

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Utica, New York was called to order at 4:10 p.m. by Chair Dubeck on Monday, November 20, 2023.

Members Present

Frank Dubeck, Jr.
Wendy Waters
Anthony (Tony) Colón
William S. Calli, Jr.
Elaine Falvo
Camille Kahler
Dana Jerrard
David Mathis
Anna D'Ambrosio
Student Trustee Justin Kobler

Members Excused

2. Chair's Report

Chair Dubeck welcomed everyone to the November Board meeting. He then went on to report on a number of awards and accolades as follows: Assemblywoman Buttenschon presented a resolution to the MVCC Respiratory program honoring the program during National Respiratory Week; MVCC hosted the Central New York Hackaton with over 100 students from MVCC, Syracuse University, University at Albany, SUNY Polytechnic, Siena College, and Utica University; MVCC Strategic Gaming Club raised \$1,700 for the Children's Miracle Network and the Mohawk Valley Health System Foundation; MVCC hosted over 840 total guests of which 325 were prospective students during Open House held Friday, November 17; Associate Vice President and Chief Strategy Officer Tim Thomas received the 2023 Outstanding Continuing Educator Award at the recent Continuing Education Association of New York Annual Conference; Director of Opportunity Programs Salina Billins received the Campus Angel Award and Special Advisor to the President Frank DuRoss received the Make a Difference Award from OnPoint for College; and the MVCC Foundation inducted four members into the Hall of Fame Class of 2023 as follows: Professor Emeritus Gary Broadhurst, Associate Professor Robert Gould, Professor Emerita Lorie Phillips, and Trustee Emeritus Russel C. Fielding posthumously.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires explained his report does not include the usual Revenue, Expenditure, and Fund Balance reports as the College closes the books on the last budget year and continues work on the annual audit. The Auditors have completed their field work and expect to have

draft financials in January. He concluded that the revenue and expenditure reports will return for the December meeting.

4. Student Trustee Report

Student Trustee Justin Kobler reported on recent events held by Student Congress and Student Activities. The Strategic Gaming Club held their annual Extra Life event, a 24-hour gaming marathon, to raise funds for the Children's Miracle Network and the Mohawk Valley Health System Foundation. The Club raised \$1,700 from this event. The Student Congress Program Board wrapped up their events for the semester which featured a hypnotist, grocery bingo, open mic night, casino night, and a contortionist. All Program Board events are video recorded and uploaded to Tik Tok. Student Trustee Kobler concluded his report by reviewing his takeaways from the SUNY Student Assembly meeting that was recently held. Student Trustee Kobler and Student Congress President Yuzune Naruse represented MVCC. It was a great opportunity to network, connect, and learn about other Student Congress operations at other SUNY campuses.

5. Committee and Affiliation Reports

Audit and Finance Committee

Committee Chair Elaine Falvo reported that the Audit and Finance Committee met on October 20. The committee met with D'Arcangelo for an overview of the college audit process and procedures. The committee concluded by reviewing the status of the current capital projects happening on campus.

Governance and Personnel Committee

Committee Chair Camille Kahler reported that the Governance and Personnel Committee met on November 16. During the meeting, the committee examined updates to the Conflict of Interest and Whistleblower personnel policies. Additionally, members received an overview of the UPSEU Blue Collar agreement and assessed proposed modifications to the Rules of Order policy, aimed at facilitating videoconferencing in extraordinary circumstances. The committee also received a legal update on ongoing cases. Looking ahead, Committee Chair Kahler concluded the next meeting will include a comprehensive benefits overview. Moreover, the committee plans to engage with HR staff to enhance their understanding of the overall functions and responsibilities of the HR office. This collaborative effort aims to provide valuable insights for the development of key performance indicators related to organizational performance.

Dormitory Corporation (DC)

DC Chair David Mathis reported that the DC Board of Directors met on November 2. The DC Board reviewed the budget, received updates from Administration, and discussed the deteriorating brick work on the residence halls and identified next steps to address the matter. The DC Board then went on to amend the by-laws to add language that clarifies the Dormitory Corporation, and its' Board of Directors are separate from MVCC and the MVCC Board of Trustees and that one board does not require the action by the other to elect its officers. DC Chair David Mathis concluded that the Board of Directors will be holding a special meeting in December to review and approve the Dormitory Corporation Employee Handbook.

