

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:05 p.m. by Chair Calli on Monday, April 18, 2016.

**Members Present**

William Calli, Jr.  
Tony Colón  
Elaine Falvo  
Carol Fox  
Frank Dubeck, Jr.  
Kelsey Hilts  
Camille Kahler  
David Mathis  
Mary Malone McCarthy  
John Stetson

**2. Chair's Report**

Chair Calli began by explaining the Board meeting should move right along as the Board will continue their budget conversation at the conclusion of the regular Board meeting. He then turned the meeting over to President VanWagoner to introduce Ms. Nhe Thi Su, the College's eighth visiting professor from Kien Giang Community College (KGCC). Following President VanWagoner's introduction, Professor Emerita, Sandra Engel went on to highlight some of the activities Ms. Nhe has participated in to date, including presenting to multiple classes. Ms. Nhe added her thanks and appreciation to the Board and College community for their hospitality and warm reception. Chair Calli then asked for the Treasurer's report.

**3. Treasurer's Report**

Vice President Squires reported that spring tuition revenue continues to lag behind budgeted levels due to lower enrollment for the spring semester, but the tuition shortfall for spring is not as large as the fall semester. Overall, the College's total revenue is down by 4.7%. Total expenditures are 2.1 % higher than budget as of March 31. He also reported the second round of student financial aid checks were distributed on April 1st and totaled \$4.8 million.

**4. Committee Reports**

New York Community College Trustees (NYCCT)

NYCCT liaison, David Mathis reminded the Board of his plans to attend the annual business meeting on April 23 in Syracuse. The agenda will include regional councils, new presidential search processes, the diversity policy, the minimum wage policy and tobacco-free campuses, and Middle States.

### Facilities and Public Safety Committee

Committee Chair, Tony Colón provided an update on the Rome campus building project and said it remains on schedule for a June 1 Certificate of Occupancy. He also recognized the efforts of the tobacco-free work group and the marketing department, referencing the tobacco-free posters that are displayed throughout both campuses.

### **5. Student Trustee Report**

Student Trustee, Kelsey Hilts reported the Student Congress elections are planned for later this week. Ms. Hilts is hopeful to be elected as the student trustee for the 2016-17 academic year.

### **6. President's Report**

President VanWagoner began his report by recognizing the events team, public safety department and facilities department for successfully hosting over 700 community members for the John Kasich campaign stop last week. He also thanked admissions, marketing, and public safety for their efforts in coordinating and hosting over 1400 9<sup>th</sup> graders for the career fair. President VanWagoner reported Rockland Community College hosted the first community college regional council meeting in the State. Other regions will follow according to calendar coordination. President VanWagoner concluded his report by sharing a letter he received from Jack Plumley praising the progress he has witnessed on the Rome project.

President VanWagoner then asked for the College Senate report.

### **College Senate Report**

Don Kelly reported on the April 5 meeting of the Senate which was preceded by a welcome reception for Ms. Nhe. Also at the April 5 meeting, Senators received reports on applied learning and micro-credentialing. Micro-credentialing will be further investigated and discussed by faculty caucus who will report back to Senate in December. Senate elections will begin later this week and will be open until May 11. The Senate will meet twice in May with the second meeting serving as the organizational meeting to select officers and Senate Advisory for the next academic year. Senate committees and college council memberships will change significantly as a result of the proposed academic redesign. He also reported Assistant Professor, Joyce Baumann plans to attend an orientation on the regional councils. Mr. Kelly then introduced Professor, Ron Labuz who reported on the Faculty Council of Community Colleges (FCCC) plenary that was held April 7-9.

Mr. Labuz reported on FCCC's overall disappointment with the state budget allocation for community colleges. He said that Josh Sager, Associate Vice Chancellor for Finance and Business, said that MVCC will take the second largest hit in the community college system. FCCC received a report from Senior Vice Chancellor for Community Colleges, Johanna Duncan-Portier who provided an update on Quantway. MVCC will launch three sections beginning fall 2016. He added twenty-two SUNY schools are currently using or planning to use Quantway.

## 7. **Consent Agenda**

<i>Attachment a</i>	Minutes of the March 21, 2016 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Conferring of Degrees
<i>Attachment d</i>	2018-19 Academic Calendar
<i>Attachment e</i>	Program Title Change: Data Processing, Programming & Systems to Computer Applications Programming
<i>Attachment f</i>	Adjunct Faculty Minimum Qualifications
<i>Attachment g</i>	BOT Policy: Academic Freedom
<i>Attachment h</i>	Emerita, Sarah Coleman
<i>Attachment i</i>	Emerita, Marie Czarnecki
<i>Attachment j</i>	Emeritus, Robert Decker
<i>Attachment k</i>	Emerita, Barbara Evans
<i>Attachment l</i>	Emeritus, Wayne Freed
<i>Attachment m</i>	Emeritus, Jonathan Meeter
<i>Attachment n</i>	Promotion in Academic Rank
<i>Attachment o</i>	Non-Teaching Professional Promotions
<i>Attachment p</i>	Non-Teaching Administrator Promotions
<i>Attachment q</i>	Reappointment of David Mathis as the ACCT Regional Coordinator for New York State
<i>Attachment r</i>	Cory Albrecht, Manufacturing Extension Partnership Director
<i>Attachment s</i>	Harron James, Youth Academic Specialist, GEAR UP
<i>Attachment t</i>	Revision to Sabbatical Leave - Lindsey Geary
<i>Attachment u</i>	Program Deactivations: Associate in Medical Assisting and Medical Assistant Certificate

Motion was made by John Stetson and seconded by Elaine Falvo to approve items 7a-7u.

President VanWagoner recognized those receiving Emeritus status and thanked them for their years of dedication and outstanding service to the College. He thanked Professor Sarah Coleman for attending the meeting.

Unanimously approved.

## 8. **Program Update**

Karen Korotzer, Chief Executive Officer of The Arc Oneida-Lewis Chapter provided an update on the College Works program.

## 9. **Discussion Item**

Strategic Plan: President VanWagoner reviewed activity associated with the *Strengthen the Educational Pipeline: increase the number of K-12 career and educational opportunities* objective of the strategic plan.

Motion was made by Frank Dubeck and seconded by Camille Kahler to enter executive session to discuss budget with no further action at 5 p.m. Unanimously approved.

The meeting reconvened at 5:55 p.m.

## **10. Adjournment**

Motion was made by Tony Colón and seconded by Carol Fox to adjourn the meeting at 5:55 p.m. Unanimously approved.