

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held on the Rome Campus in the Plumley Complex, Room 150, Rome, New York was called to order at 4:03 p.m. by Chair Dubeck on Monday, March 18, 2024.

Members Present

Frank Dubeck, Jr.
Wendy Waters
Anthony (Tony) Colón
William S. Calli, Jr.
Elaine Falvo
Camille Kahler
Dana Jerrard
David Mathis
Anna D'Ambrosio

Members Excused

Student Trustee, Justin Kobler (Virtual)

2. Chair's Report

Chair Dubeck welcomed everyone to the March Board meeting. Chair Dubeck encouraged all Board members to verify they are signed up for MVCC Campus Alerts. He further went on to share that MVCC was invited to join a cohort of nine forward-thinking community colleges to work with the Achieving the Dream Network on a community vibrancy curriculum that will help better understand all the ways MVCC can amplify its impact on our community through the post-graduate success of our graduates. Chair Dubeck congratulated President VanWagoner on his selection as one of 25 community college presidents around the country to be selected into the Aspen Institute's Fellowship for experienced presidents. The Board is looking forward to working with President VanWagoner on the priorities identified through the Fellowship. Chair Dubeck recognized the men's and women's basketball teams for their run in the regional post-season tournaments as well as the men's and women's bowling teams that had a fine showing at the nation tournament in Lansing, Michigan. Further, this week is the college's Prep for Success event to support our graduating students with donated professional clothing. Thank you to all who donated and for all the staff who worked to organize this annual event.

Chari Dubeck then asked for a brief executive session with no further action following the board meeting to discuss personnel and real estate. He then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reviewed the revenue and expenditure reports. Revenue showed positive trends, particularly with increased tuition, lower chargeback rates, and strong enrollment in non-credit programs. Expenditures fall in line with revenues with higher expenses in areas of increased revenue. Vice President Squires noted that the college disbursed student refund

checks in February and March, with the final disbursement scheduled for March 22. Additionally, he provided details on the college's investment in treasury bills, totaling approximately \$6 million, with a 6-month investment duration and staggered maturity dates for continuous liquidity. The current yield on investments ranged from 5% to 5.38%, generating over \$70,000 in interest for the fiscal year.

4. Student Trustee Report

Student Trustee Justin Kobler reported students are beyond mid-term and looking forward to the last few months of the academic year. Student Congress has filled the two vacant positions of Vice President of Utica and Treasurer. Student Congress President and Treasurer will join Student Trustee Kobler at the upcoming SUNY Student Assembly, April 19 and April 20. Student Trustee Kobler concluded his report by reviewing Student Congress Program Board events held since the last board meeting.

5. Committee and Affiliation Reports

Foundation

Executive Director Deanna Ferro-Aurience reported that the Foundation was recently notified of a planned gift from Rosemary Christoff Dolan. Rosemary was an MVCC alum, Class of 1968. She received a degree in Liberal Art & Science – General Studies from MVCC before continuing her studies at Hunter College and eventually receiving her Masters' degree from NYU in NYC. Ms. Christoff Dolan, a long-time donor to our annual fund, chose to name the MVCC Foundation as the beneficiary of her three IRA accounts. The current estimated value of the accounts is \$52,000. The appropriate paperwork and signatures have been submitted to Fenimore Asset Management for distribution. Her wish was that the funds be used to support scholarships, and the Foundation will be working with the executors of the estate to finalize the criteria upon disbursement.

Further, the deadline to apply for spring scholarships is coming up on April 1. The Foundation has over 153 individual scholarship funds. Over the past several months, Angela Marken in the IA Office has completed a comprehensive review of each scholarship and has made updates to ensure the descriptions are consistent, and the programs listed within the criteria match the College's current offerings. She has also worked with Chrono Ho in Marketing to design a new scholarship webpage, one which now allows students to search scholarship opportunities.

Executive Director Ferro-Aurience further went on to report that the Foundation currently has approximately \$9,215,903 in combined portfolios. She concluded by reviewing upcoming meetings of the Foundation board as follows: Audit, Finance & Investment will meet on April 3; Executive Committee will meet on April 10; Nominating and Governance will meet on April 25; and the Foundation Board will meet on May 2.

ACCT/NYCCT

Trustee Colón reported that the 2024 ACCT National Legislative Summit recently concluded. He then reminded the Board that the 2024 ACCT Leadership Congress is scheduled for October 23-26 in Seattle, Washington. Trustee Colón provided updates on ACCT initiatives, including discussions on the Kids on Campus partnership model. President VanWagoner shared insights

from discussions with the Department of Commerce and White House policymakers regarding the Fast Track Whitepaper, highlighting continued interest in the proposed model.

Trustee Mathis provided insights from his participation in a recent meeting with the Division of Budget as part of the NYCCT legislative advocacy meetings. Vice Chair Waters further elaborated on these insights, reassuring the Board that despite challenges, progress is evident in the advocacy efforts of NYCCT. She emphasized that while some opportunities may seem limited, the message is resonating in new and influential arenas. NYCCT's strategic initiatives are establishing pathways for sustained advocacy efforts in the future.

SUNY/NYCCAP

No report was provided for SUNY/NYCCAP.

6. President's Report

President VanWagoner reviewed the KPI data point *MVCC is committed to student success through partnerships* noting the two indicators as provided in the Board's prep materials: 1. Number of dual credit offerings in the high schools; and 2. Qualitative summary of most significant partnerships.

