

MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK

1. **Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held via Zoom was called to order at 4:03 p.m. by Chair Kahler on Monday, September 21, 2020.

Members Present

Camille Kahler
Tony Colón
William S. Calli, Jr.
Frank Dubeck, Jr.
Elaine Falvo
David Mathis
Wendy Waters

Members Excused

Student Trustee

2. **Chair’s Report**

Chair Kahler announced that the Zoom meeting will be audio and video recorded to comply with the New York State Executive Order and Open Meetings Law. Chair Kahler began by noting the 2021 Board of Trustees meeting dates. She then went on to ask for the Board to hear from the Nominating Committee and move to the Consent Agenda before proceeding with the remaining agenda.

Nominating Committee

William S. Calli, Jr. reported on the nominating committee’s proposed slate for the MVCC Board of Trustees, effective October 2020 through August 2021:

MVCC Board of Trustees

President, Randall J. VanWagoner
Chair, Tony Colón
Vice Chair, Frank Dubeck
Secretary, Gloria Karol
Treasurer, Tom Squires

Trustee Calli also reported that the slate for the Dormitory Corporation Board of Directors will be brought to the October Board of Trustees meeting.

William S. Calli, Jr. motioned to accept the committee’s recommendation for the MVCC Board of Trustees. Elaine Falvo seconded the motion. Unanimously approved.

Consent Agenda

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| <i>Attachment a</i> | Minutes of August 17, 2020 Board of Trustees Meeting |
| <i>Attachment b</i> | Treasurer’s Report |
| <i>Attachment c</i> | Board of Trustees Policy Revision: Section III. 3015 |
| <i>Attachment d</i> | Memorandum of Agreement – Adjunct and Part-Time Association (APA) |

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| <i>Attachment e</i> | Amend Staffing Plan: Stephen Cook, Coordinator Cybersecurity Initiatives |
| <i>Attachment f</i> | Jamel Moyer, STEP Program Specialist |
| <i>Attachment g</i> | Amend Staffing Plan: Tabitha Carter, Coordinator of Distributed Learning |

Discussion around Attachment C: Board of Trustees Policy Revision, Section III. 3015 to review procedural changes related to Title IX policy.

Motion was made by Frank Dubeck and seconded by Tony Colón to approve items 7a-7g. Unanimously approved.

Chair Kahler then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires explained his report does not include the usual Revenue, Expenditure, and Fund Balance reports as the College has begun to close the books on the last budget year with the Auditors' field work to begin in October. He then went on to report that the fall semester financial aid refund distribution dates are scheduled for October 16 and November 6. Possible cuts to the NYS financial aid Tuition Assistance Program (TAP) is on the radar which may impact students. Vice President Squires concluded his report by sharing that our Employee Benefits Consultant, Adirondack Financial Services, has provided us with an initial premium estimate on employee medical insurance that shows our rate will decline to be 2.5% lower than the current year's rate. A meeting is scheduled with Adirondack Financial Services next week to discuss the renewal rate, reasons for the new rate decline, and to determine if there is anything else that can be done to get a larger decrease than 2.5%.

4. Committee Reports

Auxiliary Services Corporation (ASC)

President VanWagoner reported that the ASC Board will meet in November.

MVCC Foundation

Vice President DuRoss reported that the Foundation has approximately \$7.5 million in portfolios. After almost a year of waiting, the Francis A. Wilcox Estate disbursement was received on September 8. Vice President DuRoss is in discussions with the executor about possibly changing part of the gift agreement that would allocate money towards a new scholarship that will help students affected by potential TAP cuts. The 4,500 square foot space for Cree is approximately 85% complete with an expected completion date in mid-October. The space is really coming along and we are looking forward to the impact this project will have not only on the Mohawk Valley workforce but also our students. The MVCC Hall of Fame has selected five esteemed individuals for induction as part of the class of 2020. They are Josephine Alexander, Nancy Caputo, Evon Ervin, John Stetson, and Bill Hysell. Due to COVID, the celebration of these individuals has been postponed until 2021 but these individuals will be highlighted in this year's Foundation End of Year newsletter. Vice President DuRoss concluded his report with upcoming dates for the Foundation Board.

