

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in Wilcox Hall Room 225 and via Zoom was called to order at 4:10 p.m. by Chair Colón on Monday, August 16, 2021.

Members Present

Camille Kahler
Tony Colón
Anna D'Ambrosio
Frank Dubeck, Jr.
Dana Jerrard
David Mathis
Wendy Waters
Fabiha Khan (virtual)

Members Excused

William S. Calli, Jr.
Elaine Falvo

2. Chair's Report

Chair Colón announced that the meeting will be audio and video recorded. He then went on to recognize faculty and staff who recently received awards and accolades as follows: MVCC and SUNY Empire State signed a new transfer partnership that involves six new articulation agreements and the creation of student-friendly pathways from an associate degree at MVCC through a master's program at SUNY Empire State College; the Respiratory Care program has been awarded the Distinguished Registered Respiratory Therapist Credentialing Success Award for the second consecutive year by the Commission on Accreditation for Respiratory Care; the Center for Leadership Excellence (CLE) celebrated 42 total graduates in 2021 across the following programs Leadership Academy, Leadership Mohawk Valley, and Supervisors Institute; the College, through a grant from the Occupational Safety and Health Administration (OSHA), is offering free Personal Protective Equipment (PPE) training to those working in general industry, healthcare, and manufacturing facilities. Complimentary PPE also will be distributed to all trainees; Humanities Professor Dr. George J. Searles was awarded the SUNY Distinguished Teaching Professorship designation, the highest honor bestowed to faculty by the State University of New York system; MVCC alumna Taryn Rackmyer has been named to the inaugural class of the SUNY Student Advocate Fellowship Program by SUNY Chancellor James Malatras. Chair Colón went on to ask Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reported the monthly financial statements. He then went on to report that the college resubmitted the annual 2020-21 SUNY Budget Report in accordance with the SUNY mandate to include the 5% permanent state aid cut which reflected a \$630,982 loss in revenue to MVCC. Upon further directive, the state aid loss was appropriated to the fund balance resulting in a 4.7% increase to the Chargeback Rate calculation. This increase meant the college had to re-bill counties around the state for every student back to the beginning of the 2020-21 fiscal year that resulted in an additional \$160,000 in Chargeback revenue to the college. Vice President Squires concluded his report by thanking members of the MVCC

Business Office who spent considerable time to complete this rebilling and netted the college the additional revenue.

4. Committee Reports

Nominating Committee

Committee Chair, Camille Kahler, reported on the nominating committee's proposed slate for the MVCC Board of Trustees, effective September 2021 through August 2022:

MVCC Board of Trustees
President, Randall J. VanWagoner
Chair, Anthony (Tony) Colón
Vice Chair, Frank Dubeck
Secretary, Gloria Karol
Treasurer, Tom Squires

Elaine Falvo moved to accept the committee's recommendation for the MVCC Board of Trustees. Anna D'Ambrosio seconded the motion. Unanimously approved.

Auxiliary Services Corporation (ASC)

President VanWagoner reported that Vice President Tom Squires has continued to serve as acting Director for ASC. The search process for the ASC Director position has concluded and the appointment of the candidate will go the next ASC Board meeting. By-laws changes will be brought to the next Board meeting as well.

Dormitory Corporation (DC)

David Mathis reported that the Dorm Corp Board of Directors met prior the Board meeting. A slate of officers was proposed and accepted as reported below. The meeting concluded with an update on the finances and a tour of the Dorm facilities.

Dormitory Corporation Board of Directors
President, Randall J. VanWagoner
Chair, David Mathis
Vice Chair, Frank Dubeck
Treasurer, Jennifer Gonzales
Secretary, Dennis Gibbons
Assistant Secretary, Stephanie Reynolds
Assistant Treasurer, Tom Squires

MVCC Foundation

Vice President DuRoss reported that the Foundation has approximately \$7,939,367 in portfolios. Annual fundraising efforts have raised \$41,371 from 394 donors to date with a final mailing scheduled to go out to 176 likely donors before the end of the fiscal year. Vice President DuRoss went on to announce that the Hall of Fame will be inducting seven new members this year. The induction of this class will mark a total of 75 Hall of Fame Inductees for the College's 75th anniversary. Further, the Foundation will be hosting a Francis A. Wilcox reception for all Presidential/Exceptional and Honors students on Tuesday, September 14. Vice President DuRoss concluded his report by reminding the Board that the next Foundation Board meeting will be held on Thursday, October 28.

