

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in Room 119, Plumley Complex, Mohawk Valley Community College, Rome, New York was called to order at 4:13 p.m. by Chair Kahler on Monday, September 23, 2019.

Members Present

Tony Colón
William S. Calli, Jr.
Frank Dubeck, Jr.
Camille Kahler
David Mathis
Jonas America

2. Chair's Report

Chair Kahler began by confirming the membership of the Board of Trustees Committees as they currently stand. With no comments to the proposed 2020 Board of Trustees meeting dates, the schedule has been confirmed. Chair Kahler went on to recognize College staff and students who received awards and honors since the last meeting as follows: John Buffa, Alumni of Merit recipient, has been named Executive Vice President of Commercial Banking at Adirondack Bank. Alumnus Ryan McGrogan has launched his own graphic design business known as McGrogan Design. Chair Kahler then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires explained his report does not include the usual Revenue, Expenditure, and Fund Balance reports as the College has begun to close the books on the last budget year with the Auditors' field work to begin in October. He said the Auditors will review the draft financials with the Audit and Finance Committee at their October meeting. Vice President Squires will also work with the Business Office to report preliminary numbers while the books are closed.

4. Committee Reports

Auxiliary Services Corporation (ASC)

Vice President Squires provided a brief update on ACS's last meeting where the Board of Directors reviewed the bookstore relationship. He announced that the new software C-Board has been implemented which will further help streamline processes. On August 26, 2019, ASC welcomed Jennifer Gonzales as the new Controller.

Foundation

President VanWagoner provided the Foundation update on behalf of Vice President DuRoss. The Foundation had a great year bringing in a total of \$1,046,842 and 1,321 gifts for 2018-2019 compared to \$738,049 (1,178 gifts) received last year. The Information Technology

building was officially renamed “Francis A. Wilcox Hall” on Tuesday, September 17. Tea Leaf Ventures is officially underway with pricing structures for Tea Leaf Manufacturing being established. Tea Leaf Manufacturing is currently working on six different projects from companies looking to use FabLab services. Tea Leaf Ventures will be providing quarterly progress updates moving forward. President VanWagoner reminded the Board that the Hall of Fame celebration will be held on November 12 where four new members will be inducted. He concluded his remarks by noting that all Foundation Board committees will meet in October.

Association of Community College Trustees (ACCT)

Trustee Mathis reported that the 2019 ACCT Leadership Congress will be held October 16-19 in San Francisco. During this conference, the selection of a new executive director will be discussed.

New York Community College Trustees (NYCCT)

Vice Chair Colón reported that NYCCT held its annual meeting September 20-22 in Saratoga Springs. It was a successful conference that reinforces MVCC is a leader for Community Colleges. It was also discussed at this annual meeting that Karen Mosher’s position will not be filled and a plan to distribute those duties discussed. Vice Chair Colón concluded his remarks by announcing that a joint conference will be held in November 2020 between NYCCT and New York Community College Association of Presidents (NYCCAP) to discuss joint advocacy initiatives and proposed funding floor.

5. Student Trustee Report

Student Trustee Jonas America reported the following student events during the month of September: Spirit Week was held September 4-September 13, Constitution Day was celebrated on September 17 wherein Student Government and all clubs reviewed the constitution and respective by-laws for updating; Club Day was held September 18 representing 45 clubs, college representatives from Alumni, Title IX and Career Services, and one community agency the League of Women’s Voters. Club Day had over 500 students participate. Student Government is considering doing another one in the spring semester. Trustee America concluded his report by sharing that Student Government has begun to use Google Drive in an effort to continue the shared governance structure.

6. President’s Report

President VanWagoner began by thanking the IT staff for their ability to maintain campus operations in light of the cyber event that occurred just before the start of the semester. Executive Director of Information Technology Paul Katchmar will address the Board further during Executive Session. President VanWagoner shared a copy of the 2019 Annual Report that was submit to the SUNY Chancellor’s Office as part of the College’s required reporting. President VanWagoner further went on to announce that Project Apollo will be moving forward in light of Cree’s announcement that they will be building a facility at Marcy Nano. Cree, Inc. is a company that produces power and radio frequency semiconductor wafers. Cree will be building a one billion dollar silicon carbide wafer facility that will bring six hundred jobs to the region. Associate Degree and/or Certificate holders will make up sixty-percent of the workforce. Cree took a deep look at MVCC and visited several times before committing to build the facility at Marcy Nano. MVCC is excited to provide and sustain the

training needs for the workforce that will be employed by Cree, Inc. He further went on to report that he and a team of administrators and faculty attended the third and final American Association of Community Colleges (AACC) 2.0 Guided Pathways Institute in New Orleans. Later in the month, he will also be accompanying another team to the SUNY Guided Pathways Cohort 2 Institute 1 at Finger Lakes Community College where he will be participating in a President's Panel 'Cohort One Lessons Learned' and leading a keynote address on 'Shaping Organizational Culture to Implement Guided Pathways.'

College Senate

Chair Alex Haines-Stephan reported that SUNY campus governance leaders held their annual meeting where updates were reported on SUNY Online an initiative focused on increasing the number and scope of online degrees offered at across the SUNY system, and PRODiG, a SUNY-initiative to increase diversity among STEM Faculty. Data has been released on two-year colleges in the seamless transfer initiative. Preliminary data shows that more students are graduating in three years or less with less credit to their name at time of graduation. It will be another few years until data is released from the four-year institutions. The college is also continuing to move forward with work on Guided Pathways, implementing recommendations from the Intake and Onboarding workgroup and the Advising Workgroup. Two new workgroups known as the 'Universal Teaching & Learning' and 'Design, Analysis, and Assessment of Learning' have been charged with recommending changes to the college based around the fourth pillar of Guided Pathways: Ensuring Learning

Consent Agenda

<i>Attachment a</i>	Minutes of August 19, 2019 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Naming of Information Technology Building: Francis A. Wilcox Hall
<i>Attachment d</i>	Permanent Funding Floors for Community College Base State Aid Formula
<i>Attachment e</i>	Amend Staffing Plan: James Kelly, IV, Additive Manufacturing Specialist
<i>Attachment f</i>	Amend Staffing Plan: Zachary Steffen, Associate Business Advisor
<i>Attachment g</i>	Amend Staffing Plan: Jean Leandre, Director of Student Engagement and Leadership
<i>Attachment h</i>	Robin Saxe, Student Support Advisor
<i>Attachment i</i>	Grace Costello, Student Support Advisor
<i>Attachment j</i>	Monica Brown-Hodkinson, Student Support Advisor
<i>Attachment l</i>	Jonathan Hodge, Admission Counselor

(Discussion)

President VanWagoner provided additional background on item 7d stating that NYCCAP and the Oneida County Board of Legislature supported the funding floor resolution. By unanimous support from our Board, the resolution will be compiled with other community colleges' board approved resolutions and presented to New York State Association of or Counties for further advocacy.

Motion was made by Anthony Colón and seconded by William S. Calli, Jr. to approve items 7a-l.

Unanimously approved.

7. Discussion Item

Associate Vice President and Dean of the Rome Campus Franca Armstrong provided an update to the Board on Rome Campus enrollment, facilities, outreach, and opportunities.

Chair Kahler asked for an executive session with no further action. Motion was made by William S. Calli, Jr. and seconded by Tony Colón to enter into executive session at 5:05 p.m. Unanimously approved.

The meeting reconvened at 6:42 p.m.

8. Adjournment

Motion was made by Camille Kahler and seconded by Tony Colón to adjourn the meeting at 6:43 p.m. Unanimously approved.