

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall 300, Mohawk Valley Community College, Utica, New York began at 4:09 p.m. on Monday, January 22, 2018.

Members Present

Dylan Bennett
William Calli, Jr.
Tony Colón
Frank Dubeck, Jr.
Camille Kahler
Mary Malone McCarthy
David Mathis
John Stetson

Member Excused

Elaine Falvo

2. Chair's Report

Chair Calli began the meeting by welcoming everyone back to the new semester. He shared the audit has been completed and went on to introduce Tricia Lucas and Courtney Pearsall from D'Arcangelo & Company. Ms. Lucas distributed and reviewed copies of the audit and summary document with the Board. She reported the audit resulted in a clean opinion for the College. The component units of the College were also audited and the results have been or will be shared with their appropriate Boards. Mr. Stetson, on behalf of Audit and Finance Committee chair, Elaine Falvo recommended the Board accept and approve the audit. Frank Dubeck made a motion to accept and approve the audit. The motion was seconded by Camille Kahler and unanimously approved. President VanWagoner and Vice President Squires both thanked Ms. Lucas, Ms. Pearsall, Controller, Brian Molinaro and his team, the Financial Aid and Registrar's offices, Human Resources, and all involved at the College for making the process smooth, especially in the first year following the retirements of some key individuals in the business office.

Chair Calli resumed his regular report and thanked President VanWagoner and Marie Miknavich for providing valuable information on SUNY rankings at the pre-Board meeting workshop. He concluded his report by congratulating Vice President Eannace on her recent retirement announcement and then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported the regular financial statements have returned to the Board agenda this month as the audit is complete. He reported under the revenue category, the fall tuition came in just under the budget estimate and the chargeback revenue is on track with estimates for the year. He reported year-to-date expenses are tracking under budget as of December 31 with a contributing factor being the use of the "contingent premium" option for the 2017 health insurance employee benefits. Additionally, facilities expenses are lower than

budgeted due mainly to unspent renovation and maintenance costs, and personnel vacancies in the facilities department. Vice President Squires concluded his report by sharing spring tuition payment deadlines and changes to the process, which allow students more time to regain their schedules if they are deregistered due to non-payment.

4. Committee Reports

Personnel

Committee Chair David Mathis reported on their January 4 meeting where the committee received updates on collective bargaining units and related negotiations, Cornerstone, and employee benefits.

5. Student Trustee's Report

Student Trustee Dylan Bennett reported on the Student Congress Executive Committee retreat that took place earlier in January. The current executive team is planning to provide shadowing opportunities for students who may be interested in serving in future student congress leadership roles. A prospective candidate for the Student Trustee position may attend the March Board meeting.

6. President's Report

President VanWagoner began by adding his congratulations to Vice President Eannace on her retirement announcement. He thanked her for her 10 years of service to the College and noted that her legacy includes overseeing the hiring 55% of the current faculty. President VanWagoner reported the Middle States Self Study document is complete and has been sent on to the review team. Copies have been provided to the Board and a summary document is being completed and will be forthcoming. He announced the date of the next Board retreat on February 28. He reported the College's fourth annual data summit took place on January 18. This year's summit focused on Hope Lab data and the impact of homelessness on community college students. The summit highlighted the services MVCC has in place through the College-Community-Connection (C3) program. It included a panel of students, alum, Rick Short, and MVCC Director of Financial Aid, Mike Pede who all shared their stories, providing the audience with a snapshot of what many MVCC students face while trying to get an education. President VanWagoner went on to provide an update on NYCCAP's (New York Community College Association of Presidents) legislative approach with regard to the New York State budget and proposed changes to the funding model for community colleges. He is planning meetings with local legislators in their local offices rather than in Albany. Invitations will be extended to Trustees once dates are identified. And finally, President VanWagoner reported on the State of the University address that took place earlier in the day in Albany. New SUNY Chancellor Johnson focused her remarks on four pillars: Innovation and Entrepreneurship; Individualized Education; Sustainability; and Partnerships.

College Senate Report

There was no College Senate report as Senate has not met since the December Board meeting.

President VanWagoner introduced the consent agenda by pointing out Emeriti and Distinguished Retiree resolutions, noting individual contributions to the College.

7. **Consent Agenda**

<i>Attachment a</i>	Minutes of the December 18, 2017 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Distinguished Retiree, Carol Dinger
<i>Attachment d</i>	Emeritus, Arthur Friedberg
<i>Attachment e</i>	Emeritus, Yixiong Liang
<i>Attachment f</i>	Emerita, Lorie Phillips
<i>Attachment g</i>	Emerita, Maria Ramos
<i>Attachment h</i>	Emerita, Norayne Rosero
<i>Attachment i</i>	Emeritus, Ricardo Rosero
<i>Attachment j</i>	Emeritus, John Susenburger
<i>Attachment k</i>	Emeritus, John Swistak
<i>Attachment l</i>	Excluded Administrative Staff Appointments
<i>Attachment m</i>	Adjunct Faculty Minimum Qualifications: Revision to Education Requirements
<i>Attachment n</i>	2018-19 Academic Calendar (Revision)
<i>Attachment o</i>	David Bauer, Civil Engineering Technology Instructor
<i>Attachment p</i>	Lisa Flo, Helpdesk Analyst
<i>Attachment q</i>	Amend Staffing Plan: Cailee Guider, Coordinator of Health Center and College Nurse
<i>Attachment r</i>	Wayne Lam, Mathematics Instructor
<i>Attachment s</i>	Aaron Lewis, Accounting/Business Instructor
<i>Attachment t</i>	Josef McManus, English Instructor
<i>Attachment u</i>	Vincent Pellizzi, Programmer Analyst
<i>Attachment v</i>	Saman Rashidyan, Rescind Appointment
<i>Attachment w</i>	John Ringlehan, Respiratory Care Instructor
<i>Attachment x</i>	James Roberts, Associate Dean for the Department for Humanities (HUEN)
<i>Attachment y</i>	James Willey, Coordinator of Workforce Development in the Community and Corporate Education (CCED)
<i>Attachment z</i>	Wilfredo Huembes, Peace Officer

Motion was made by Frank Dubeck, Jr. and seconded by Tony Colón to approve items 7a-7z. Unanimously approved.

President VanWagoner recognized audience member, Professor Norayne Rosero and congratulated her on her new emerita status.

8. **Discussion Item** - Board Policy Draft: Micro-credentials

Chair Calli introduced the draft policy stating the Governance Committee reviewed it earlier in January. Vice President Eannace went on to provide some additional context and said there are a number of departments already identifying programs where micro-credentials can be offered as momentum points toward degree completion. She also added micro-credentials will fit nicely within the Guided Pathways parameters. The policy will be on the consent agenda in March for official action by the Board.

Prior to the conclusion of the meeting David Mathis suggested Trustees review their

biographies on the MVCC website and provide Jill with any updates. He also asked President VanWagoner to provide the Board with his Martin Luther King Jr. luncheon remarks, which were very well-received in the community.

Adjournment

Motion was made by Dylan Bennett and seconded by Frank Dubeck to adjourn the meeting at 5:15 p.m. Unanimously approved.