Cabinet Summary
June 9, 2020

Present: All

<u>Previous Meeting Summary</u> – No follow-up items

<u>Values</u>
- Alen (Embrace Community) – sat in on 64-campus Chief Diversity Officer call and shared his perspective of MVCC in comparison to the other colleges in the system.

<u>Ed Tech Staffing</u> - Lew
- Revisited staffing changes: Deb Otis retiring and part-time staffing changes.
- The need for staffing in Ed Tech is greater now more than ever, especially with virtual/remote operations.
- Proposed creating position Coordinator of Distributed Learning and reviewed potential funding model for position that would be budget neutral (reallocation of Academic Affairs funds).
- **Lew will work with Crystal to get a job description and posting ready.**

<u>Responsible Restart Plan</u> - All
- Lew provided an update on yesterday's CAO meeting/call.
  - MVCC is in the minority bringing student-facing offices back on campus.
  - Discussed the need for contact tracing.
- Residence Halls present a unique set of challenges.
- Discussed admissions request to staff the office.
- **Cabinet should work with their departments to inventory office and staffing needs, effective July 20 and report out at our next Cabinet meeting.**
- Will continue the conversation tomorrow afternoon.

<u>Diversity Plan Action Steps</u> - Randy
- Randy is creating a document that inventories overall DEI efforts at the College.
- He is considering hosting conversations with employees of color (via Zoom); Public Safety and Facilities conversations will likely be in person (socially distanced).

<u>Leadership Academy</u> – Jill
- **Jill will send Cabinet a summary of proposed revisions to next year's Leadership Academy for comment/input.**

<u>Events pricing/discounts</u> – Jill
- Shared Events proposed idea of offering discounts to rental groups. **Will discuss further.**

<u>Other</u>
- Alen – A&P pricing for face coverings - $3/per mask; Tom said facilities and operations are also ordering 1000 disposable masks. **Revisit plan tomorrow.**

- Steph – FYI and reminder that when the College gets to the implementation stage of re-opening workgroups recommendations, accessibility staff (Tamara) need to be involved.
- Tom – added that masks will be available for students too.
- Crystal – update on conversations with Unions regarding remote working policy; Evaluations reminder.