

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Hall Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York began at 4:05 p.m. on Tuesday, June 28, 2016.

**Members Present**

William Calli, Jr.  
Tony Colón (delayed arrival)  
Camille Kahler  
David Mathis  
Mary Malone McCarthy  
John Stetson

**Member Excused**

Frank Dubeck, Jr.  
Kelsey Hilts  
Elaine Falvo  
Carol Fox

**2. Chair's Report**

Chair Calli began by explaining the official call to order would occur once quorum is established and that in the meantime regular committee reports would commence beginning with the Treasurer's report.

**3. Treasurer's Report**

Vice President Squires reported the revenue report reflects the College is 5.7% under budget for the year, up from 5.2% last month and that expenditures haven't changed significantly since the May Board meeting. As reported last month, the College is looking at using considerably more fund balance than what was originally budgeted to make up the difference for lost tuition revenue as expenses are still less than 1% below budgeted amounts overall. Fall tuition bills will be invoiced to students beginning next week and will be due by August 11<sup>th</sup>. This is the earliest that the college has ever begun the invoicing process for fall tuition. Vice President Squires also reported the College has seen a dramatic decrease in the number of student accounts to be sent to collection. This can be attributed to the decrease in enrollment but also to such efforts as Advise Schedule and Pay (ASAP) in the Student Affairs division. Vice President Squires concluded his report by recognizing the retirement of all three of the College's purchasing staff: Bev Hertline, Nancy Light and John James. He thanked them for their many years of service to the College.

**4. Committee Reports**

NYCCT Liaison

David Mathis attended a Ford Foundation summit in NYC where the topic was focused on free college tuition for students' first two years. He would like to talk more about what he learned at the Board retreat this summer. With regard to NYCCT, Cynthia Demarest recently resigned from her position. The NYCCT Board is evaluating the future of the position and determining replacement strategies. In the meantime, they will contract her position out.

### Facilities and Public Safety Committee

On behalf of Committee Chair Tony Colón, President VanWagoner said the committee had an excellent meeting last week on the Rome campus followed by a tour of the construction project.

### **5. Student Trustee Report**

There was no Student Trustee report.

### **6. President's Report**

President VanWagoner began his report by thanking all who were involved in the successful press conference launching the sUAS program where the College received very good media attention. He also reported on the recent New York Community College Association of Presidents (NYCCAP) meeting that was held two weeks ago in Ithaca. One of their agenda items included a discussion on how each college offers their dual credit programs. For the most part, all colleges administer their programs within one of two primary models where some charge the students directly and some do not. President VanWagoner will continue to keep the Board informed as the conversation continues. Chair Calli added dual credit is also on the minds of the regional councils and continues to be a topic of conversation. President VanWagoner also updated the Board on last week's SUNY Board of Trustees meeting which included the appointment of former Lt. Governor, Robert Duffy as the Community College committee chair, replacing Hank Dullea.

President VanWagoner then asked for the College Senate report.

### **College Senate Report**

Don Kelly provided a brief update as the Senate has not met since the May Board of Trustees meeting. Mr. Kelly reported that all Senate seats are filled for the next academic year as a result of their May elections. Committee memberships are also complete and they anticipate a year of transition as the new academic redesign is implemented. All of the 2015-16 committee reports have been received. President VanWagoner again thanked Mr. Kelly for his leadership over the past four years and said he and the Board are looking forward to working with new Senate Chair, Alex Haines-Stephan.

Chair Calli officially called the meeting to order at 4:24 p.m. when quorum was established with the arrival of Tony Colón.

Chair Calli then asked for a motion to enter into executive session to discuss personnel items. Motion was made by John Stetson and seconded by Camille Kahler to enter into executive session at 4:25 p.m. Unanimously approved.

The meeting reconvened at 4:50 p.m.

### **7. Consent Agenda**

<i>Attachment a</i>	Minutes of the May 16, 2016 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Emerita, Jennifer Boulanger
<i>Attachment d</i>	2016-17 Tuition and Fee Schedule - Revision

<i>Attachment e</i>	Capital Project Increase – Learning Commons
<i>Attachment f</i>	Collective Bargaining Agreement - United Public Service Employees Union (UPSEU) – Blue Collar
<i>Attachment g</i>	Amend Staffing Plan: Salina Billins, Completion Coach
<i>Attachment h</i>	Rachel Golden & Maimun Kahn, Completion Coaches
<i>Attachment i</i>	Anthony Dellicarri, Instructor in the Department for Social Sciences & Public Services (SSPS)
<i>Attachment j</i>	Michael B. Higgins, Instructor in the Department for Physical Sciences, Engineering & Applied Technologies (PSAT)
<i>Attachment k</i>	Jocelyn Ireland, Librarian
<i>Attachment l</i>	Michele Lamarsh, Instructor in the Department for Physical Sciences, Engineering & Applied Technologies (PSAT)
<i>Attachment m</i>	Todd Marshall, Instructor in the Department for Education & Language Studies (EDLS)
<i>Attachment n</i>	David Patent, Instructor in the Department for Education & Language Studies (EDLS)
<i>Attachment o</i>	Thomas Zenon, Veteran Education Coordinator
<i>Attachment p</i>	Amend Staffing Plan: Lewis Kahler, Assistant Vice President of Academics & Dean of the School for Business, Education & Liberal Arts (BELA)
<i>Attachment q</i>	Amend Staffing Plan: Kathleen Linaker, Assistant Vice President of Academics & Dean of the School for STEM, Health & Social Sciences (SHSS)
<i>Attachment r</i>	Amend Staffing Plan: Marianne Buttenschon, Dean of the Institute for Emergency Preparedness & Public Services (PSEP)
<i>Attachment s</i>	Amend Staffing Plan: Julie Dewan, Associate Dean of the Department for Education & Language Studies (EDLS)
<i>Attachment t</i>	Amend Staffing Plan: Todd Behrendt, Associate Dean of the Department for Art (ARTD)
<i>Attachment u</i>	Amend Staffing Plan: Michael J. Mihevc, Associate Dean of the Department for Business, Cybersecurity & Computer Sciences (BCCS)
<i>Attachment v</i>	Amend Staffing Plan: Timothy Thomas, Associate Dean of the Department for Physical Sciences, Engineering & Applied Technologies (PSAT).
<i>Attachment w</i>	Amend Staffing Plan: Robert J. Woodrow, Associate Dean of the Department for Mathematics & Natural Sciences (MNSC)
<i>Attachment x</i>	Amend Staffing Plan: James Lynch, Executive Dean of Academic Development & Innovation (ADAI)

Chair Calli asked for a motion for items 7a-x. Motion was made by David Mathis and seconded by Camille Kahler to approve items 7a-x. Unanimously approved.

## **8. Program Update – Career and Transfer Programs**

Janet L. Tamburrino, Director of Career and Transfer Services; Michael Henningsen, Assistant Director of Career and Transfer Services; Rebecca Pepperine, Career Employer

Relations Specialist; and Susan Johnston, Transfer Success Advisor provided the program update on career and transfer programs.

**9. Discussion Item**

Strategic Plan – Catalyst 2020: Strengthen the Educational Pipeline

President VanWagoner reviewed activity associated with the *Strengthen the Educational Pipeline: Strengthen transfer success by increasing the percentage of AA and AS graduates who transfer to a four-year institution* objective of the strategic plan.

**10. Adjournment**

Motion was made by Tony Colón and seconded by David Mathis to adjourn the meeting at 5:20 p.m. Unanimously approved.