

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Utica, New York was called to order at 4:02 p.m. by Chair Dubeck on Monday, April 15, 2024.

Members Present

Frank Dubeck, Jr.
Wendy Waters
Anthony (Tony) Colón
William S. Calli, Jr.
Elaine Falvo
Camille Kahler
Dana Jerrard
David Mathis
Anna D'Ambrosio
Student Trustee, Justin Kobler

Members Excused

Elaine Falvo

2. Chair's Report

Chair Dubeck welcomed everyone to the April Board meeting. Chair Dubeck expressed gratitude to all who contributed their time and resources to the success of the Prepare for Success event, which provided professional attire to 132 students, enhancing their confidence and support network. Chair Dubeck acknowledged the exceptional achievements and accolades received by Mohawk Valley Community College (MVCC) as follows:

At the recent Regional Lambda Beta Chapter of Phi Theta Kappa (PTK) Convention, MVCC's PTK chapter and students demonstrated outstanding accomplishments:

- The chapter was recognized as a Five-Star Chapter for the 13th consecutive year, highlighting consistent excellence.
- MVCC secured second place in the New York Region Community Service Award and Honors in Action Theme Award, as well as third and fifth place in the Regional Distinguished Honors in Action Award and Distinguished College Project respectively.
- The institution received the Most Distinguished Chapter Award, the New York Region Edgiest Chapter Award, and several individual recognitions including the Distinguished Chapter Member Award and the Paragon Award for New Advisors.
- Additionally, MVCC was named among the Top 100 Chapters globally at the PTK international convention and received the Distinguished College Administrator Award for Dr. Lew Kahler, Vice President for Learning and Academic Affairs.

Furthermore, Yuzune Naruse and Scarlett O'Grady were honored for their academic achievements at the PTK All-NY Academic Team Award Ceremony. Ash Paul and Madison Houppert received the SUNY Chancellor's Award for Student Excellence.

In March, over 150 students attended MVCC's STEM Career Fair, highlighting the institution's commitment to workforce preparation; the Foundation received a \$41,000 grant from Berkshire Bank to support local entrepreneurs through the thINCubator; and MVCC basketball players earned 2024 NJCAA Region II All-Region honors representing our institution with distinction.

He then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires introduced Tricia Lucas and Courtney Pearsall from D'Arcangelo & Company to address the Board with the final audit and financial statements. Pearsall reviewed the audit and summary document. She reported the audit resulted in a clean opinion for the College and no new findings or recommendations were reported.

Trustee William S. Calli made a motion to accept and approve the audit. The motion was seconded by Trustee Anna D'Ambrosio and unanimously approved.

Vice President Squires then went on to review the revenue and expenditure reports. Revenue showed positive trends, particularly with increased tuition, strong enrollment in non-credit programs due to Fast Track, and interest earnings. Expenditures fall in line with revenues with higher expenses in areas of increased revenue. Vice President Squires noted that all student refund checks have been disbursed. He concluded by reviewing the recent reporting out of Administrative Services: audit for fiscal year 2022-2023 that was just presented to the Board, IPEDS has been completed as well as the SUNY Annual Report.

4. Student Trustee Report

Student Trustee Justin Kobler reported that the Student Congress Executive Board will have three available positions due to members graduating: President, VP of Rome, and Treasurer. Elections for these positions will be taking place over the next few Student Congress meetings. Student Trustee Kobler concluded his report by reviewing Student Congress Program Board events held since the last board meeting.

5. Committee and Affiliation Reports

Audit and Finance

Committee Chair Falvo reported that the committee met on April 4 to review the audit and financial statements with D'Arcangelo.

Foundation

Executive Director Deanna Ferro-Aurience reported that the Foundation recognized Scalzo, Zogby & Wittig, Inc. for their 5-year naming sponsorship to the Building Better Futures campaign that will provide annual support for the College's C3 office.

Executive Director Deanna Ferro-Aurience then went on to introduce Courtney Taurisano-Sprague who reported on the Week of Giving Campaign which officially kicked off with the Board meeting this evening and will run all week long.

