

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Mohawk Valley Community College, Utica, New York was called to order at 4:06 p.m. by Chair Dubeck on Monday, December 19, 2022.

**Members Present**

William S. Calli, Jr.  
Tony Colón (arrived at 4:18 p.m.)  
Frank Dubeck, Jr.  
Dana Jerrard  
David Mathis  
Wendy Waters

**Members Excused**

Hanadi Tajir  
Elaine Falvo  
Camille Kahler  
Anna D'Ambrosio

**2. Chair's Report**

Chair Dubeck began by welcoming everyone to the December Board meeting. He thanked the Board and members of the college community who attended MVCC's December Commencement ceremony. It was a wonderful celebration to take us into the holiday season. He concluded by reviewing the draft retreat agenda with the board and asked for any additional items to be forwarded to the Board Secretary. Chair Dubeck wished everyone and their families a happy New Year.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

**3. Treasurer's Report**

Vice President Squires reviewed the revenue and expenditure reports which will now be available monthly moving forward as the annual audit has concluded. Overall revenue is up about eight percent than what was budgeted. Expenditures are tracking in line with what was budgeted as we continue to move into post-pandemic operations. Vice President Squires further went on to report that the County negotiated a salary increase to all UPSEU employees retroactive to the beginning of 2022. The College has paid the UPSEU retroactive salary increase in the amount of \$90,000.

**4. Student Trustee Report**

There was no Student Trustee report.

**5. Committee and Affiliation Reports**

Audit and Finance

Vice President Squires reported that the Audit and Finance committee met last Wednesday as the committee has been doing on a monthly basis to receive updates on budget developments and considerations for the upcoming fiscal year.

### Governance and Personnel

Committee Chair Camille Kahler reported that the committee met on December 12. The committee reviewed proposed changes to the Conflict of Interest and Whistleblower policies. The changes will combine many related policies under one umbrella that will minimize legal exposure and ultimately build a yearly training that will clarify what these policies are, provide examples of what situations should be escalated, and identify proper reporting channels. Further, the Director of Compliance and Executive Director of Human Resources are in the process of drafting a Code of Ethics that will further support the conflict of interest and whistleblower policies. The Code of Ethics will serve as an annual notification to all employees. The committee concluded with legal and negotiations updates.

### Auxiliary Services Corporation (ASC)

Vice President Squires reported that the ASC Board met on November 30. The Board reviewed the first day complete model and passed a resolution that will allow an amendment to the contract with Barnes & Noble for this model to be implemented. ASC Director Suriano and Vice President Squires have been developing the model and contract language with Barnes and Noble. The proposed amended contract language is expected to be brought back to the ASC Board at their next meeting for approval.

### Academic and Student Success

Committee member Wendy Waters reported that the committee met on December 12. The committee has forwarded the Student Success Policy for the full Board's approval. The policy is listed as a first reading under today's discussion item. The committee then went on to review the changes suggested by the College Wide Curriculum Committee (CWCC) that will provide the following benefits to students: additional credentials and bolster workforce eligibility; provide full transfer students with better narrowed/focused restricted electives that will maximize transferability of credits; and better overall exposure and diversification to the fields of study. The committee concluded by reviewing the College's new general education framework that will bring general education requirements into compliance under SUNY's new directive.

Wendy Waters motioned to endorse the general education framework as presented in the Academic and Student Success Committee. William S. Calli seconded.  
Unanimously approved.

### Dormitory Corporation (DC)

Dean of Student Life Gibbons published an update to the Board Portal.

### Foundation

Executive Director Ferro-Aurience provided that the Battle of the Hawks Faculty/Staff Campaign recently concluded. The campaign raised over \$39,500 from 263 donors. She then went on to report that the New York State Innovative Hotspot Grant, which supports the thINCubator, has been renewed for another five years. Initiatives for the upcoming year's Major Gifts Campaign were approved by the Foundation Board to include Student Support funding, Campus Enhancements, New and Existing Programs, and Areas of Greatest Need. Concluding her report, Executive Director Ferro-Aurience reported that the Foundation has approximately \$8,129,499 in portfolios and the upcoming meeting schedule as follows:

- MVCC Foundation Audit Finance and Investment Committee – January 19
- MVCC Foundation Executive Committee – January 26
- MVCC Foundation Board – February 2

### NYCCT/ACCT

Trustee Colón reported ACCT is preparing for the upcoming National Legislative Summit in Washington, DC that will be happening in February. During the NLS, meetings with legislative members will be taking place with the main point of advocacy centering around funding issues. He then went on to announce that he has been appointed to ACCT Public Policy Committee.

At the NYCCT level, advocacy efforts have been underway in conjunction with NYCCAP. NYCCT and NYCCAP have been working with a lobbyist to coordinate and conduct meetings with legislative representatives to further advocacy efforts.

### NYCCAP/SUNY

President VanWagoner announced that SUNY has appointed Dr. John King as the new Chancellor. Further, SUNY has appointed Andrew Russell as Administrator in Charge of SUNY Poly.

## **6. President's Report**

President VanWagoner began by introducing College Senate Chair Christine Miller for her report.

### College Senate

College Senate Chair, Christine Miller reviewed ways in which Senate and Senate Advisory are working to strengthen communication and engagement across the college. One of the most notable changes to advance this effort has been the inclusion of written reports from the President and Vice Presidents that are published in advance of each Senate meeting to allow for deeper discussion during meetings. Other efforts include ensuring Senators are sharing information back to their constituents and bringing questions/concerns from their respective areas back to Senate; developing mentoring opportunities for new Senators; developing a monthly 'Senate Highlights' publication to be shared with the college community; and conducting an FCCC governance wellness check here at the college.

President VanWagoner continued his report and reviewed KPI data point *commits to student success* noting the six indicators as provided in the Board's prep materials: 1. Graduation Rates 2 and 3 year 2. Persistence momentum fall-spring/fall-fall 3. Average credit hours at graduation 4. Early momentum indicators 15/semester, 30/annual in 1<sup>st</sup> year 5. Gateway momentum – college level Math/English in first year 6. Program credit momentum – 9 program credits in first year. There were no additional questions from the Board.

## **7. Vice President Reports: Administrative Services Spotlited**

The Board had no questions on the written reports from the Vice Presidents. Vice President Squires presented to the Board for the Administrative Services spotlight. He provided an update on the current capital projects by reviewing the scope of each project, progress made, and the challenges to each.

## **8. Discussion Items:**

### **Student Success Policy**

This policy supports a commitment to the success of our students and development of our community. As the College continues support initiatives and efforts, the Board of Trustees would like to formalize the College's commitment to student success and its' importance to the College's mission. The Student Success Policy has been vetted through the college governance system and now comes before the Board as a first reading and subsequent discussion. With no further discussion, the policy will be placed on the January Consent Agenda for adoption.

### **Grants Overview**

Director of Compliance Anne Nolan provided an overview of the initiatives she has implemented across the college in grants management and compliance efforts.

## **9. Consent Agenda**

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| <i>Attachment a.</i> | Minutes of the November 21, 2022 Board of Trustees Meeting         |
| <i>Attachment b.</i> | Treasurer's Report   |
| <i>Attachment c.</i> | Community College Advocacy   |
| <i>Attachment d.</i> | Matthew Wagner, Technical Coordinator of Events and Guest Services |

Motion to approve Consent Agenda Items 7a-7d was made by William S. Calli and seconded by Tony Colón. Unanimously approved.

## **10. Adjournment**

Motion was made by Wendy Waters and seconded by William S. Calli to adjourn the meeting at 5:41 p.m. Unanimously approved.