

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held on the Rome Campus in Plumley Complex Room 150 and via Zoom was called to order at 4:05 p.m. by Chair Colón on Monday, October 18, 2021.

Members Present

William S. Calli, Jr.
Tony Colón
Anna D'Ambrosio
Frank Dubeck, Jr.
Elaine Falvo (virtual)
Dana Jerrard
Wendy Waters
Fabiha Khan (virtual)

Members Excused

Camille Kahler
David Mathis

2. Chair's Report

Chair Colón announced that the meeting will be audio and video recorded. Chair Colón then went on to recognize faculty and staff who recently received awards and accolades as follows the Women's Tennis team finished their season 8-0 and is heading to Peachtree, Georgia later this month for the NJCAA Division III Women's Tennis Championship; five recent MVCC Airframe and Powerplant graduates have already received and accepted job offers from CommutAir in Albany; students in our Carpentry and Masonry program built a concrete walkway by the flagpoles in the Quad at our Utica Campus as part of their coursework for their Masonry classes, which include MVCC Job Corps Scholars working toward their Carpentry and Masonry Certificate; and Instructional Design Librarian Jocelyn Ireland has been elected President of the SUNY Librarians Association for the 2021-2022 year. Chair Colón asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires explained his report does not include the usual Revenue, Expenditure, and Fund Balance reports as the College has begun to close the books on the last budget year with the Auditors' field work to begin on November 1.

The first distribution of financial aid refund checks for the fall semester happened on Friday, October 15. Checks were distributed to 672 students in the amount of \$624,000. The next disbursement date will be October 29.

4. Committee Reports

Governance & Personnel

Committee Chair, William Calli, reported that the committee met prior to the Board meeting. The committee reviewed three personnel policies with no changes being proposed. These policies will come before the full board as a first reading at the November meeting. The committee further received an update on the hiring process around Diversity, Equity, and

Inclusion efforts and a benefits update. Committee Chair Calli reminded the Board that the annual Sexual Harassment Training needs to be completed by the end of November.

Academic and Student Success

The Academic and Student Success committee meeting has been rescheduled to October 28.

Auxiliary Services Corporation (ASC)

Vice President Squires reported that ASC is in process of scheduling the Board meetings for the academic year.

Foundation

Due to technical difficulties, Vice President DuRoss will submit a report to the Board following the meeting.

NYCCT/ACCT

Wendy Waters provided takeaways from the ACCT Leadership Congress that just concluded in San Diego. Chair Colón then went on to report that NYCCT will be announcing a new Executive Director at the Annual Conference being held in Saratoga Springs on November 5 and November 6.

NYCCAP/SUNY

President VanWagoner reported that NYCCAP will hold its fall meeting immediately prior to the NYCCT annual conference coming up at the beginning of November. He then went on to share that earlier in the month, SUNY communicated that MVCC was out of compliance with the SUNY vaccine mandate. Very shortly following that communication, the College has come into compliance with the SUNY mandate. MVCC continues to maintain its efforts to the safety of its students, faculty, and staff as the pandemic continues to evolve.

5. Student Trustee Report

Due to technical difficulties, Student Trustee Fabiha Khan will submit a report to the Board following the meeting.

6. President's Report

President VanWagoner began by congratulating Tony Colón and David Mathis both being elected to serve on the ACCT Board. This is the first time in ACCT history that two trustees from the same institute have been elected to serve on the ACCT Board at the same time. He concluded his report by providing an update to the Board on the College's 75th Anniversary events that will be coming up throughout the fall and spring semesters.

College Senate

Due to technical difficulties, Senate Chair Christine Miller will submit a report to the Board following the meeting.

Vice President Reports: Vice President Kahler Course Scheduling

The Board had no questions on the written reports from the Vice Presidents. Vice President Kahler provided the discussion item around course scheduling process and highlighted efficiencies and improvements that were made. In an effort to minimize disruption to student schedules and faculty load, Learning and Academic Affairs has been utilizing a new approach to course cancellations and the deregistration date. With the assistance of the Ad

Astra Scheduling and Analytic software, and a centralized office for scheduling, MVCC has been able to minimize disruption, improve student velocity data, and increase efficiency thus decreasing cost.

Discussion Item: Rome Campus Update

Associate Vice President Franca Armstrong led a Rome Campus update discussion around revitalization efforts and initiatives.

Consent Agenda

<i>Attachment a</i>	Minutes of September 20, 2021 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Collective Bargaining Agreement – Professional Association (PA)
<i>Attachment d</i>	Emeritus, Andrew Glidden
<i>Attachment e</i>	Alexandra Almanzar Rivera, Assistant Registrar
<i>Attachment f</i>	Amend Staffing Plan: Matthew Krush, Assistant Registrar
<i>Attachment g</i>	Amend Staffing Plan: Rachel Freiburger, Interim Assistant Payroll Manager
<i>Attachment h</i>	Amend Staffing Plan: Dominic DiMaggio, Director of Athletics
<i>Attachment i</i>	Edvina Ikeljic, Admissions Counselor

Motion was made by William Calli and seconded by Frank Dubeck to approve items 7a-i.

Unanimously approved.

President VanWagoner asked for an executive session to discuss personnel with no further action. Motion was made by William Calli and seconded by Dana Jerrard to enter into executive session at 5:15 p.m. Unanimously approved.

The meeting reconvened at 5:31 p.m.

8. Adjournment

Motion was made by Elaine Falvo and seconded by Dana Jerrard to adjourn the meeting at 5:32 p.m. Unanimously approved.