Foundation

Executive Director Deanna Ferro-Aurience reported that the 2023-24 Alumni Annual Fund Mailing is underway and has gone out to 7,500 alumni. The Faculty/Staff Campaign kicked off on November 13 with the goal to exceed last year's participation rate of 69%. The campaign will feature incentives, raffles, and weekly updates, concluding on December 13 during the Celebration of Success. To boost year-end giving, the Foundation will be kicking off a 12-Days of Giving appeal that will include mailings, segmented emails, a special webpage, and social media posts. The 12-Days of Giving will launch on December 14 and conclude on December 24. She further went on to report that the Foundation currently has approximately \$8,048,836 in combined portfolios. She concluded that the Foundation Board will meet on December 15.

ACCT/NYCCT

Trustee Tony Colón reported that ACCT is planning for the upcoming National Legislative Summit scheduled for February 4-7 in Washington, DC.

Trustee David Mathis congratulated members of the MVCC Board of Trustees who received honors across multiple categories during the recent NYCCT Annual Conference and awards ceremony.

SUNY/NYCCAP

President VanWagoner deferred his SUNY/NYCCAP update to the Vice President Report that will provide a political advocacy update.

6. President's Report

President VanWagoner reviewed the KPI data point MVCC meets the diverse needs of our students noting the two indicators as provided in the Board's prep materials: 1. Fall student profile and, 2. Percent of students who feel their needs are met at MVCC. He added that future data would include further detail that breaks down further online versus hybrid enrollment. He also commended the Board's commitment to dual credit/enrollment efforts.

President VanWagoner continued with his report and shared recent achievements among many of the College's athletic teams including the Men's and Women's soccer teams going to nationals. He also cited individual and team achievements of the Men's and Women's track teams at their national tournament. Rounding out his athletic highlights was a report on the "Ping Pong with the President" tournament in the Residence Halls, where he was met with fierce (international) competition unfortunately resulting in a loss for the President in the finals.

He reported on a recent meeting with March Associates and Architects for the Science and Tech building design. The architects have begun to meet with various faculty and staff to understand facility needs. Vice President Squires will arrange to have March Associates and Architects join the February Board retreat.

President VanWagoner concluded his report by pointing out the written College Senate report that was include in the Board agenda materials.

7. Vice President Report: Academic Affairs Spotlight: Dean of Athletics, Dominic DiMaggio

The Board had no questions on the written reports from the Vice Presidents. Due to illness, Dominick DiMaggio was unable to attend and present to the board and his remarks will be moved to December. In lieu of no athletic report as originally planned, President VanWagoner distributed and reviewed the NYCCAP/NYCCT advocacy document. Wendy Waters provided additional perspective on the joint NYCCAP-NYCCT meeting that took place earlier this month in Saratoga. Discussion followed. He closed with next steps that are to secure letter of support from various stakeholders.

8. Discussion Item: First Reading of Extraordinary Circumstance Videoconferencing Policy

The Board reviewed suggested language to expand board by-laws to include the use of videoconferencing in extraordinary circumstances under legislation passed by Governor Hochul to Open Meetings Law, Chapter 56. With no further discussion by the Board, the policy will go before a Public Hearing in December and voted on by the Board to adopt.

Motion to hold a public hearing around the Extraordinary Circumstance Videoconferencing policy was made by Trustee Camille Kahler and seconded by Vice Chair Wendy Waters. Unanimously approved.

9. Consent Agenda

- Attachment a.* Minutes of October 16, 2023 Board of Trustees Meeting
- Attachment b.* Treasurer's Report
- Attachment c.* Nomination of Anthony J. Colón: Re-Election as ACCT Northeast Regional Director
- Attachment d.* Amend Staffing Plan: Karin Salas, Coordinator of Pre-Employment Transition Services (Pre-ETS) Programs
- Attachment e.* ESL Certificate Title and Curriculum Changes
- Attachment f.* Collective Bargaining Memorandum of Agreement – Utica Public Services Employees Union (UPSEU) – Blue Collar Unit*
*corrected below to reflect resolution and read Collective Bargaining Memorandum of Agreement – United Public Services Employees Union (UPSEU)

Clarification was provided for Consent Agenda Item 9f. The agenda cover should reflect the resolution and read United Public Service Employees Union

Motion to accept Consent Agenda Items 9a-9f was made by Trustee Elaine Falvo and seconded by Vice Chair Wendy Waters. Unanimously approved.

10. Adjournment

Motion was made by Trustee William S. Calli and seconded by Trustee Dana Jerrard to adjourn the meeting at 4:55 p.m. Unanimously approved.