

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Utica, New York was called to order at 4:02 p.m. by Chair Waters on Monday, October 21, 2024.

Members Present

Wendy Waters
Dana Jerrard
Anna D'Ambrosio
William S. Calli, Jr.
Elaine Falvo
Student Trustee Alex Dunckel

Members Excused

Frank Dubeck, Jr.
Anthony (Tony) Colón
David Mathis
Camille Kahler

2. Chair's Report

Chair Waters welcomed everyone to the October board meeting and highlighted the MVCC T-shirts at each board member's seat. These T-shirts, screen-printed by students from the School of Art, showcase the talent and creativity of MVCC students. To continue celebrating recent graduate achievements, a video of MVCC alumnus Dr. Kyle Angelicola Richardson was presented to the Board.

Chair Waters also reported that MVCC's PTK Chapter inducted 68 new members during their fall ceremony on September 10. She discussed potential joint initiatives between SUNY Poly and MVCC and announced an upcoming holiday gathering for both boards on December 5. Concluding her report, Chair Waters shared that several trustees will soon travel to Seattle to attend the ACCT Leadership Congress, where President VanWagoner will be recognized as the Northeast Regional CEO Award recipient.

3. Treasurer's Report

Vice President Squires explained that the monthly financial statements are not yet available due to the ongoing closing of the books in preparation for the annual audit. He further went on to clarify the delay in financial reports due to the auditors' onsite field work. He expects to have financial statements resume in November. He continued that the auditors will begin their fieldwork next week and the Audit & Finance Committee will meet tomorrow at 3:30pm for the opening meeting with the auditors. Further, CCBOA has asked for further revenue breakdown on the Economic Impact Study which Lightcast will be working on. Once these revisions to Economic Impact Study have been made, Vice President Squires will share the completed report with the Board.

4. Student Trustee Report

Student Trustee Alex Dunckel reported that members of the student body have expressed interest in having a dedicated space on campus available on weekends where commuter students can gather to meet, study, and work on group projects. Trustee Dunckel discussed this request

with the Vice Presidents, resulting in the Learning Commons, which is staffed on weekends, being made available for student use during this time. He also highlighted various events and activities sponsored by Student Congress and Student Activities. Trustee Dunckel shared his anticipation for attending the ACCT Leadership Congress in Seattle with the Board, noting it as a valuable learning opportunity. He concluded by reviewing recent Student Congress activities, including the approval of two policies presented for a first reading before the Board: the *Transportation and Use of Vehicles* policy and the *Elimination of Single-Use Plastics* policy. Additionally, he mentioned that Student Congress is preparing their financial documentation for the upcoming audit, Vice President Karey Pine had dinner with the RA staff, and the Student Congress Executive Team held their monthly meeting with President VanWagoner and Senate Chair Miller.

5. Committee and Affiliation Reports

Auxiliary Services Corporation (ASC)

Board Liaison Elaine Falvo reported that the ASC Board met on October 15. The ASC Board reviewed feedback from the bookstore student focused survey and how the bookstore will incorporate that feedback as well as reviewed sales and commissions which have overall increased from last year. An update from American Dining was presented and included utilization use of meal plans, new marketing initiatives to increase interest in meal plans, and potential system updates to software and registers to help efficiency. Trustee Falvo concluded by stating the ASC is in a good financial position due to its investment accounts.

Foundation

Executive Director Deanna Ferro-Aurience expressed her sincere gratitude to the Board members, faculty, staff, and community for their invaluable support of the MVCC Foundation's MV Gives Campaign in support of the planned Dental Hygiene Program and Clinic in Rome. The campaign received tremendous backing from the 5th District Dental Society, led by Amy Pozzi, who collaborated closely with our Foundation by promoting the initiative and generously shared her membership list for a targeted mailing.

Thanks to these collective efforts, the Foundation was able to secure the full match from the UpMobility Foundation, amounting to \$75,000, along with additional incentives. Among the 325 participating nonprofit organizations, the MVCC Foundation finished in the top three, raising \$135,271 from 161 donors. Notably, our success was achieved without relying on large six- or seven-figure gifts, a distinction shared by the two organizations that ranked above us.

This accomplishment not only highlights the community's commitment to this vital capital project but also bolstered our funding efforts. As a result of the campaign's success, the Foundation received the \$25,000 grant from the Rome Community Foundation, and we are optimistic about receiving additional funding from the City of Rome, with approval expected this week.

She continued by reviewing the MVCC Foundation's KPIs for the year which include raising a total of \$1,490,538 from 918 donors with an average gift size of \$546 and awarding 411 scholarships totaling \$457,635 to 208 individual students.

Executive Director Ferro-Aurience concluded her report with a Foundation financial update stating that the Foundation has approximately \$10,164,054 in the Strategic Financial Services portfolio. Upcoming Foundation meetings include:

- Nominating & Governance Committee – October 30
- MVCC Foundation Board – October 31
- Annual Board Gathering at Fort Schuyler Club – December 3

ACCT/NYCCT

Chair Waters presented on behalf of Trustee Colón, who is currently in Seattle attending the ACCT Congress, which other Board members will also be traveling to tomorrow. Chair Waters announced that during the ACCT Congress, President VanWagoner will receive the Northeast Regional Chief Executive Officer Award, and Trustee Colón will be campaigning for an ACCT Board seat as a Northeast Regional Director representative. Additionally, Trustee Dubeck, who serves on the ACCT Audit and Finance Committee, will be attending committee meetings throughout the Congress.

