

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:10 p.m. by Chair Colón on Monday, May 16, 2022.

Members Present

Tony Colón
William S. Calli, Jr.
Camille Kahler
Frank Dubeck, Jr.
Elaine Falvo
Dana Jerrard
David Mathis
Wendy Waters

Members Excused

Anna D'Ambrosio
Student Trustee Samantha Kisachi

2. Chair's Report

President VanWagoner introduced Norma Chrisman in her service leadership role as a Board Member of the United Way of the Mohawk Valley. Ms. Chrisman recognized Trustee David Mathis as one of the United Way's 100 Community Heroes in the Advocacy category for his service and dedication to the community.

Chair Colón continued on with his report by recognizing continued excellence demonstrated by MVCC faculty, staff, and students as follows: MVCC signed an agreement with IBEW Local 43, Alfred State College, Syracuse University, and the National Electrical Contractors Association to provide new opportunities for career advancement in the electrical trades; MVCC and Cyber Florida held the National Finals for the NCAE Cyber Games, a culmination of the inaugural year of the project; Associate Professor of Sociology Dina Radeljas was featured in the Norton Learning Blog, discussing ways she has adjusted her teaching philosophy to better support students' resilience and well-being; MVCC students Nikolina deSouza, Allesandra Follano, and Courtney Lighthall were awarded scholarships from the Rome College Foundation; and MVCC students Abbygail Coston and Sabah Haji earned SUNY Chancellor's Awards for Excellence and joined President VanWagoner and their advisors in Saratoga Springs for the SUNY-wide ceremony. They were among less than 1% of SUNY's 325,000 undergraduate students to receive this special recognition.

Chair Colón then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires began by introducing Julianne Cardone as the new Controller in the Business Office. He then went on to review that all key financial positions at the College between the Business Office and ASC have been filled. Vice President Squires continued to

review the Revenue and Expenditure reports for April 2022. Revenue was bolstered by the collection of \$442,000 of Chargeback fees which was the result of the higher Chargeback rate set by SUNY. This is helped to greatly offset the large loss in tuition due to lower enrollment. Expenditures remained close to where they were last month. Vice President Squires concluded by reporting that all APA retroactive payments have been scheduled: part-time professional employees received the rate increase in paycheck dated May 13; retroactive settlement for adjunct faculty is scheduled for May 27; and retroactive payment date for part-time professionals is scheduled for June 10.

4. Student Trustee Report

There was no Student Trustee Report.

5. Committee and Affiliation Reports

Academic and Student Success Committee

Committee Chair Camille Kahler reported that the Academic Student Success Committee met prior to the Board meeting. The committee reviewed the program proposal for the Motion Media degree. The committee unanimously voted in support of the new program which appears on the Consent Agenda. The committee further reviewed the revisions to Board Policy 6003 Grading System and 6009 Transfer Policy which appear as a discussion item on the Board Agenda as a first reading. The committee concluded by reviewing outcomes and data illustrating the student success measures that have been implemented under the Guided Pathways four pillars. Trustee Waters remarked how responsible data is being utilized to benefit the students and drive the institution forward.

Audit and Finance Committee

Committee Chair David Mathis reported that the Audit and Finance Committee, along with other members of the board, met prior to the Board meeting to review the proposed budget. Committee Chair Mathis remarked that the committee felt confident that the College took appropriate and careful action in preparing the proposed budget.

A motion was made by William S. Calli, Jr. and seconded by Elaine Falvo to recommend the full Board increase tuition as follows:

New York State residents and United States Military (Certificate of Residence provided)

Full Time from \$4812 to \$4,870 (per academic year)

Part Time from \$200 to \$203 (per credit hour or equivalent)

Out of State students (Certificate of Residence not provided)

Full Time from \$7218 to \$7305 (per academic year)

Part Time from \$300 to \$304 (per credit hour or equivalent)

Motion to recommend the tuition increase carried unanimously and will be presented at the Board meeting for consideration.

