

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held via Zoom was called to order at 4:01 p.m. by Chair Colón on Monday, April 19, 2021.

Members Present

Camille Kahler
Tony Colón
William S. Calli, Jr.
Frank Dubeck, Jr.
David Mathis
Elaine Falvo
Wendy Waters
Anna D'Ambrosio
Dana Jerrard
Fabiha Khan

Members Excused

2. Chair's Report

Chair Colón announced that the Zoom meeting will be audio and video recorded to comply with the New York State Executive Order and Open Meetings Law. He then went on to recognize faculty and staff who recently received awards and accolades as follows: CCED's Goggle IT Support Professional Certificate was noted in the Google's annual Economic Impact Study for New York; MVCC's Lambda Beta Chapter of Phi Theta Kappa was recognized for maintaining their five-star status for the tenth consecutive year in a row and also received several other honors; the Muslim Student Association conducted a food drive matched by Student Congress that donated \$1,000 worth of non-perishable food items to the Muslim Community Association of the Mohawk Valley. Chair Colón then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reported that overall revenue is 6.8% under budget. This improvement has mainly been contributed to the restoration of a majority of the state aid cuts the college had sustained in the first two quarterly payments of the current fiscal year. The state has restored all but 5% of the 20% cuts as well as restored the entire amount of the June state aid payment. Expenditures are coming in at 7.3% under budget. When matched against total revenue shortage, the expense and revenue numbers have drawn closer and are in a manageable difference. Vice President Squires continued to report that the College has completed both student financial aid refund distributions for the spring semester resulting in a total of \$2,877,000 in student refunds for the 2020-2021 fiscal year. Vice President Squires concluded his report by announcing that payments for the summer term are now being processed.

4. Committee Reports

Audit and Finance

Chair Mathis reported the committee met prior to the board meeting. The committee reviewed the 2021-22 budget, 2021-22 Foundation budget, and the Foundation/ASC audits.

Facilities and Campus Safety

Chair Dubeck reported the committee met on April 9 to discuss a rubric for exceptions to the naming opportunity policy. The committee suggested proposed language to the Board policy that will help guide Board exceptions. Discussion around the policy and proposed language identified a need for the committee to meet again ahead of the May meeting for further discussion.

Auxiliary Services Corporation (ASC)

President VanWagoner reported that the ASC Board will be meet on Thursday, April 22.

MVCC Foundation

Vice President DuRoss reported that the Foundation has approximately \$8,002,150 in portfolios. The annual Alumni Mailing campaign has raised over \$25,686 from 258 donors. The Ted Moore Run/Walk will be held virtually on May 1 with 121 people registered for this event so far. The Foundation Golf Tournament will be held on June 21. Further, the Foundation will be awarding two deserving individuals with the Alumni of Merit award as follows: Troy Little, Director of MVCC Law Enforcement Program will be the 2020-21 recipient and Musco Millner Utica College Campus Safety Director/MVCC Adjunct Professor will be the 2021-22 recipient. Both Troy and Musco grew up together and both held high ranking positions with the state troopers. The plan is to have both Troy and Musco accept their award together on stage at the May 2022 commencement ceremony. Vice President DuRoss concluded his report by announcing the next meeting of the Foundation Board will be held on April 29.

NYCCT/ACCT

ACCT Board Chair Mathis announced that ACCT is proud to honor Community College Month going on throughout the month of April. The fall ACCT 2021 Leadership Congress 'Community Colleges Advancing DEI' is scheduled for October 13-16 in San Diego. Trustee Mathis further went on to report that NYCCT held its Annual Board of Directors meeting on April 10. The meeting held great discussions as well as an update from the SUNY Chancellor. It was remarked that there seems to be a more unified cohesion among NYCCT and all stakeholders with regard to advocacy efforts at the state and national level. Trustee Mathis concluded that on April 23 he will be participating in a panel for the YWCA campaign addressing racism where issues at the national level will be discussed.

SUNY

President VanWagoner reported that the virtual SUNY Guided Pathways Institute just concluded. SUNY continues to provide guidance on all fronts as we continue to transition through the pandemic. Vice President Squires has been working with SUNY business officers on the stimulus front; Vice President Reynolds has a call with SUNY student affairs

representatives; and Vice President Kahler is working through the general education guidance that SUNY recently released.

5. Student Trustee Report

Student Trustee Fabiha Khan has revived her Student Trustee events. These events have proven to generate the most student interest/participation as well engage students in a fun way to help identify/hear their needs/wants. These events include a virtual dance party, coffee and conversations, Heads Up, and Pictionary. Student Trustee Khan concluded that Student Congress elections are in progress and will be voted on at the next meeting.

6. President's Report

President VanWagoner began by officially welcoming Dana Jerrard to the Board of Trustees. He then went on to report that he along with Trustees Falvo, Mathis, and Colón, were invited to present at the Finger Lakes Community College Board Retreat on our board operations and board culture. President VanWagoner continued that he will be sending out a College Update later this week calling for all offices and departments to have a physical presence during regular weekly operating hours beginning June 1 with a transition back to full regular staffing levels in August. A communication has also gone out to all students with information regarding the virtual commencement ceremony and the addition of the “Walk the Stage” photo opportunity giving the chance for graduates to cross the stage with their family and supporters and receive a professional photograph in full regalia.

