

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Dining and Community Hall, Plumley Complex, Room 150, Mohawk Valley Community College, Rome, New York was called to order at 4:04 p.m. by Chair Dubeck on Monday, March 20, 2023.

Members Present

William S. Calli, Jr.
Tony Colón
Anna D'Ambrosio
Frank Dubeck, Jr.
Elaine Falvo
Dana Jerrard
Camille Kahler
David Mathis
Wendy Waters
Student Trustee Hanadi Tajir

Members Excused

2. Chair's Report

Chair Dubeck began by welcoming everyone to the March Board meeting. He then reported on a number of programs and employee accolades as follows: 70 students were inducted to Phi Theta Kappa; MVCC students Brittany Seymour and Kim Clark were honored at the recent Rome Foundation Scholarship, and Kim received the Rome Professional & Businesswomen Scholarship; Men's Basketball team won their opening game in the semifinals of the NJCAA Region II Tournament. The team had a great showing but unfortunately lost to the #1 seed during the tournament; MVCC Track & Field had a great showing at the Utica University Blue and Orange Invitational with two athletes Keenan Cannon and Taylor Harvey qualifying for Nationals.

Chair Dubeck continued that there was a slight change to the order of the agenda due to class commitments and asked Professor Christine Miller for the College Senate Report.

College Senate

College Senate Chair Christine Miller began by welcoming the new Student Congress President, Ranya Khames, who joined College Senate at their March meeting after taking office. Christine then went on to provide an update on the FCCC Wellness Check. Senate Advisory is working on completing the documentation requested for the wellness check as well as connecting with SUNY FCCC representatives to schedule the visit. Christine concluded her report by providing a few Senate updates: Senate has made a change to the By-Laws that added the Faculty Caucus Chair as a permanent member of Senate and a Microsoft Teams page has been created to house all Senate materials which is available and accessible to all members of the College.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reviewed the revenue and expenditure reports. Revenue is tracking higher than budget and attributed to the following factors: higher chargeback rate than originally budgeted, enrollment is tracking slightly higher than budgeted, and non-credit enrollment has increased. Similarly, expenditures are tracking higher as we continue into post-pandemic operations. He further went on to report that the College's annual report has been received and accepted by SUNY. He concluded his report by reviewing payments processed by accounts payable: in January, 260 payments were made and of note \$22,500 was paid for the emergency roof repair on the Academic Building and \$1,274,168 was paid to Oneida County for MVCC's retirement share of NYERS. In February, 372 payments were made and of note \$339,833 was paid for MVCC's 2023 Workers Compensation Insurance Premium.

4. Student Trustee Report

Student Trustee Hanadi Tajir reported that Student Congress has a full executive team and has filled all vacancies: Ranya Khames is the Student Congress President, Ra Be Ya is VP for Utica, Samantha is the VP for Rome, Fatimah Al Farhood is the Treasurer, and Keyana Vaughn is the Director of the Program Board. She then went on to report on a number of student and club activities that included applied learning opportunities that Recreation, Respiratory Care, and Graphic Design & Illustration clubs participated in; the Recreation Club held a trip to a ropes course; the Muslim Student Association held a Ramadan event; Engineering Club held STEM Fest; Film Club held a Making a Movie event; and Lambda Beta attended the New York Regional Conference. Student Trustee Tajir concluded by reviewing the website that has been updated where students can find and stay connected to student clubs and activities on campus. Since the update of the webpage, 500 students have signed up for clubs.

5. Committee and Affiliation Reports

Academic and Student Success

Committee Chair Anna D'Ambrosio reported that the committee met on March 6. The committee heard from Michelle Sebastian who reported on C3's beginning and where the program is looking to grow in the future. The committee then received an update by Vice President Kahler on curriculum recommendations from the College Wide Curriculum. The curriculum recommendations were shared with the board as part of their board materials.

The curriculum recommendations included updates to the electives in the Theater and General Studies programs to fit the new general education framework as well as technical workforce ready program updates needed to help curriculum stay current to employers' needs.

Motion to support and approve curriculum recommendations was made by David Mathis and seconded by Wendy Waters. Unanimously approved.

Governance and Personnel

Committee Chair Camille Kahler reported that the committee met on March 8. The committee received a negotiations and staffing update from Executive Director Marceau. The committee also received an update to the Board Policy procedure for Emeritus/Distinguished Retirees. The update included changes to the privileges for these designations that removed the language for College e-mail accounts. All other privileges remain for these designations and include: participation in academic processions; use of college library; Emeriti/Distinguished Retiree college ID; college employee fee for cultural events; use of recreational/athletic facilities without cost; parking in gated lots; listing in college catalog; invitation to all Distinguished Retiree, Emeriti, and retiree events held by the College; complimentary box of business cards with Emeritus or Distinguished Retiree title.

Auxiliary Services Corporation

Board Liaison Elaine Falvo reported that the ASC Board met on March 21. New student directors to the ASC Board were introduced. The ASC audit was reviewed with the auditors. The ASC Board concluded by signing an amendment with Barnes and Nobles to start First Day Complete beginning in the Fall of 2023.

Dormitory Corporation (DC)

DC Chair David Mathis reported that the DC Board met on February 23. The DC audit was reviewed with the auditors. The Board further reviewed possible summer revenue streams and concluded by reviewing a kitchenette design that would allow students the opportunity to cook for themselves.