Auxiliary Services Corporation (ASC)

Board Liaison Elaine Falvo reported that the ASC Board met on April 27 to review the preliminary budget. Vice President Squires continued that the ASC Board will meet again on May 26 where final numbers and the proposed budget will be presented for adoption.

Dormitory Corporation (DC)

DC Board Chair David Mathis reported that the Board met on May 12. The Board approved the proposed budget and reviewed occupancy projections as well as summer plans for the dorms.

Foundation

Executive Director Deanna Ferro-Aurience reported that the Foundation has approximately \$8,084,819 in portfolios. She then went on to report that the Ted Moore Run/Walk held on April 30 raised \$7,550 for the Ted Moore Memorial Scholarship Fund. The MVCC Foundation Scholarship Awards Ceremony and Dinner was held May 12 and awarded over 220 separate scholarships, amounting to over \$300,000. Ms. Ferro-Aurience concluded her report by providing an update on the Foundation Board as follows: the Audit, Finance & Investment Committee will be meeting with each of the Foundation's investment advisors to review investment policy statements and discuss potential strategies for this period of market volatility; The Foundation budget is being developed and will be forwarded to the Foundation Board later this month for review; and potential initiatives for the Foundation's next major gifts campaign will be discussed at the next Board meeting.

NYCCT/ACCT

Board Chair Colón reported that the 2022 ACCT Leadership Congress: *Improving the Lives of Entire Families* will be held October 26-29 in New York City. President VanWagoner has submitted a presentation proposal around the topic of DEI titled 'Making DEI Part of the Organizational DNA' to be delivered during this Congress. All board members are encouraged to attend. He continued that the March GLI Board Succession Planning presentation was so well received that ACCT has asked to have the presentation delivered again during the next GLI on June 21. Board Chair Colón concluded that the NYCCT 68th Annual Conference will be held September 23-24 in Saratoga Springs. All board members are encouraged to attend.

NYCCAP/SUNY

President VanWagoner reported that NYCCAP will be holding their summer meeting at the end of June. A call between NYCCAP and the Interim Chancellor has been scheduled for tomorrow, Tuesday, May 17. President VanWagoner concluded that the Interim Chancellor has formed five SUNY initiative workgroups to advance the Governor's remarks to reimagine SUNY. President VanWagoner has been asked to co-chair the Workforce workgroup as one of the five SUNY initiatives.

6. President's Report

President VanWagoner began by thanking the board for their support in all the year-end celebrations and events. It was noticed and appreciated by faculty and staff who shared their gratitude in seeing multiple board members at most every event over the past two weeks.

President VanWagoner continued to acknowledge MVCC's ability to make a positive impact in the community through public service leadership roles. Further, Head Coach Durell Cull and the Men's and Woman's Track and Field teams have just returned from the NJCAA National Championship meet. After a successful weekend to conclude the 2022 track season, MVCC walked away with eight All American honors and two national championship wins.

President VanWagoner concluded by introducing Christine Miller who was re-elected by her peers to a second term as Chair of the College Senate.

College Senate

College Senate Chair Christine Miller began her report by asking the board to share their thoughts around what would be valuable to include in her Senate Chair remarks at future Board meetings. Ms. Miller then went on to report that the Senate held its final regularly scheduled meeting of the academic year earlier this month. The annual special meeting of the College Senate concluded earlier today where new members were welcomed that will be joining for 2022-23; Senator duties/responsibilities from the By-Laws were reviewed; and 2022-23 Senate Officers and Senate Advisory members were elected. Ms. Miller concluded her report by sharing her personal reflections during her first term as Chair of the College Senate.

7. Vice President Reports: Vice President Squires Public Safety annual update

The Board had no questions on the written reports from the Vice Presidents. Vice President Squires provided an update on current events in the Department of Public Safety.