Chair Waters also provided an update on NYCCT, sharing key takeaways from the NYCCT Annual Conference. She presented the College with a plaque for the Edward J. Pawenski Industry Partnership Award in recognition of MVCC's collaboration with Indium Corporation. She noted that Trustees from NYCCT, including MVCC's Trustee Colón, presented at the recent FCCC Plenary. NYCCT aims to strengthen partnerships and advocacy efforts with FCCC and NYSUT. She added that NYCCT is planning to resume meetings with government officials following the upcoming election.

Chair Waters concluded by announcing an upcoming NYCCT educational module on November 14 focused on enrollment best practices and barriers. Additionally, she shared that Trustee Mathis has been selected to serve on the search committee for SUNY's Senior Vice Chancellor.

SUNY/NYCCAP

President VanWagoner noted that the Chancellor presented at the FCCC Plenary. He will be attending the NYCCAP and Chancellor's Presidents meetings in Albany on October 29 and October 30 respectively.

On an advocacy note, connections with Stephen Acquario Executive Director of the New York State Association of Counties have been made to aid in the support of NYCCT's position of presidential oversight.

6. President's Report

President VanWagoner presented this month's Key Performance Indicator (KPI) focused on MVCC's commitment to providing accessible educational opportunities. He highlighted metrics such as the student loan default rate, average tuition among SUNY community colleges, and the responsiveness of course scheduling to student needs. Due to the suspension of student loan repayments during COVID-19 and the subsequent stimulus measures, the student loan default rate metric is currently on hold and will be revisited in the coming years as repayments resume. Despite four SUNY community colleges holding their tuition flat, MVCC maintains one of the lowest tuition rates, ranking 10th lowest among all SUNY community colleges. President

VanWagoner also reviewed course scheduling heat maps, which guide the college in optimizing class offerings to meet student demand.

Additionally, the Rome Common Council is set to vote on a resolution to provide \$125,000 in support of the planned Dental Hygiene Program and Clinic, which is in addition to the \$250,000 already committed.

He then went on to ask FCCC representative, Professor Amanda Miller for the FCCC report followed by Senate Chair Christine Miller for her Senate Report.

FCCC

Professor Amanda Miller presented her takeaways from the recent FCCC Fall Plenary. The Plenary brought together 40+ faculty with UFS liaisons, SUNY leadership, SUNY SAs, CAOs, and NYCCT representatives. Pathways projects, budget advocacy, resolutions & endorsements and FCCC collaborations among NYCCT, NYCCAP, ACAO, and SUNY Administration were highlighted.

College Senate

Senate Chair Christine Miller shared her takeaways from the recent FCCC Plenary and Campus Governance Leaders meeting.

President VanWagoner concluded with insights and reflections from his participation in the Aspen Fellowship, highlighting key takeaways and the meaningful work explored throughout the program.

7. Vice President Reports and Spotlight:

The Board had no questions on the written reports from the Vice Presidents. Vice President Karey Pine gave a presentation, reflecting on her time on campus thus far and sharing her vision for the future of Student Affairs.

8. Discussion Item: Affordable Housing presented by Brian McKee, President and CEO of the House of the Good Shepard

Brian McKee, President and CEO of the House of Good Shepard presented the development of a 75-unit apartment building on the land behind the Rome Campus, designed to accommodate people transitioning out of foster care. He highlighted the challenges faced by youth aging out of foster care, including a lack of skills and resources, and the need for stable housing.

9. Consent Agenda

Attachment a. Minutes of September 16, 2024 Board of Trustees Meeting

Attachment b. Treasurer's Report

Attachment c. New Policy: Elimination of Single Use Plastics and Preference for Durable and Reusable Alternatives

Attachment d. New Policy: Transportation and Use of Vehicles

Attachment e. Policy Revision: 2014. Anti-Discrimination and Anti-Harassment (Synonymous with Non-Discrimination and Non-Harassment)

- Attachment f.* Policy Revision: 5001. Information Security
Attachment g. Program Deactivation and Discontinuation: Machinist Technology Certificate
Attachment h. Program Revision Proposal: Air Conditioning Technology:
Refrigeration A.O.S. Degree and Heating and Air Conditioning Certificate
Attachment i. Amend Staffing Plan: Shane McGovern, Director of the Center for
Accelerated Pathways
- Attachment j.* Amend Staffing Plan: Brandon Horender, Coordinator Center for
Accelerated Pathways
Attachment k. Anne Nolan, Director of Compliance
Attachment l. Amend Staffing Plan: Courtney Metacarpa, Development and Events Assistant
Attachment m. Amend Staffing Plan: Sharon Rogge, Coordinator of Research and Analysis

Motion to approve Consent Agenda Items 9a-9m was made by Trustee Elaine Falvo and seconded by Trustee William S. Calli. Unanimously approved.

10. Adjournment

Motion was made by Trustee William S. Calli and seconded by Student Trustee Alex Dunckel to adjourn the meeting at 6:03 p.m. Unanimously approved.