NYCCT/ACCT

ACCT Board Chair Mathis announced that the Board of Directors has appointed Jee Hang Lee as the new ACCT President and CEO. He then went on to report that ACCT is still planning an in-person Congress in October in San Diego. Board Chair Colón went on to remind the Board that the NYCCT Annual meeting will be held in November in Saratoga Springs and registration details will be forthcoming.

NYCCAP/SUNY

President VanWagoner reported Chancellor Malatras held an in-person, system-wide Presidents' meeting on August 12 focused on COVID safety and guidelines for the upcoming academic year. The NYCCAP Executive meeting held a meeting the following day on August 13 to discuss advocacy efforts around community college's role in workforce development and a funding floor. Of special note, Jim Myers of Institutional Research who took the lead on developing MVCC's Equity Scorecard will be part of a NYCAAP/SUNY proposal through Tea Leaf Touring to develop an Equity Scorecard for all thirty community colleges.

5. Student Trustee Report

Student Trustee Fabiha Khan reported that the Student Congress Executive Board training originally scheduled to happen the week of August 165 has been pushed back to the beginning of September. Two Student Congress Executive Board positions have been filled: Program Board Director and Treasurer. The VP of Utica position is still available and Student Congress will be collecting nominations and will hold an elections in September.

6. President's Report

President VanWagoner began by recognizing Dr. George Searles for receiving the SUNY Distinguished Teaching award. This award is one of the most prestigious designations in the SUNY system with a very small amount awarded to community college faculty. He then went on to review the final proposed wording for the John Stetson Board Room dedication plaque and asked that Board members forward any changes or concerns onto the secretary. President VanWagoner then went on to acknowledge the appointments on the Consent Agenda and thanked all who took part in the search process to bring these candidates forward. As the competitive job market continues during COVID, President VanWagoner shared how MVCC has bolstered its culture and improved employee recognition and enrichment programs in striving to strengthen our position as an employer of choice.

President VanWagoner continued his report by asking each Vice President to report out to the Board:

Academic Affairs

Vice President Kahler provided an update to the board on a new partnership with United Healthcare Systems (UHS) to help develop their surgical technician workforce. The College worked closely with UHS to identify 10-UHS employees to take our Surgical Technology A.A.S. Degree (Note: 96-employees displayed interest and 10-were chosen). UHS will pay all tuition, fees, and employee time during training. During the first semester, the 10-employees will backfill existing remote sections and for the subsequent three semesters, the employees will take a combination of online classes, and on-ground clinical/lab experiences in Binghamton at UHSH facilities. For the ease of the employee/employer, Academic Affairs

will act as the single point of contact for the employer and interface appropriately with other College offices (e.g., Admission, Bursar, etc) to ensure a cohesive and seamless experience. This example provides evidence of our ability to be agile and highlights our workforce development acumen. Not only are we the solution for our immediate region but we are quickly being the preferred solution for large organizations in regions outside of our service area and this can be attributed to our wonderful mix of programming, ability to react quickly to identified needs, prioritization of customer service, and intrinsic motivation to help.

Administrative Services

Vice President Squires provided an update on upcoming capital projects that will provide an energy efficient upgrade to the College. These upgrades include the installation of charging stations for electric cars at both the Utica and Rome campuses as well as the replacement of the outdoor lighting around Payne Hall to LED lights.

