

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held at the ThINCubator, Mohawk Valley Community College at Bagg's Square, 326 Broad Street, Utica, New York was called to order at 4:10 p.m. by Chair Dubeck on Tuesday, June 20, 2023.

**Members Present**

Frank Dubeck, Jr.  
Anthony (Tony) Colón  
William S. Calli, Jr.  
Anna D'Ambrosio  
Elaine Falvo  
Camille Kahler  
David Mathis  
Wendy Waters  
Student Trustee Justin Kobler

**Members Excused**

Dana Jerrard

Chair Dubeck asked for an executive session to discuss contracts.

Motion to enter executive session was made by Trustee Anna D'Ambrosio and seconded by Trustee Tony Colón. Unanimously approved.

The Board of Trustees entered into executive session at 4:11 p.m.

Motion to come out of executive session and resume the meeting was made by Trustee Anna D'Ambrosio and seconded by Trustee Tony Colón. Unanimously approved.

The meeting reconvened at 4:22 p.m.

**2. Chair's Report**

Chair Dubeck began by welcoming everyone to the June Board meeting. He then went on to acknowledge two outstanding individuals: Stephanie Reynolds and Karl Christiansen. Stephanie Reynolds will be retiring from the College at the end of the month with June being her last board meeting. Stephanie began working at the College in July 2011 as the Vice President for Student Affairs. Stephanie's leadership has made a lasting and positive impact on the College and the culture through her empowering and thoughtful style, coupled with integrity and concern for students and colleagues alike. On behalf of the Board of Trustees, Chair Dubeck thanked Stephanie for her unwavering service and dedication over the past twelve years.

Chair Dubeck then went on to recognize Senior Public Safety Officer Karl Christiansen. On June 3, Officer Christiansen responded to an infant in respiratory distress in the A-1 parking lot of campus. He took immediate action that saved a life. Upon recommendation by the President

and the President's Cabinet, Chair Dubeck pulled Agenda Item 9c from the Consent Agenda and asked for a motion for the board to consider and approve the following resolution:

WHEREAS, Karl Christiansen is a full-time employee at Mohawk Valley Community College and;

WHEREAS, on June 3, 2023, he seized the moment when he responded to the A-1 parking lot for an infant in respiratory distress;

WHEREAS, he stayed calm and relied on his training to reposition the infant to open the baby's airway and;

WHEREAS, he stayed with the infant and monitored the baby until the Emergency Medical Technicians could arrive and;

WHEREAS, the infant survived and recovered as a direct result of his efforts and;

WHEREAS, the President and Cabinet deemed his efforts warranted special recognition beyond any existing award and;

WHEREAS, his actions embodied the College's core values of modeling the way, inspiring confidence, encouraging excellence, and embracing community and;

THEREFORE BE IT RESOLVED, that the MVCC Board of Trustees hereby awards a Special Commendation to Karl Christiansen for his heroic and life-saving efforts.

Motion to approve Consent Agenda Item 9c was made by Trustee David Mathis and seconded by Trustee William S. Calli. Unanimously approved.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

### **3. Treasurer's Report**

Controller Julianne Cardone presented the Treasurer's report on behalf of Vice President Squires. Controller Cardone reviewed the revenue and expenditure reports. Revenue is tracking about 13% higher than budget. Similarly, expenditures are tracking higher as we have higher expenses in the areas of increased revenue. She concluded that the College has completed the RFP process for both the College's Audit services and copier services.

### **4. Student Trustee Report**

Student Trustee Justin Kobler introduced himself to the Board for his first official meeting as the newly elected Student Trustee.

### **5. Committee and Affiliation Reports**

#### Audit and Finance Committee

Committee Chair Falvo reported that the Business Office, under the guidance of the Audit and Finance Committee, issued an RFP for audit services for the next 5 years (plus two one-year renewal options) due to the expiration of the previous audit services contract. Two proposals were received and have been reviewed by the Business Office, Administration, and the Committee.

The Committee endorses and forwards the recommendation of the Administration to contract with D’Arcangelo & Company to the Board for approval. It should be noted that this RFP covered audit services for each of the college’s affiliated corporations, as well (ASC, Foundation, and Dormitory Corporation) for a five-year period.

Motion to enter into a 5-year contract (plus two one-year renewal options) for audit services with D’Arcangelo & Company, LLP, through the annual audit for 2027-28 was made by Trustee William S. Calli and seconded by Trustee Camille Kahler and unanimously approved.

#### Facilities and Campus Safety Committee

Chair Dubeck reported that the committee met on June 1. The committee heard from Chief Amico who reported on the process by which the Department of Public Safety is reviewing its policies, procedures, and training programs. Two services, Lexipol and PolicOne.com, provide information on compliance and best practices. Further Vice President Squires reviewed the current capital projects in progress at the College as well as the proposed 2023-2024 Capital Projects request. The Committee supports the capital projects proposed and has forwarded it onto the full Board for consideration and approval as part of their Board materials. The meeting concluded with a tour of the Science and Technology building with Tim Thomas, Chief Strategy Officer and Michael McHarris, Director of Facilities and Operations.

A motion to accept the 2023-2024 Capital Projects request as reviewed in Committee was made by Vice Chair Wendy Waters and seconded by Trustee Camille Kahler. Unanimously approved.

