

## **Cabinet Summary February 4, 2020**

Present: All

Previous Meeting Summary – Jill

Values

- Lew – first (PA) negotiations meeting went well.

Program Discontinuances

- Lew provided an update on program changes (hotel management). Will not be accepting new students in this program. There are currently only 5 active students in the program.
- Proposal will go to CWCC this spring.

Mentor (Troy's presentation) conversation

- Need to clearly define roles for faculty advisors, SSAs, mentor.
- Discussed empowering volunteers with (practical) tools for student success (i.e. schedule time management, study skills, etc.)
- Need to capture his presentation to share with the greater College community. **Plan to record his presentation at the Student Affairs cooker.**
- Also need to consider faculty mentor commitment (as a result of Guided Pathways recommendations).

Institutes

- Christine & Anna are attending the Cabinet meeting on 2/18 to start thinking about future themed Institutes, and maybe standing sessions (i.e. Safe Space Training-consider how to update those who have taken it, but a long time ago – next level?)

Strive

- **Jill will work with Gary on a submission for Matt St. Croix.**

College expectation for community service/vacation time

- Discussed collegial service and Board commitments (as commitment to community service). Volunteer Boards-generally no need to use leave time. However, if it interferes with job performance, then it should become a supervisory discussion and defer to supervisors judgement unless it is a highly restricted union.
- Determined - if you are paid for Board service, should use vacation/leave time.
- Crystal suggested defining a set number of hours for Board/volunteer service.
- **Wait for GP recommendations on the evaluation process to see about “community service” piece staying or going.**

### Values/Credo

- Revisited conversation.
- Randy proposed a new workgroup to discuss and reviewed membership.
- **Randy will convene and Chair the group.**

### Other

- Lew – reported an increase in success rates for co-requisite English model.
- Alen – follow-up conversation on recent overdose in library.
- Steph – provided an update on front desk term appt., combining into a (new) EOP financial aid position.
- Jill – DEI timeline.
- Tom – Climate survey questions preparation; provided an update on upgrades in business office.
- Franca – PT evening advisor (Rome) will be leaving the position at the end of the week. Remainder of semester close at 4:30, in August will need at least two nights a week open.
- Randy – met with new BOCES superintendent; will partner on Propel model.