

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Mohawk Valley Community College, Utica, New York was called to order at 4:00 p.m. by Chair Dubeck on Monday, November 21, 2022.

**Members Present**

William S. Calli, Jr. (arrived at 4:13pm)  
Tony Colón  
Anna D'Ambrosio  
Frank Dubeck, Jr.  
Elaine Falvo  
Dana Jerrard  
Camille Kahler  
David Mathis  
Hanadi Tajir  
Wendy Waters

**Members Excused**

**2. Chair's Report**

Chair Dubeck began by welcoming everyone to the November Board meeting. He continued to recognize former Board Chair Tony Colón and thanked him for his continued service. Chair Dubeck went on to congratulate Coach Evanoff and members of the Women's Tennis team who won their third straight Region III Women's Tennis Championship and came in fifth in the National Tournament in Peachtree City, Georgia. Coach Evanoff was named Region III Coach of the Year and student, Hannah Richter, was named a Second Team All American. Chair Dubeck further went on to congratulate Coach Vitale and members of the Women's Soccer team who had an outstanding season and placed second at the NJCAA Division III National Championship. He then reported on a number of programs and employee accolades as follows: President VanWagoner received the Joseph R. Carucci Legacy Award; the MVCC Foundation inducted four members into the MVCC Hall of Fame that included Dr. George Strong, Eileen Dailey, Dr. Sandra Engel, and Steven Senior; Executive Director Kristen Skobla received the Community Award for the Neighborhoods Rising program at the NAACP Freedom Fund Dinner; MVCC's Diana Stefanovich received the 2022 Rotary Power of Workmanship Award; MVCC unveiled its new aviation maintenance classroom, sponsored by CommuteAir, a United Express airlines partner; and MVCC and Today's Students Tomorrow's Teachers (TSTT), a non-profit organization that provides support and resources to aspiring teachers, entered into a partnership agreement to provide a variety of services to TSTT students to help them succeed in college.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

**3. Treasurer's Report**

Vice President Squires reported there are no regular financials as the business office works on closing the books and prepares for the annual audit. Auditors have completed their field

work and expect to have draft financials in January. He concluded that the revenue and expenditure reports will return for the December meeting.

#### **4. Student Trustee Report**

Student Trustee Hanadi Tajir reported that Student Congress has been working with American Dining to offer carry out services to better accommodate students' schedules and needs. Students are now given the option to either eat in the Dining Hall or carry out food in containers. She concluded to report that Transfer Day was recently held on campus and as a result students were given the opportunity to connect with students from other schools.

Chair Dubeck then asked for an executive session to discuss personnel and legal matters.

Motion was made by Wendy Waters to enter executive session and seconded by David Mathis. Unanimously approved.

The Board of Trustees entered into executive session at 4:16 p.m.

Motion was made by Anna D'Ambrosio and seconded by Wendy Waters to come out of executive session and resume the meeting. Unanimously approved.

The meeting reconvened at 4:26 p.m.

#### **5. Committee and Affiliation Reports**

##### Facilities & Campus Safety

Committee Chair Dana Jerrard reported the committee met on November 10. The committee received an update on campus safety and improvements to the closed-circuit monitors. The meeting concluded with Vice President Squires providing an update on current and planned capital projects.

##### Auxiliary Services Corporation (ASC)

Board Liaison Elaine Falvo reported that the ASC Board met at the end of October. The ASC Board reviewed Barnes and Noble sales and discussed strategies to increase revenue; approved the purchase of reusable to-go containers for use in American Dining; and reviewed the proposed 2022-2023 budget. Trustee Falvo concluded that ASC has formed an Audit Committee that will review strategic portfolios and audit findings and make recommendations back to the ASC Board.

##### Foundation

Executive Director Ferro-Aurience provided an update on the Faculty/Staff Campaign that began November 10 and has over 175 faculty/staff who have donated so far. The overall goal for this year's campaign is participation. The college has been split into four teams under the Vice Presidents and Associate Vice Presidents who will be battling to see whose team will have the highest level of participation at the conclusion of the campaign. She then asked the Board to join with the faculty/staff in supporting the MVCC Foundation with their annual donation. In conclusion, upcoming meetings include:

- MVCC Foundation Board – December 15

### NYCCT/ACCT

Trustee Colón reported the ACCT Congress recently concluded in New York City with over 2,000 attendees. During the Congress, Trustee Colón was elected Northeast Regional Director of the ACCT Board of Directors. He concluded that the ACCT National Legislative Summit will be held February 6-9, 2023 in Washington, DC.

Trustee Mathis went on to remind the Board to consider nominating faculty, staff and programs for the upcoming NYCCT awards cycle.

### NYCCAP/SUNY

There was no NYCCAP/SUNY report.

## **6. President's Report**

President VanWagoner began by introducing College Senate Chair Christine Miller for her report.

### **College Senate**

College Senate Chair, Christine Miller shared that the College Senate will meet in-person on December 6. In an effort to encourage and maximize attendance at meetings, the College Senate has decided to meet in-person for their first and last monthly meetings of the academic semester and continue virtual monthly meetings in-between. She concluded her report by sharing her takeaways from an FCCC workshop for Campus Governance Leaders around governance models, best practices, and opportunities for governance review.

President VanWagoner continued his report and reviewed KPI data point *meets the diverse needs of our students* noting the two indicators as provided in the Board's prep materials: 1. Student Profile 2. Percent of students who feel their needs are met at MVCC. There were no additional questions from the Board.

## **7. Vice President Reports: Academic Affairs Spotlited**

The Board had no questions on the written reports from the Vice Presidents. Dean Mihevc provided an overview of Cyber pathways.

## **8. Discussion Items: Remote Work Policy**

This policy supports a remote work program that is beneficial to college operations, employees, and students. The Remote Work Policy has been vetted through the college governance system and now comes before the Board as a first reading and discussion.

With no further discussion, a motion to suspend board policy and adopt the Remote Work Policy was made by David Mathis and seconded by Anna D'Ambrosio. Unanimously approved.

## **21-Day DEI Challenge**

Executive Director Todd Marshall provided an overview of the 21-Day Challenge and plan for next year's event.

**9. Consent Agenda**

- Attachment a.* Minutes of the October 17, 2022 Board of Trustees Meeting
- Attachment b.* Treasurer's Report
- Attachment c.* Jessica Wilkie, Dean of the School of Humanities

Motion to approve Consent Agenda Items 7a-7c was made by Wendy Waters and seconded by Camille Kahler. Unanimously approved.

**10. Adjournment**

Motion was made by Wendy Waters and seconded by Camille Kahler to adjourn the meeting at 5:09 p.m. Unanimously approved.