

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4 p.m. by Chair Calli on Monday, March 21, 2016.

Members Present

William Calli, Jr.
Tony Colón
Elaine Falvo
Carol Fox
Kelsey Hilts
Camille Kahler
Bruce Karam
David Mathis

Members Excused

Mary Malone McCarthy
John Stetson

2. Chair's Report

Chair Calli began by welcoming Frank Dubeck, Jr. to the Board for those audience members who did not meet him at the brief March 7 meeting that followed the day-long retreat. Chair Calli thanked the Board members who attended the Hall of Fame reception that was just prior to the Board meeting. He said the event was a nice way to recognize the new location for the Hall of Fame and added the wall and interactive electronic platform looked (and worked) great. Chair Calli also commented on the student panel at the Board retreat earlier in the month. He thinks it is important to capture those students' stories on video to preserve and potentially use for marketing efforts. Chair Calli closed his report by asking Vice President Squires for the Treasurer's report.

3. Treasurer's Report

Vice President Squires began by reviewing the Revenue report. He pointed out the fall tuition revenue ended up at approximately a 6% decrease from our budgeted total as a result of lower-than-estimated student enrollment for fall. Spring enrollment has also been lower than estimated but spring tuition is still being collected. The other large funding source affected by reduced enrollment is the chargeback revenue. Vice President Squires went on to report that total expenditures are tracking on-budget at this point. The College anticipates additional savings in the facilities area due to the continuation of the very mild winter as well as additional savings on the NYS retirement system costs this year. As the Board learned at the March 7 retreat, D'Arcangelo issued its report and the College has again met all audit requirements and received "clean" opinions for all sections of the report. Vice President Squires offered special thanks to the members of the Business Office, Financial Aid Office, Registrar's Office, and all other departments who participated in the audit process, as well as a big thank-you to all college departments who work throughout the year to adhere to the rules, regulations, and policies required, which is critical to the College receiving a good

audit report. The College recently paid their commitment to the NYS Employee Retirement System (ERS) (to Oneida County) as well as the Workers Compensation obligation to the County. The College distributed the first round of student financial aid overage checks for the spring semester on March 4th and the second round of refund checks will be distributed on April 1. Vice President Squires closed his report by stating budget preparation for 2016-17 is in full swing and a majority of the meetings with department heads & budget managers have been completed.

4. Committee Reports

Personnel

Committee Chair, David Mathis reported the committee met earlier today and reviewed the adjunct faculty minimum qualifications which will be presented to the Board at the April meeting. The committee also discussed the adjunct selection process.

New York Community College Trustees (NYCCT)

NYCCT liaison, David Mathis said the annual business meeting is scheduled for April 23 in Syracuse. Their agenda will include regional councils, new presidential search processes, the diversity policy, the minimum wage policy and tobacco-free campuses.

Facilities and Public Safety Committee

Committee Chair, Tony Colón provided an update on the Rome campus building project and said the mild weather has contributed to everything being on schedule. He was very happy to report the barn came down over the weekend. Chair Calli added that Tony Colón's appointment to the Association of Community College Trustees (ACCT) Diversity Committee has been added to today's consent agenda and he thanked him as well as David Mathis for their service at the National level. Mr. Colón said he thoroughly enjoys his service with ACCT and feels he can make good contributions to Latino students' progress.

5. Student Trustee Report

Student Trustee, Kelsey Hilts reported the semester has been quiet to date, which is good news!

6. President's Report

President VanWagoner reported the Men's and Women's basketball teams both made it to their respective National Championship tournaments. It was the first appearance in the history of the College for the men's program. Both teams represented the College very well, but fell short of their ultimate goal. President VanWagoner thanked the Board for their participation at the March 7 retreat.

President VanWagoner went on to distribute a graph of the FTE base aid increases since 2009. He said the State budget is not looking favorable for community colleges where the Assembly and House are discussing \$100 and \$50 respectively.

President VanWagoner went on to report on some of the admissions efforts of late: The College hosted 125 guidance counselors from Oneida, Herkimer, Madison, Jefferson and Lewis counties for a professional development day last week. Erin Gruwell, author and founder of the Freedom Writers Foundation, delivered a powerful presentation to the group

in the afternoon and the Events Staff are planning to ask her to return as part of the next Cultural Series. He also said the College has been covered in the news over the past week for the Police Academy and Unmanned Aerial Systems (UAS)

President VanWagoner then asked for the College Senate report.