#### Foundation

Executive Director Deanna Ferro-Aurience reported that the MVCC Foundation held their 37<sup>th</sup> Annual Foundation Golf Tournament this past Friday with 120 golfers registered and raising nearly \$20,000. A special thank you to Trustee Camille Kahler for supporting the tournament and representing the Board of Trustees. Next week, the Foundation will hold the MVCC Emeriti Luncheon on Tuesday, June 27. Executive Director Ferro-Aurience continued that the Foundation has been working to develop Key Performance Indicators (KPIs). At this point, the Foundation has gathered 10 years’ worth of data for 13 KPIs which show the progress and impact of the MVCC Foundation. This information will be shared with the MVCC Foundation Board at their July meeting and then with the Board of Trustees in September. Further, preliminary conversations are taking place to secure a Learjet 31 for the MVCC’s Airframe and Powerplant program. Executive Director Ferro-Aurience concluded her report with a financial update that includes approximately \$8,056,705 in combined portfolios.

#### ACCT/NYCCT

Trustee Colón announced that ACCT has launched the ACCT Connect portal. This new initiative affords all member trustees to receive timely updates, access to training modules, and build stronger communication with and between member trustees. Registration has opened for the 2023 ACCT Leadership Congress being held October 9 through October 12 in Las Vegas. The focus for the Congress will be uplifting students and transforming communities. MVCC be co-presenting a workshop session with Lorain Community College titled *Disrupting Yourself to Create a New Enrollment Model for Adult Learners*.

Trustee Colón continued with an update on NYCCT and announced that all colleges within SUNY are now members of NYCCT. Further, the NYCCT Annual Conference will be held November 3<sup>rd</sup> and 4<sup>th</sup> in Saratoga Springs. MVCC will have several nominations for the awards ceremony which appear on the Consent Agenda. Members of the Board are encouraged to attend.

### SUNY/NYCCAP

President VanWagoner reported that there will be a Presidents' meeting coming up in July.

### **6. President's Report**

President VanWagoner reviewed the KPI data point MVCC *has a vibrant organizational culture to support its mission* noting the four indicators as provided in the Board's prep materials: 1. Percent of overall employee satisfaction; 2. Percent of overall employee pride; 3. Percent of overall employee engagement; and 4. Full-time employee turnover rate. President VanWagoner reviewed the staff survey results in relation to the KPIs. It was noted that the statement *I feel proud to be a part of MVCC* yielded the highest percentage across the entire survey and 85% of full and part time employees agreed or strongly agreed that they look forward to coming to work every day. Vice Chair Waters commended the work of the Executive Director of Organizational Culture and Wellness, Jill Heintz, and her team for their intentional efforts in the investment and care of their colleagues.

President VanWagoner further provided an update on overall enrollment. His report concluded with a mention of the recent NPR piece on community colleges around transfer gaps. There is a possible opportunity to counter that narrative on a positive note and illustrate how MVCC works to streamline courses for seamless transfer.

### College Senate

There was no College Senate Report for the month of June. College Senate will convene again in the Fall with their first meeting scheduled for September.

### **7. Vice President Reports: Academic Affairs Spotlited**

The Board had no questions on the written reports from the Vice Presidents. Vice President Kahler introduced Cory Albrecht, Director of the Advanced Institute for Manufacturing (AIM), for the Academic Affairs spotlight. Cory Albrecht provided an overview on Advanced Institute for Manufacturing (AIM). AIM serves the six-county Mohawk Valley Region and over 500 manufactures within the region. The AIM has assisted manufacturers in achieving \$13.9 Million in new sales, \$73.7 Million in retained sales, 1,842 new and retained jobs, \$5.4 Million in cost savings, and \$46.2 Million in new investment in plant and equipment.

### **8. Discussion Item**

The Board reviewed and discussed the use and allocation of the SUNY Transformational Funds. The Board further discussed the date, location, and agenda for the July Board Retreat.

### **9. Consent Agenda**

- Attachment a.* Minutes of May 22, 2023 Board of Trustees Meeting
- Attachment b.* Treasurer's Report
- Attachment c.* Karl Christiansen, MVCC Board of Trustees Special Commendation

<i>Attachment d.</i>	Administrator Emerita, Rosemary Spetka
<i>Attachment e.</i>	Professor Emerita, Rosemary Mink
<i>Attachment f.</i>	Associate Professor Emeritus, Paul Cruskie
<i>Attachment g.</i>	Amend Staffing Plan: Daniel Michaels, STEM GEAR UP Program Assistant
<i>Attachment h.</i>	Amend Staffing Plan: Kathleen Montague, Instructor in the School of Health Sciences
<i>Attachment i.</i>	Amend Staffing Plan: Walter Constantini, Director of Airframe & Powerplant
<i>Attachment j.</i>	Amend Staffing Plan: Dylan Blier, Multimedia Designer
<i>Attachment k.</i>	Microcredential Proposal: Direct Support Professional Level I and Level II
<i>Attachment l.</i>	Program Revision Proposal: Digital Animation to Game Art Design A.A.S.
<i>Attachment m.</i>	Nomination of Frank Dubeck for the NYCCT Anne M. Bushnell Memorial Award for Special Achievement
<i>Attachment n.</i>	Nomination of Elaine Falvo for the NYCCT Donald M. Mawhinney, Jr. Trustee Leadership Award
<i>Attachment o.</i>	Nomination of Camille Kahler for the NYCCT Marvin A. Rapp Award for Distinguished Trustee Service
<i>Attachment p.</i>	Nomination of Wolfsped for the NYCCT Edward J. Pawenski Business/Industry Partnership Award
<i>Attachment q.</i>	Nomination of Oneida County Executive Anthony J. Picente, Jr. for the NYCCT Distinguished Alumni Award for Professional Contribution
<i>Attachment r.</i>	Nomination of Fast Track for the NYCCT Community College Innovation Award

Motion to approve Consent Agenda Items 9a, 9b, 9d-9r was made by Trustee David Mathis and seconded by Trustee Elaine Falvo. Unanimously approved.

#### **10. Adjournment**

Motion was made by Trustee Camille Kahler and seconded by Trustee William S. Calli to adjourn the meeting at 5:33 p.m. Unanimously approved.