

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:06 p.m. by Chair Kahler on Tuesday, April 23 2019.

Members Present

William S. Calli, Jr.
Tony Colón
Elaine Falvo
Frank Dubeck, Jr.
Camille Kahler
Kupr Kuprian
David Mathis

Members Excused

John Stetson

2. Chair's Report

Chair Kahler reported the Board participated in a two-hour Audit and Finance Committee meeting prior to the Board meeting to discuss budget progress to date. She went on to recognize College staff and students who received awards and honors since the last meeting as follows: Gary Broadhurst was named the Under Armour Athletic Director of the Year and was appointed to the NJCAA Foundation Board; Chris Crolus was announced as this year's MVCC Alumni of Merit Winner; MVCC students placed 8 out of 27 at the New York State Mathematics Association of Two Year Colleges (NYSMATYC); Shahida Dar was recognized by the American Association of Physics Teachers in their April 2019 Member Spotlight; and Matt St. Croix had his 300th win as the MVCC's Men's Basketball Coach. Chair Kahler then asked Associate Dean of the Art Department, Todd Behrendt, to introduce student, Nick Phelps who recently won Best in Show at this year's SUNY-wide art show. Mr. Phelps brought his winning photo and shared his experience as an MVCC student. Chair Kahler went on to ask Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reviewed the revenue report pointing out that while fall revenue remains negative, spring tuition is just a fraction under the budgeted level, with still some to be collected. He reported chargeback revenue is now at a deficit of \$89,000 but most, if not all should be made up by the end of the year. As such, overall chargeback revenue is expected to come in on budget. He added that summer enrollment is on track with budget estimates. Overall year-to-date expenses remain under budget, which is normal as most expenses are incurred during the summer months with special facilities projects. The College has received another installment of the county sponsor contribution totaling \$2.1 million. The College also received the third quarter (2018-19) NYS state aid installment totaling \$3.4 million. Vice President Squires thanked the Financial Aid Office, Registrar's Office, Business Office, and Public Safety who all assisted in worked to facilitating the preparation and distribution of the final installment of the student refund checks.

4. Committee Reports

Audit and Finance

Committee Chair, Elaine Falvo reported on their earlier committee meeting. She said the primary agenda item was the 2019-20 budget. She stated this year's work includes closing a \$5.1 million budget gap and noted the challenges associated with continuing to use fund balance reserves, while trying to minimize the impact of already difficult budget cuts to bring the proposed budget into balance. She is confident with the work to date and anticipates the Board will be voting on the final budget at the May Board of Trustees meeting.

Facilities and Campus Safety

Committee Chair, Tony Colón provided an update on the Campus Safety-Active Shooter conference he, Vice President Squires, and Sergeant Ryan Barsuch attended in Portland last month. He shared he is pleased with the campus safety measure currently in place and he looks forward to continued progress in enhancing those efforts.

Auxiliary Service Corporation

Vice President Squires reported ASC is working to finalize the contract with American Dining Services which will begin July 1. The next ASC meeting will include a review of the first draft of their proposed budget. As was mentioned at the March meeting, their (new) strategic plan will include the future of the bookstore as the Follett contract expires in June 2020.

Dormitory Corporation

Dormitory Corporation (DC) Chair David Mathis reported the next meeting is scheduled for May 16.

MVCC Foundation

Vice President for Community Development and Executive Director of the MVCC Foundation Frank DuRoss said the next Foundation Board meeting is scheduled for Thursday, April 25. He said the Audit and Finance committee met on April 4 where they received a strong first quarter financial report. He went on to provide an update on Tea Leaf Enterprises. He said there is a meeting scheduled in early May with a retired auditor from SUNY and the State of New York who will serve as a consultant on policies, procedures, and practices for revenue-generating social enterprises at the College.

Association of Community College Trustees

David Mathis reminded the Board the 50th Annual Leadership Congress is scheduled for October 16-19 in San Francisco. He said the Membership and Communications Committee, which he serves on, is considering reinstating regional meetings. He said he attended the American Association of Community Colleges (AACC) conference in Orlando where executive leadership transitions remain an issue at the national level.

New York Community College Trustees & New York Community College Association of Presidents

Tony Colón said he attended the annual meeting on April 6 where 12 of the 30 community colleges were represented. Meeting discussions included revisions to their by-laws;

committee structure and re-naming; and purchasing. The annual New Trustee Institute and Conference is scheduled for September 19-22 in Saratoga Springs. He provided an update on community college trustees seats, reporting there are approximately 45-50 Governor appointment vacancies.