He then asked Senate Chair Christine Miller for the Senate report.

College Senate

Senate Chair Christine Miller reported that the College Senate met on March 5. It was a full meeting with the bulk of the meeting to review and vote on the governance recommendations for councils and committees. The governance recommendations were reviewed and voted on under four resolutions: 1. Defining characteristics of Senate Committees and establishing the following as Committees: Academic Policies and Standards, Academic Program Reviews, Appeal Committee (combining Academic and Non-Academic), College-Wide Curriculum, General Education, Facilities and Sustainability, Safety and Security, Electronic Information and Technology Ad-Hoc; 2. Defining characteristics of Senate Council and establishing the following as Councils: Annual Planning, Diversity, Employee Enrichment, Employee Recognition, HawkVision, Institutional Effectiveness, International Initiatives, Wellness; 3. Defining characteristics of Personnel Committees and establishing the following as Personnel Committees: Career Appointments, Continuing Appointments, Promotion Review for Faculty, Promotion Review for Non-Teaching Professionals, Sabbatical Leave; and 4. Dissolution/Discontinue of the Diversity and Global View Committee and Guided Pathways Steering Committee. The governance review process will continue with next steps that include determine term lengths, define limitations from across departments, standardize committee/council charter layout, meet with Student Congress to discuss which committees/councils should have student representation, and meet with the three groups that were merged as part of the newly established committees and councils to discuss mergers, changes to membership, and revise charters.

President VanWagoner concluded by thanking Christine for her leadership and shared vision during the governance review process that led to the successful and unanimous passing of all four resolutions.

7. Vice President Reports and Student Affairs Spotlight: Rome Campus Update

The Board had no questions on the written reports from the Vice Presidents. President VanWagoner presented the Rome Campus update which included highlights of the completion of the new Mechatronics Lab; PROPEL BOCES partnership increased from 21 to 36 students; A&P, Culinary, and Drone programs remain consistently strong; community use and rentals continue to bring people to the Rome Campus and establishing the Campus as the Community Hub; the MOU with MVILR will be revised to be more reflective of college needs; and navigating changes with an ad-hoc approach to evening/weekend hours.

8. Discussion Items:

New Board Policy: MVCC Branding Policy

Alen Smajic, Executive Director of Marketing and Communications, reviewed the proposed MVCC Branding Policy with the Board. The Brand Policy seeks to establish a unified and consistent brand identify from MVCC and MVCC Athletics, fostering a cohesive representation that enhances the institution's reputation, recognition, and engagement. The policy aims to safeguard the value of the names and associated intellectual property, ensuring their proper use and enhancing the capacity to safeguard them against unauthorized usage. With no further discussion, the revisions will be placed on the Consent Agenda at the March meeting.

Open Discussion

No further questions or items were raised by the Board during open discussion.

9. Consent Agenda

<i>Attachment a.</i>	Minutes of January 22, 2024 Board of Trustees Meeting
<i>Attachment b.</i>	Minutes of the March 12, 2024 Board of Trustees Special Meeting
<i>Attachment c.</i>	Treasurer's Report
<i>Attachment d.</i>	Board Policy Revisions: Conflict of Interest and Whistleblower
<i>Attachment e.</i>	Emeritus, David Amico
<i>Attachment f.</i>	Emeritus, Robert Christman
<i>Attachment g.</i>	Emerita, Elin Cormican
<i>Attachment h.</i>	Sabbatical Leave – Melissa Barlett
<i>Attachment i.</i>	Sabbatical Leave – Christine Miller
<i>Attachment j.</i>	Sabbatical Leave – Erin Severs
<i>Attachment k.</i>	Excluded Administrative Staff Appointments
<i>Attachment l.</i>	Association of Mohawk Valley Administrators (AMVA) – Continuing Appointment Tracy Coulson Director of Student Accessibility and Wellness Dawson McDermott Director of Student Support
<i>Attachment m.</i>	Professional Association (PA) – Career Appointments Monica Brown-Hodkinson Student Support Advisor Timothy Burke Coordinator, Workforce Development Grace Costello Student Support Advisor Robert Rogan Help Desk Analyst Robin Saxe Student Support Advisor
<i>Attachment n.</i>	Professional Association (PA) – Continuing Appointments Lorin Williams Assistant Professor Ross Wittenberg Assistant Professor

Attachment o. Amend Staffing Plan: Valarie Day, Financial Aid Advisor

Motion to accept Consent Agenda Items 9a-9o was made by Trustee Elaine Falvo and seconded by Trustee William S. Calli. Unanimously approved.

Trustee Mathis made a motion to support the nomination of President Randy VanWagoner for the ACCT CEO Award. The motion was seconded by Trustee Tony Colón. Motion to support the nomination of President Randy VanWagoner for the ACCT CEO Award was unanimously approved.

Motion for an executive session with no further action to discuss personnel and real estate was made by Trustee David Mathis and seconded by Trustee Anna D'Ambrosio. Unanimously approved.

The Board of Trustees entered into executive session at 4:58 p.m.
The meeting reconvened at 5:18 p.m.

10. Adjournment

Motion was made by Trustee Camille Kahler and seconded by Trustee Tony Colón to adjourn the meeting at 5:19 p.m. Unanimously approved.