President VanWagoner continued his report by asking each Vice President to report out to the Board:

Academic Affairs

Vice President Kahler provided an update to the Board on microcredentials. The College has just approved six new microcredentials which are all in the workforce development area. Overall, the College has 14 total microcredentials offered. The College has been using Credly which is a platform that translates leaner outcomes into digital badging that students can then use/share on social media and electronic resumes Over 94 badges have been issued to date using Credly. Further, Assistant Vice Presidents Lynch and Thomas have been asked to participate in an interview with Dr. Angela Boatman from Boston College and her doctoral student Katrina Borowiec for a study they are doing on microcredentials. Given the growing numbers of students enrolling in bootcamps or other micro-credentialing programs and the relative newness of these programs, they want to explore how different state agencies/offices authorize and regulate alternative learning programs in higher education.

Administrative Services

Vice President Squires provided an update on the status of the college's Contingent Health Insurance Premium. The arrangement, which is an option decided on each year, allows the college to pay 90% of the given renewal premium rate for the coming year, as long as our actual health insurance claims paid out by Excellus for the calendar year stay under the 90% premium total that the college is paying. If our actual claims go over the 90% level, then we pay an additional premium of 2% plus the amount of the claims over 90%. As mentioned in November, for the past 2 years the college has exceeded the 90% threshold and had to pay back Excellus under the terms of the contingent premium with approximately \$470K paid

back for each of those 2 years. We just received the final reconciliation of our 2020 calendar year premium and we are happy to report that there will be no pay back this year as our premium costs stayed under the 90% threshold. We not only don't have to pay back any amount to Excellus but we also saved \$450,724 by choosing the contingent premium option for 2020. Further, our net total savings over the 5-year period of using this option is now \$917,000. Credit goes to our employee benefit consultants, Adirondack Financial Services, for advising the college on the contingent premium option. The college has decided to continue this option for the 2021 calendar year.

Student Affairs

Vice President Reynolds provided an update Admissions and Financial Aid. Admissions, in collaboration with the Academic Deans of each of our Schools, will offer an "Accepted Student week" beginning Monday, April 26th. This is a new initiative whose intent is to provide a sense of welcome and community. Accepted students will have the opportunity to connect with their academic school, meet the Dean and possibly some faculty, while also having representatives from Admissions, Financial Aid and Residence Life/Student Engagement available if questions should arise in the sessions.

Financial Aid has received SUNY approval for the awarding of the Higher Education Emergency Relief Fund II (HEERF II), otherwise known as CRSSA. The funds will be awarded by Expected Family Contribution (EFC) Range and Enrollment Status (Full Time Vs Part Time) based off a list generated. There are a total of eight cohorts as developed by SUNY and approved by the U.S. Department of Education. Prior to the refund checks going out, and the Financial Aid Office will notify each eligible student. The top award is \$1,464 for full-time students with the highest need and \$1,098 for part-time students with the highest need. As stated, there are six additional cohort ranges and the total number of full-time students receiving this award is 1,257 and the total number of part-time students receiving this award is 409.

College Senate

Senate Chair Christine Miller reported that the Senate is in the midst of governance elections and appointments for the 2021-22 academic year. She then went on to introduce Faculty Council of Community Colleges (FCCC) liaison, Amanda Miller. Assistant Professor Miller reported on the spring plenary that was held earlier in the month where the following resolutions were discussed: Faculty in Modality Decisions and Commending State Budget. The FCCC also heard from Chancellor Malatras around the budget and a more 'normal' return to fall operations.

President VanWagoner concluded his remarks by congratulating all the faculty and staff who were recommended for promotion and asked the Board's support as listed on the Consent Agenda.

Consent Agenda

<i>Attachment a</i>	Minutes of March 15, 2021 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Conferring of Degrees
<i>Attachment d</i>	Administrator Promotion in Academic Rank

<i>Attachment e</i>	Administrator Promotion in Level
<i>Attachment f</i>	Promotion in Academic Rank – Professional Association
<i>Attachment g</i>	Non-teaching Professional Promotions
<i>Attachment h</i>	Amend Staffing Plan: Ushona McLean, STEP Coordinator
<i>Attachment i</i>	Amend Staffing Plan: Susan O’Meara, Job Corps Scholar Counselor
<i>Attachment j</i>	Christopher Hanrahan, Associate Business Advisor
<i>Attachment k</i>	Stephanie Bush, Recruitment and Employment Specialist
<i>Attachment l</i>	Collective Bargaining Memorandum of Agreement – United Public Service Employees Union (UPSEU) – Blue and White Collar Units

Motion was made by Wendy Waters and seconded by Anna D’Ambrosio to approve items 7a-l.

Unanimously approved.

7. Discussion Item – Annual Plan Mid-Year Update

A general update on the mid-year status of the current Annual Plan was presented to the Board. Assistant Vice President and Chair of the Strategic Planning Council Tim Thomas reviewed the significant progress the College has made in obtaining its 2020-2021 Annual Plan goals and objectives.

8. Adjournment

Motion was made by Tony Colón and seconded by Elaine Falvo to adjourn the meeting at 5:30 p.m. Unanimously approved.