ACCT/NYCCT

Trustee Colón highlighted the significance of April as Community College month, noting ACCT's array of events and announcements planned for the occasion. He emphasized his leadership role in the upcoming ACCT Northeast Regional meeting on April 23rd, urging all board members to attend. Additionally, Trustee Colón reminded everyone about the forthcoming ACCT Leadership Congress scheduled for October 23-26 in Seattle, Washington.

Vice Chair Waters reported that she and Chair Dubeck participated in recent state-level advocacy meetings with NYCCT. They found that having community college trustees and representatives present reinforced the advocacy message and kept community colleges at the forefront of state budget conversations.

President VanWagoner shared that MVCC is included in the CHIPS Act funding application by Global Foundries. While no funds have been allocated yet, MVCC remains cautiously optimistic.

SUNY/NYCCAP

President VanWagoner presented an update on the proposed legislation to add an appointed faculty member position to colleges' board of trustees.

6. President's Report

President VanWagoner briefed the board on a recent meeting with the Rome City Mayor and his Chief of Staff regarding the Dental Hygiene program. The next step involves MVCC attending an upcoming Rome Common Council meeting to propose the program. Vice Chair Waters and Trustee Kahler were requested to represent the Board at this meeting.

He then reviewed key performance indicators (KPI) reflecting MVCC's commitment to student success through personal enrichment. These indicators, as outlined in the Board's prep materials, include: 1. Number of active clubs/organizations; 2. Number of participating students in clubs/organizations; and 3. Number of individuals participating in non-credit CCED courses.

President VanWagoner requested Senate Chair Christine Miller to provide the Senate report.

Senate Chair Christine Miller shared insights from the Faculty Council of Community Colleges Spring Plenary meeting. The College Senate is currently reviewing feedback from the FCCC Wellness Check and will proceed with reviewing the Senate By-Laws.

President VanWagoner then asked Associate Professor Amanda Miller for the FCCC report.

Associate Professor Miller presented key takeaways from the Faculty Council of Community Colleges Spring Plenary meeting. She highlighted four resolutions passed by the FCCC for endorsement by the College Senate: Recognizing the Intersection Between Liberal Arts Education and Workforce Development; Exploring Ethical and Effective Use of Artificial Intelligence within the State University of New York; Support of Mental Health Funding; and Support of Shared Governance and Shared Governance Leaders.

7. Vice President Reports and Academic Affairs Spotlight: New York Power Authority P-Tech Initiative

The Board had no questions on the written reports from the Vice Presidents. Chief Strategy Officer and Assistant Vice President Tim Thomas presented on the New York Power Authority P-Tech Initiative. P-Tech has demonstrated success in fostering student achievement and serves as a driving force to enhance partnerships within the region. NYPA has collaborated with MVCC to build off the P-Tech model to establish a Future Energy Workforce Internship and Junior Fellowship program, offering participating P-Tech students a paid experience and pathway to the NYPA Fellowship.

8. Discussion Items: Open Discussion

No further questions or items were raised by the Board during open discussion.

9. Consent Agenda

- Attachment a.* Minutes of March 18, 2024 Board of Trustees Meeting
- Attachment b.* Treasurer’s Report
- Attachment c.* New Bord Policy: MVCC Brand Policy
- Attachment d.* Conferring of Degrees
- Attachment e.* Administrator Promotion in Level
- Attachment f.* Promotion in Academic Rank – Professional Association
- Attachment g.* Non-Teaching Professional Promotions
- Attachment h.* Amend Staffing Plan: Marie Joyce, Admissions Specialist and Coordinator of International Recruitment
- Attachment i.* Michael Adamo, Director of Financial Aid
- Attachment j.* Amend Staffing Plan: Bradley Dixon, Coordinator of Assessment and Academic Programming
- Attachment k.* Caitlyn Graham, Senior Financial Aid Advisor

Motion to accept Consent Agenda Items 9a-9k was made by Vice Chair Wendy Waters and seconded by Trustee William S. Calli. Unanimously approved.

10. Adjournment

Motion was made by Trustee Anna D’Ambrosio and seconded by Trustee William S. Calli to adjourn the meeting at 5:34 p.m. Unanimously approved.