State University of New York

President VanWagoner said the New York Community Colleges Association of Presidents meeting at the end of April will include continued conversation around dual credit/concurrent enrollment. Their agenda will also include the timing of advocacy efforts and state budget funding, citing the fact that community colleges cannot take any advocacy action until after the SUNY Board approves said efforts, significantly limiting any influence on community college funding in the State budget. He also reminded the Board Carl McCall plans to retire from the SUNY Board in June.

5. Student Trustee Report

Student Trustee, Kupr Kuprian, reported that Student Government passed a resolution supporting the conversion of an existing women's bathroom in the Alumni College Center to a gender neutral bathroom. Other Student Government activities and events include the following: Rome Student Activities trip to Boston; Drama Club show and New York City trip; Nessie Club first ever "Nessie games"; Gender, Sexuality, Alliance (GSA) Drag Show; Residence Council Battle of the Halls event; and elections. Student Government elections resulted in the following: President – Kupr Kuprian; Vice President of Utica – Ravin Williams; Vice President of Rome – Esteban Ramos; Student Trustee – Jonas America; and Program Board - Trey Hodgdon. He said the Treasurer position remains vacant. Student Trustee Kuprian also reported on the Phi Theta Kappa (PTK) 2019 International Catalyst Conference and said PTK elections are scheduled for next week. And finally, he reported on the SUNY Student Assembly (SA) that took place April 5-7 where MVCC student, Taryn Rackmyer was named the SUNY-wide SA Chief of Staff.

6. President's Report

President VanWagoner thanked the Board for their level of engagement and robust discussion at the earlier Audit and Finance Committee meeting. He congratulated Student Affairs staff who were involved in two recent audits: Measles, Mumps, and Rubella (MMR) immunization records, and a Veterans' benefits audit. Both audits went well and resulted in no significant findings. He thanked the Board in advance for their attendance at the number of upcoming end of year activities and celebrations. He went on to mention the MVCC PTK Chapter was recognized as a 5-star chapter for the eighth year in a row. He recognized PTK advisor, Steve Frisbee who was in attendance. Mr. Frisbee added the MVCC Chapter also received a state-wide community service award. President VanWagoner then asked for the College Senate report.

College Senate Report

College Senate Chair Alex Haines-Stephan reported Senate is in the midst of elections and appointments for the 2019-20 academic year. He then introduced Faculty Council of Community Colleges (FCCC) liaison, Joyce Baumann. Associate Professor Baumann reported on the spring plenary that was held earlier in the month where the following resolutions were passed: Response to the SUNY Green Paper on SUNY General Education

revisions; response to SUNY White Paper on SUNY Online; and a resolution in appreciation of SUNY's inclusion of shared governance in Guided Pathways processes. She said their discussion also included the (negative) impact of the Excelsior Scholarship on Community Colleges. FCCC elections resulted in a newly elected president from Monroe CC, and a new vice president from North Country CC.

(President's Report)

President VanWagoner requested an executive session at the conclusion of the meeting to discuss a personnel item.

7. Consent Agenda

<i>Attachment a</i>	Minutes of March 18, 2019 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Conferring of Degrees
<i>Attachment d</i>	Emerita, Cheryl Plescia
<i>Attachment e</i>	Administrator – Non-teaching Promotions
<i>Attachment f</i>	Promotion in Academic Rank - Professional Association
<i>Attachment g</i>	Non-teaching Professional Promotions
<i>Attachment h</i>	Amend Staffing Plan: Michael Grider, YouthBuild Case Manager
<i>Attachment i</i>	Jeffrey Grimshaw, Business Development Manager
<i>Attachment j</i>	Amend Staffing Plan: Nancy Wallace, Associate Director of Human Resources for Employment and Compensation

Chair Kahler asked for a motion on items 7a-j of the consent agenda.

Motion was made by Elaine Falvo and seconded by Tony Colón to approve items 7a-j.

Unanimously approved.

8. Program Update

Achieving the Dream (ATD) Data Coach, Terri Manning provided an update on the College's participation in the ATD network.

Chair Kahler asked for an executive session to discuss a personnel matter with no further action. Motion was made by Tony Colón and seconded by William S. Calli, Jr. to enter into executive session at 5:24 p.m. Unanimously approved.

The meeting reconvened at 5:40 p.m.

9. Adjournment

Motion was made by William S. Calli, Jr. and seconded by Frank Dubeck to adjourn the meeting at 5:41 p.m. Unanimously approved.