Student Affairs

Vice President Reynolds provided an overview of the Office of Accessibility Resources (OAR). The student intake process starts by self-identification to OAR. At this initial meeting, the Accommodative Plan is created and then given to the student electronically to share with faculty. The OAR staff help students talk through how to have that conversation and learn to self-advocate as needed. Not all students have had services through their high school, and if they don't have an IEP/ or 504 plan or other school evaluations, OAR works with them to get documentation. There are various community partners that we coordinate services with. When students can't afford consultations, many that are learning based diagnosis will not be covered by health insurances, we refer many students to ACCES-VR who can provide testing and diagnosis. OAR also offers a college prep program that provides a unique experience for first time, new students with disabilities transitioning to college. Resources, technology training, understanding online classes and early access to blackboard, and how to be a self-advocate are many of the conversations we discuss. Student's state that this helps their confidence. There is also a time for parents to meet with the staff to get to know the staff and discuss how they can support their son or daughter through the college experience. Last year we had more than 25% of new students with disabilities, who are registered with OAR, attend the virtual program. This year it will be offered virtually again. We have two days to accommodate schedules, and registration is opening and ongoing.

College Senate

There was no College Senate report.

Consent Agenda

<i>Attachment a</i>	Minutes of June 22, 2021 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Nomination of David Mathis for the NYCCT Distinguished Alumni Award for Professional Contribution
<i>Attachment d</i>	Board Policy Revisions to Section II. Personnel
<i>Attachment e</i>	Distinguished Retiree, Kathryn Barefoot
<i>Attachment f</i>	Distinguished Retiree, Claire Rudka
<i>Attachment g</i>	December Break: 2021-22 Academic Year
<i>Attachment h</i>	Salary Increases for Exempt Staff
<i>Attachment I</i>	Amend Staffing Plan: Maureen Erickson, Director of Assessment and Academic Systems

<i>Attachment j</i>	Amend Staffing Plan: Valarie Warmuth, Financial Aid Assistant
<i>Attachment k</i>	Sandy Shepardson, Financial Aid Assistant
<i>Attachment l</i>	Teresa Lake, Job Corps Scholars Counselor
<i>Attachment m</i>	Stacey Day, Nursing Instructor
<i>Attachment n</i>	Amend Staffing Plan: Valerie Anguilli, Nursing Instructor
<i>Attachment o</i>	Amend Staffing Plan: Stephanie Lai, Program Technical Assistant
<i>Attachment p</i>	Amend Staffing Plan: Cassie Tuff, Director of Rome Campus
<i>Attachment q</i>	Cynthia Riedi, Psychology Instructor
<i>Attachment r</i>	Amend Staffing Plan: Isabella Popowski, Coordinator of Events and Guest Services
<i>Attachment s</i>	Amend Staffing Plan: Vincent Pellizzi, Manager of Information Technology Administrative Computing Services
<i>Attachment t</i>	Jared Hensel, Technical Assistant – Athletics
<i>Attachment u</i>	Krista Colucci, Assistant to the Office of Human Resources
<i>Attachment v</i>	Amend Staffing Plan: Patrick Gosier, Student Support Advisor
<i>Attachment w</i>	Amend Staffing Plan: Samantha Barnes, Student Support Advisor
<i>Attachment x</i>	Michael Adamo, Assistant Director of Financial Aid
<i>Attachment y</i>	Sheila Flihan, Dean of the School of Public and Human Services
<i>Attachment z</i>	Ashleigh Frank, Secretary to the President
<i>Attachment aa</i>	Matthew Fikes, Coordinator of Research and Analysis

Motion was made by Dana Jerrard and seconded by Frank Dubeck to approve items 7a-aa.

Unanimously approved.

8. Discussion Items

Board Policy Revisions Section III. 3014 Medical Leave of Absence Personnel

The College has developed a policy that supports students to achieve College required mental health or substance abuse assessments. The changes that have been initiated include the ability for the student to pursue either an internal or external assessment in a timely fashion so as not to impact the student's academic career unnecessarily. With no further discussion, the policy revision will be placed on the September Consent Agenda for adoption.

President VanWagoner asked for an executive session to discuss contracts and personnel with no further action. Motion was made by Frank Dubeck and seconded by Wendy Waters to enter into executive session at 5:08 p.m. Unanimously approved.

The meeting reconvened at 7:00 p.m.

9. Adjournment

Motion was made by William Calli and seconded by Frank Dubeck to adjourn the meeting at 7:01 p.m. Unanimously approved.