8. Discussion Items:

Board Policy Revisions: 6003 Grading System and 6009 Transfer Credit

Board Policies 6003 and 6009 were brought before the Board as a first reading for discussion. President VanWagoner stated that the policy revisions have been vetted through the shared governance structure as well as the Academic and Student Success Committee. With no further discussion, the revisions will be placed on the Consent Agenda at the June meeting.

7c – 2022-23 Operating Budget

President VanWagoner provided an overview of the proposed 2022-23 Operating Budget including the following:

Sharing SUNY rankings that included MVCC as the 11th largest enrollment among the 30 SUNY community colleges; 3rd lowest cost per student; 2nd lowest tuition; and one of the top three lowest household income student populations. He also provided the proposed budget for FY23 that represented a 0.5% increase over last year and eliminated 15.5 FTE vacancies.

7d – 2022-23 Tuition and Fee Schedule

President VanWagoner reviewed the proposed increase to tuition and pointed out there was no overall increase to student fees. During the Board discussion and consideration of the budget, the Board unanimously increased the budgeted tuition for FY23 to a 6% increase over the current year budget.

7e – 2022 Annual Plan

President VanWagoner provided an overview of the Annual Plan. The plan is a result of the work of the Strategic Planning Council and recommendations made by the Guided Pathways Council and is based on departmental budget submissions in direct support of advancing college-wide initiatives.

9. Consent Agenda

- Attachment a.* Minutes of April 18, 2022 Board of Trustees Meeting
- Attachment b.* Treasurer’s Report
- Attachment c.* 2022-23 Operating Budget
- Attachment d.* 2022-23 Tuition and Fee Schedule
- Attachment e.* 2022-23 Annual Plan
- Attachment f.* 2022-23 Annual Diversity Plan
- Attachment g.* Key Performance Indicator (KPI) Framework
- Attachment h.* Program Proposal: Motion Media A.A.S. degree
- Attachment i.* Renewal of Grant-Funded Appointments
- Attachment j.* Renewal of Probationary Appointments
- Attachment k.* Devin Sonne, Instructor – Chemistry
- Attachment l.* Molly Cameron, Librarian – User Experience
- Attachment m.* Amend Staffing Plan: Durell Cull, Track and Field Head Coach/Athletics Specialist
- Attachment n.* Amend Staffing Plan: Salina Billins, Director of Opportunity Programs

Board Chair Colón pulled items 7c and 7d from the Consent Agenda for further discussion.

Motion to approve remaining Consent Agenda Items 7a, 7b, 7e-7n was made by William S. Calli and seconded by Frank Dubeck. Unanimously approved.

Consent Agenda Items 7c and 7d were further discussed. Audit and Finance Committee Chair David Mathis presented the recommendation to increase. It was noted that the impact of the tuition increase to students was at the front of this decision. The Board supported the tuition increase as recommendation from the Audit & Finance Committee.

Motion was made by Elaine Falvo and seconded by David Mathis to increase the total operating budget to \$52,754,038 and increase tuition as outlined below. Unanimously approved.

TUITION

New York State residents who provide Certificates of Residence:

Full Time -	\$ 4870.00 (Per academic year)
Part Time -	\$ 203.00 (Per credit hour or equivalent)
Part Time Variable -	\$ 67.00-\$203.00

TUITION

United States Military personnel on active duty worldwide and their spouses and dependents:

Full Time -	\$ 4870.00 (Per academic year)
Part Time -	\$ 203.00 (Per credit hour or equivalent)
Part Time Variable -	\$ 67.00-\$203.00

TUITION

New York State residents who do not present Certificates of Residence or Out of State Students:

Full Time -	\$ 7305.00 (Per academic year)
Part Time -	\$ 304.00 (Per credit hour or equivalent)
Part Time Variable -	\$ 101.00-\$304.00

10. Adjournment

Motion was made by Frank Dubeck and seconded by William Calli to adjourn the meeting at 5:31 p.m. Unanimously approved.