Foundation

President VanWagoner reported on behalf of Executive Director Ferro-Aurience. The Foundation recently received a gift of \$50,000 from the Russel C. Fielding Estate, this planned gift will support MVCC's areas of greatest need. Institutional Advancement is looking to possibly name a classroom on the Rome Campus in memory and recognition of Trustee Emeritus Russel C. Fielding. Further, Institutional Advancement has been in conversations with a donor who is planning to list MVCC as the beneficiary of their trust. The donor is interested in adding to the current established scholarship created in memory of their mom, adding a new scholarship to support minority and LGBTQ students, and support the College's C3 program. Staff is working to document the donor's wishes and how the trust would be divided among the three funds. President Vanwagoner continued to report that the Alumni Annual Fund appeal has raised \$53,924 from 335 donors. The annual lapse donor mailing was sent out last month to over 600 past donors, and later in the semester Alumni Association members will be sending hand-written notes to individual in their respective graduating classes asking for their support.

ACCT/NYCCT

Trustee Colón provided an update on the ACCT DEI and Public Policy committees. One of the major focuses of the ACCT DEI committee has been around mental health. More will be shared as the committee continues its work. The Public Policy committee is working to continue its advocacy efforts in Congress to keep community colleges front and center in conversations. Trustee Colón concluded his report by providing his takeaways from the recent ACCT NLS that was held at the beginning of February in Washington, DC.

Trustee Mathis provided an update on NYCCT. Trustee Mathis will be attending the NYCCT Northeast Regional Board Meeting in April. Both Trustee Mathis and Trustee Colón will be attending the Annual Conference in November; all board members are encouraged to attend. Trustee Mathis concluded by noting that members of the Board will be looking to make nominations for the upcoming 2023 NYCCT Awards. Award nomination information will be released on April 24, 2023.

SUNY/NYCCAP

President VanWagoner began by thanking members of the Board of Trustees and Cabinet for a great meeting with the Chancellor during his recent visit to campus. He also reported that advocacy efforts continue at full strength, as Community Colleges respond to the Executive Budget that was recently released outlining the funding floor and a 20% hold back. Both the Assembly and Senate one-house bills do not include the 20% hold back and also include a 4% increase to base aid, which is a good sign for the sector.

6. President's Report

President VanWagoner began by introducing Dean of the Rome Campus and Community Outreach, Jennifer DeWeerth. Dean DeWeerth provided a Rome Campus update on current credit programs on the Rome Campus, Rome campus enrollment, partnerships with MVILR and Rome City Schools, approval of Dental Hygiene program and next steps, and the potential opportunities with the YMCA that is building across the street.

President VanWagoner concluded his report and reviewed the KPI data point MVCC *commits to student success through Partnerships* noting the two indicators as provided in the Board's prep materials: 1. Number of dual credit offerings in the high schools 2. Qualitative summary of most significant partnerships. There were no additional questions from the Board.

7. Vice President Reports: Academic Affairs Spotlighted

The Board had no questions on the written reports from the Vice Presidents. Vice President Kahler introduced Assistant Vice President of Academics Tim Thomas and Director of Workforce Development Sarah Lam for the Academic Affairs spotlight. Assistant Vice President Thomas and Director Lam highlighted the work happening in the Fast Track initiative and the plan for potential future directions of the program.

8. Discussion Item: Enrollment/Admissions Overview

Director of Admissions Dan Ianno presented on what's new in the department and led the board through recruitment activities focused on developing the regional workforce, enhancing the K-12 pipeline, and changing the College-going mindset.

9. Consent Agenda

- | | |
|----------------------|--|
| <i>Attachment a.</i> | Minutes of January 23, 2023 Board of Trustees Meeting |
| <i>Attachment b.</i> | Treasurer's Report |
| <i>Attachment c.</i> | Collective Bargaining Agreement – Association of Mohawk Valley Administrators (AMVA) |
| <i>Attachment d.</i> | Emeritus, George Goerner |

<i>Attachment e</i>	Association of Mohawk Valley Administrators (AMVA) – Continuing Appointment	
	Melissa Copperwheat	Dean of the School of Health Sciences
<i>Attachment f</i>	Professional Association (PA) – Career Appointment	
	Alexandria Compo	Multimedia Designer
	Danielle Del Giudice	Tutor/Mentor – Writing
	Kirsten Edwards	Technical Assistant
	Lisa Flo	Helpdesk Analyst
	Erica Kennard	Residence Life Associate
	Kate Polivka	Technical Assistant
	Isabella (Popowski) Theall	Coordinator, Events and Guest Services
	Yue Riesbeck	Career Counselor
	Rachel Simonds	Student Support Advisor
<i>Attachment g</i>	Professional Association (PA) – Continuing Appointment	
	Nicholas Evanoff	Head Coach/Athletics Specialist
	Scott Jackson	Assistant Professor
	Aaron Lewis	Assistant Professor
	Josef McManus	Assistant Professor
	Joshua Piejko	Assistant Professor
	Kristen Raab	Assistant Professor
	John Ringlehan	Assistant Professor

Motion to approve Consent Agenda Items 9a-9g was made by Antony Colón and seconded by Elaine Falvo. Unanimously approved.

10. Adjournment

Motion was made by Wendy Waters and seconded by Dana Jerrard to adjourn the meeting at 5:59 p.m. Unanimously approved.