ACCT/NYCCT

Trustee Mathis reported that the 2020 ACCT Virtual Leadership Congress starts tomorrow, September 22. Board and committee meetings will be held over the first week and the following week will be workshops. Vice Chair Colón asked that Board Secretary Gloria Karol share the ACCT agenda with the full Board and encouraged Trustees to attend under the discounted group rate. Vice Chair Colón further shared that during the Leadership Congress next week, Trustee Mathis will be named Chair of the national ACCT Board. Vice Chair Colón reported that NYCCT held a joint executive committee with NYCCAP to discuss advocacy and trustee appointments. President VanWagoner will provide an update on that joint meeting in his Friday Focus this week to the Board.

SUNY

President VanWagoner reported that the new Chancellor has begun making campus visits to each of the SUNY colleges. It is evident that the new Chancellor supports continuous testing on campus and has required each SUNY campus to submit a Surveillance Testing Plan. President VanWagoner continues to work with SUNY and the Oneida County Health Department on our continuous testing and density reduction plans to ensure the health and safety of our students, faculty, staff, and community.

5. Student Trustee Report

President VanWagoner reported that Student Congress will be holding elections on September 28. The elected Student Trustee will be attending the November Board meeting.

6. President's Report

President VanWagoner reported that the Crisis Team, which has been meeting at least twice a week since March, has been deactivated as the College has become operational. Small teams will continue to address any issues as they arise. As a follow up to the Summer Board Retreat, President VanWagoner was able to meet with the Diversity Council and charge them with initiating a process through our governance system to develop an anti-racist statement and systemic inclusion statement. President VanWagoner acknowledged Associate Vice President Armstrong on leading the formal transition of the First Tech Challenge Program from SUNY Poly to MVCC. This program organizes robotics competitions across the state for 12-16 year olds aligning with our STEM, career, and CCED youth programming.

He then went on to ask each Vice President to report out to the Board:

Administrative Services

Vice President Squires discussed current capital projects slated to begin during the academic year which include a new roof for Payne Hall in the spring; asbestos abatement to the common areas/classrooms in the Academic Building; and the replacement of cameras on the Rome Campus as part of the advanced safety technology project.

Student Affairs

Vice President Reynolds discussed the Residence Hall pool surveillance testing as part of our Surveillance Testing Plan. Half of the Residence Hall students (94 students) and staff were

tested earlier today. The remaining half of the Resident Hall students will be tested next Monday. This will begin the rotating schedule of surveillance testing for every residence hall student and staff that will continue through November 30.

Academic Affairs

Vice President Kahler discussed the Pathways to Graduation (PGP) Title III Grant External Evaluators Virtual Site Visit. Although the College will not receive the official written report until the end of the month, Vice President Kahler anticipates a very positive report and shared the evaluators' comments in five areas they highlighted: SSAs, Learning Commons housing all PGP supports and C3 program, Faculty and Student Digital Toolkits, iTeach Lab, and our redesigned developmental education of resuscitations and gateway courses.

College Senate

Senate Chair Christine Miller held her first College Senate meeting earlier this month. Chair Miller will be meeting monthly with President VanWagoner and the Senate Advisory Committee ahead of each Senate meeting. The first College Senate meeting centered around updates on COVID, Guided Pathways, and Academic related happenings. She then went on to report that she has already received a draft of an anti-racist statement from the Diversity Council to present at the October College Senate meeting.

8. Discussion Items

Board Policy Revision Section III. Students

Section III. Students of Board Policy was presented to the Board as a first reading and subsequent discussion.

7. Adjournment

Motion was made by David Mathis and seconded by Tony Colón to adjourn the meeting at 5:10 p.m. Unanimously approved.