College Senate Report

Don Kelly reported the College Senate has met twice since his last report to the Board in December 2015. At the February meeting, Senate reviewed the final draft of the Academic Freedom statement which has been forwarded to the Board of Trustees and is on today's agenda. The ad-hoc committee that worked on the statement included the following faculty members: Jim Roberts, Jerry Brown, Ron Labuz, Don Kelly and Alex Haines-Stephan. Mr. Kelly reported the Faculty Council of Community Colleges (FCCC) has secured faculty membership on the proposed regional community college councils. Joyce Baumann will represent MVCC. Ron Labuz and Rialda Shulman are planning to attend the spring plenary meeting of the FCCC in early April. At the March Senate meeting, Senators: Heard from Jim Maio who discussed the draft applied learning report; had a discussion on scheduling and announcement of delayed opening at the College; and received a presentation regarding micro-credentialing. The next Senate meeting is scheduled for Tuesday, April 5 and will be immediately preceded by a reception for the visiting professor from Vietnam.

7. Consent Agenda

<i>Attachment a</i>	Minutes of the March 7, 2016 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	AMVA - Continuing Appointment Daniel Ianno, Director of Admissions Robert Joseph Woodrow, Assistant Dean, Center for Life and Health Sciences
<i>Attachment d</i>	Professional Association – Career Appointment Tracy Coulson, College Advisor Jennifer Fanelli, Media Content Coordinator Michael Henningsen, Assistant Director of Career and Transfer Services Chrono Ho, Digital Media Coordinator Sara Miller, Coordinator of Services for International Students Kendrick Morrison, Assistant Director of Admissions Kristen Skobla, Coordinator, Workforce Development
<i>Attachment e</i>	Professional Association – Continuing Appointment Belinda Alvarado, Assistant Professor – English ESL Melissa Barlett, Assistant Professor – Biology Tia Lock, Assistant Professor – English ESL Brandon Shaw, Assistant Professor – Dev. Reading/Writing Rialda Shulman, Assistant Professor – English
<i>Attachment f</i>	Sabbatical Leave - James Fiore
<i>Attachment g</i>	Sabbatical Leave - Lindsey Geary
<i>Attachment h</i>	Peace Officers: James Carkner, Michael O'Donnell, Victoria Tolkan

<i>Attachment i</i>	Tiffany Azzarito, Youth Academic Specialist - Gear Up Program
<i>Attachment j</i>	Todd Behrendt, Interim Assistant Dean in the Center for Arts and Humanities
<i>Attachment k</i>	Nichole Benton, Technical Assistant in Placement Testing
<i>Attachment l</i>	Amend Staffing Plan: Taylor Decker, International Admissions Counselor
<i>Attachment m</i>	Frank Drayton, EOC Outreach Counselor
<i>Attachment n</i>	Amend Staffing Plan: Kelly Fleming, Volunteer Generation Project Coordinator
<i>Attachment o</i>	De'Anna Hopkinson, Student and Residence Life Specialist
<i>Attachment p</i>	Harron James, Youth Academic Specialist - Gear Up Program
<i>Attachment q</i>	Alisia M. Pooley, Instructor in the Center for Life and Health Sciences
<i>Attachment r</i>	Susan Read, Instructor in the Center for Life and Health Sciences
<i>Attachment s</i>	Munu Shrestha, Youth Academic Specialist - Gear Up Program
<i>Attachment t</i>	James E. Wilson, Instructor in the Center for Social Sciences, Business and Information Sciences
<i>Attachment u</i>	Nomination of Anthony J. Colón to ACCT Board Committee

Motion was made by Elaine Falvo and seconded by Camille Kahler to approve items 7a-7u. Carol Fox asked to abstain from voting on item 7i. Otherwise, all approved.

8. Program Update

Middle States Self-study Co-chairs, Dr. Kathleen Linaker, Professor Christine Miller and President VanWagoner provided an update on the Middle States 2018 self-study process.

9. Discussion Item

- a. Board Policy Draft – Academic Freedom Statement: This is the first reading of the revised Academic Freedom Statement. It will appear on the April agenda for voting consideration.
- b. Strategic Plan: President VanWagoner discussed the *increase student success* metric of the strategic plan and also provided further explanation of the Voluntary Framework of Accountability (VFA) qualifiers.

10. Adjournment

Motion was made by Tony Colón and seconded by Carol Fox to adjourn the meeting at 5:33 p.m. Unanimously approved.