

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:05 p.m. by Vice Chair Colón on Monday, October 21, 2019.

**Members Present**

Tony Colón  
William S. Calli, Jr.  
Frank Dubeck, Jr.  
Elaine Falvo  
David Mathis  
Jonas America

**Members Excused**

Camille Kahler  
John Stetson

**2. Chair's Report**

Vice Chair Colón delivered the Chair's Report. He began by recognizing College staff and students who received awards and honors since the last meeting as follows: Tom Monaghan received the Rotary Pride of Workmanship Award from the Rotary Club of Utica; 2001 Alumnus Shawn Occhipinti was named Senior Administrative Officer with the Kirkland Police Department; The Young Entrepreneur's Academy! Program received a \$3,000 donation from Berkshire Bank; and the Respiratory Care Program earned its 10-year continuing accreditation and the Distinguished Registered Respiratory Therapist Credentialing Success Award. Vice Chair Colón further went on to recognize the Fall Phi Theta Kappa (PTK) Induction Ceremony which was held on September 24 where 61 students were inducted into the PTK Honors Society. The annual Emeritus/Retiree Brunch was held earlier today where 48 members attended. Vice Chair Colón then asked Vice President Squires for the Treasurer's Report.

**3. Treasurer's Report**

Vice President Squires explained his report does not include the usual Revenue, Expenditure, and Fund Balance reports as the College has begun to close the books on the last budget year with the Auditors' field work to begin on October 28. Vice President Squires continued to report preliminary numbers for August 2019 which are subject to change as the books are still being closed out.

**4. Committee Reports**

Audit and Finance Committee

Audit and Finance Committee Chair, Elaine Falvo reported the committee met prior to the Board meeting and received a pre-audit status report from Tricia Lucas and Courtney Pearsall from D'Arcangelo.

#### Facilities and Campus Safety Committee

The Facilities and Campus Safety Committee meeting that was scheduled to meet prior to the Board meeting has been postponed until the next scheduled meeting in December.

#### Auxiliary Services Corporation (ASC)

Trustee Falvo provided an update on ASC. The bookstore contract will be expiring at the end of June 2020. ASC will be bringing in consultants to write an RFP for the campus bookstore. ASC continues to work on software updates. Trustee Falvo concluded her update by commenting on the new food vendor, American Dining which seems to be well received.

#### Foundation

Vice President DuRoss reported the annual Fall Alumni mailing and Faculty/Staff Campaign will be starting soon. The money raised from these campaigns will go towards scholarships, areas of greatest need and the annual fund. The Foundation is working on finalizing a policy manual for all Tea Leaf social enterprises that will be presented to the Foundation Executive Committee in the next couple of weeks. Vice President DuRoss announced that the Hall of Fame Induction Ceremony will be held on November 12 and the annual Board Holiday gathering will be December 6 at the Utica Comets game. He concluded his remarks by noting that the next Foundation Board meeting will be held on October 24.

#### New York Community College Association of Presidents (NYCCAP)

President VanWagoner noted that NYCCAP and SUNY Presidents' meetings will be held October 22 and October 24 in Albany. NYCCAP will hear from Karen Stout from the Achieving the Dream Network around the national perspective on declining enrollment. SUNY will present on enrollment management outcomes.

### **5. Student Trustee Report**

Student Trustee Jonas America reported that Trey Hodgdon, Program Board Director, invited Esteban Ramos, Vice President of Rome/Chair of Rome Student Activities to attend the Association for the Promotion of Campus Activities (APAC) which was held October 3 through October 6. This partnership between the Program Board and Rome Student Activities resulted in three events being sponsored in Rome for next semester. Student Government plans to continue this partnership in the future. Trustee America further went on to note that the TV's around campus will display a midterm countdown thanks to Alen Smajic and the marketing department. Trustee America concluded his remarks by noting the following upcoming student events: International Festival will be held October 24 from 11:30 a.m. to 1:30 p.m. in the Snack Bar; the Drama Club Production of *Reserve 2 for Murder* will be showing October 24 through October 26 at 7:30 p.m.; and Student Government will be holding a Halloween Party on October 31, Masquerade Ball on November 2, and a Winter Ball on December 6. Student Government will be sending the entire Executive Team plus nine other students to the Student Assembly Fall Conference November 15 through November 17 in Albany.

### **6. President's Report**

President VanWagoner began his report on Manufacturers' Day that was held on the Utica Campus Friday, October 18 in partnership with SUNY. Throughout the day, the College was

host to over 800 students, 50 employers, and 250 people who participated in various Manufacturing activities and job fair. President VanWagoner shared the latest publication of Career Focus which focused on Applied Learning, Advanced Manufacturing and Apprenticeships. This was developed in partnership between Associate Vice President Armstrong and Executive Director Smajic to allocate apprenticeship grant funds to publish and promote these programs. Also in development is an Advanced Manufacturing webpage on the MVCC site that will be endorsed by Cree Inc. President VanWagoner concluded his remarks by announcing the MVCC Hawks will be headed into the post season playoffs next week.

### **College Senate**

In lieu of a College Senate report, Assistant Professor Amanda Miller provided an update on the Faculty Council of Community Colleges (FCCC) Plenary that she attended as the MVCC representative earlier in the month. The following resolutions were passed at the FCCC Plenary and seek endorsement at the next College Senate meeting: Child Care Funding; New Funding Model for Community Colleges; Gender Inclusivity. Four resolutions of note which were not endorsed include: Response to SUNY Online Response; Open Presidential Searches; Faculty Representation on Campus Presidential Searches; and the Role of Campus Shared Governance in Curricula, Programs, and Services Shared Across Multiple Campuses. Assistant Professor Miller concluded her remarks that MVCC is working on forming a subcommittee to develop a Guided Pathways Best Practices which is being led by Joyce Baumann.

### **Consent Agenda**

<i>Attachment a</i>	Minutes of September 23, 2019 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Board of Trustees Policy: Uniform Guidance Procedure for Procurement
<i>Attachment d</i>	Board of Trustees Policy: Subrecipient Monitoring
<i>Attachment e</i>	Karen J. Sabonis, Coordinator of Health Center and College Nurse
<i>Attachment f</i>	Claire Ehrlich, Librarian – Instructor
<i>Attachment g</i>	Jennifer DeMayo, Recruitment and Employment Specialist
<i>Attachment h</i>	James Kelly, IV, Additive Manufacturing Specialist

Motion was made by Elaine Falvo and seconded by William S. Calli, Jr. to approve items 7a-h.

Unanimously approved.

### **7. Discussion Item**

President VanWagoner, Trustee Mathis and Vice Chair Colón discussed the main takeaways from the ACCT conference.

### **8. Adjournment**

Motion was made by Elaine Falvo and seconded by William S. Calli, Jr. to adjourn the meeting at 5:12 p.m. Unanimously approved.