair Mathis reported that he has received notification MVCC will be visited by the State Comptroller's office who will conduct an audit of the student accounts receivables. President VanWagoner added the Comptroller's office indicated MVCC is the first to be audited as the College has the lowest value and will provide best practices for the team before they continue audits with colleges with high account receivable balances.

Chair Mathis concluded his report by thanking Board members for their active participation in end of year events and he said there are no scheduled Board meetings or committee meetings during the month of July.

**3. Treasurer's Report**

Vice President Squires reported that due to the short time between the May and June Board meetings, financial reports are not available and will be included in the August Treasurer's report for Board approval. He then distributed and reviewed financial comparison data on NYS Community Colleges.

Chair Mathis added he recently received an email providing clarification with regard to Board members being ineligible to serve as its own College Treasurer. College Treasurers must be paid employees of a college.

**4. Student Trustee Report**

There was no Student Trustees report.

## **5. Committee Reports**

### Dormitory Corporation

Committee Chair, Elaine Falvo reported a representative from Citibank recently toured the dorms as a precursor to funding opportunities for future work. The representative was very impressed with the dorm facilities.

### Personnel Committee

Committee Chair, Carol Fox reported the committee meeting agendas are formatted according to the minutes from the prior meeting. The committee met just prior to today's Board meeting and discussed personnel items, reviewed the faculty contract payment process as well as an update of union negotiations. She concluded by reporting the committee is in full support of item 7j, recommending the appointment of Franca Armstrong as the Associate Vice President of Workforce Development and Dean of the Rome Campus.

### Facilities and Public Safety Committee

John Stetson reported on behalf of Committee Chair, Tony Colón. Mr. Stetson reported JMZ Architects will be in Rome on Wednesday to present their schematic design to stakeholders. Board members are welcome to attend. The Facilities Committee will meet just prior to that meeting at 11 a.m.

## **6. President's Report**

President VanWagoner reported MVCC is on the docket at Wednesday's Board of Legislators' meeting. Items will include the funding for Achieving the Dream, the SUNY 2020 Grant and the Tennis Court and Track resurfacing. He reported the College received \$48,000 in Graduation Achievement and Placement (GAP) funding. GAP awards reflect a \$25,000 base. Any additional monies beyond \$25,000 are based on enrollment. The College is required to allocate GAP funding monies to areas that directly impact graduation rates or employment. President VanWagoner reported he and a team of seven will be at the Achieving the Dream kick-off next week in Charlotte, NC. He then asked if Board members had any questions for the Vice Presidents based on their reports that were placed in Drop Box.

Chair Mathis asked for more information on Vice President Reynolds' report regarding the 118 additional students who qualified for graduation. Vice President Reynolds explained these students were identified by the Registrar's office as being eligible to graduate even though they did not apply for graduation. The new process was identified at last fall's plenary presentation by Jim Simpson as a strategy to increase graduation rates.

### **College Senate Report**

Don Kelly reported Senate has not met since the last Board meeting in May. Mr. Kelly thanked the Board for the opportunity to report regularly at Board meetings, identifying that not all Colleges have a similar opportunity. The Senate Advisory and Cabinet met in May for an afternoon retreat. Committee reports should all be in by the end of the week. They will then be added to the website. The next Senate Advisory meeting is August 25 followed by

the first Senate meeting of the academic year on September 2.

## 7. **Consent Agenda**

<i>Attachment a</i>	Minutes of the May 19, 2014 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Amend Student Code of Conduct
<i>Attachment d</i>	Karen Getman, Allied Health Instructor
<i>Attachment e</i>	Jack Michael Green, Instructor in the Center for Social Sciences, Business and Information Sciences
<i>Attachment f</i>	Amend Staffing Plan: Kenan Radeljas, Civic Responsibilities Assistant in Student Affairs
<i>Attachment g</i>	James R. Roberts, Instructor in the Center for Arts and Humanities
<i>Attachment h</i>	Amend Staffing Plan: Seyed Armin Safizadeh-Shabastary, Technical Assistant Educational Technologies
<i>Attachment i</i>	Amend Board Manual Section III, Students - 3014 Medical Leave of Absence
<i>Attachment j</i>	Amend Staffing Plan: Franca Armstrong, Associate Vice President of Workforce Development and Dean of the Rome Campus

Chair Mathis asked for a motion to approve Attachments 7a-7j.

Motion was made by Carol Fox and seconded by Elaine Falvo.

Unanimously approved.

## 8. **Program Update**

Frank DuRoss introduced On Point for College's Executive Director, Ginny Donohue who presented the program update.

## 9. **Discussion Item**

SUNY – Power of SUNY Refresh

President VanWagoner reported that he and Vice President Eannace attended a joint Presidents and Chief Academic Officers meeting where performance metrics were discussed. Colleges have been tasked with identifying their indicators for measurement to be submitted to SUNY by September for approval, which will then be forwarded on to the Governor. A one-page Performance Management System overview has been placed in Drop Box for more information.

Vice President Eannace added that the HS math pilot results are reflected in her written report.

The metrics topic will be revisited at the August meeting. President VanWagoner plans to provide the Board with a more complete timeline at that point.

John Stetson asked how SUNY will identify which indicators colleges will use. President

VanWagoner said that SUNY has not yet identified their exact approach. Vice President Eannace added that MVCC's narrative has to be clear to help SUNY identify the appropriate indicators for the College.

Prior to adjourning, Chair Mathis added that the Board is nominating Elaine Falvo for the NYCCT Anne M. Bushnell Memorial Award for Special Achievement.

#### **10. Adjournment**

Motion was made by Elaine Falvo and seconded by Carol Fox to adjourn the meeting at 5:10 p.m. Unanimously approved.