

## **Cabinet Summary September 1, 2020**

Present: All

### Previous Meeting Summary

- **Jill will send Cabinet the suggested Core Workshops to date.**

### Values

- Franca – Encourage Excellence - Christina Born drafting a grant submission in a matter of hours.
- Randy – Inspiring Confidence - Gail facilitating Dental insurance snafu.

### MSCHE documentation – Lew & Jill

- Lew explained the context: documenting all (COVID-19) actions to date for Middle States.
- Actions have been aligned to the seven standards and will also be linked to the Articles of Affiliation.
- Asked Cabinet to review the document in the MDrive (or from Lew's 9/1 email attachment). **If any changes are necessary, communicate to Jill and Lew.**

### Events

- Jill shared an event request from the City of Utica for (UPD) civil service testing.
- The city should be charged the government rate.
- **Jill will send an email to Bill and copy Tom, Tim, Mike, and Rachel to proceed with scheduling in multiple classrooms.**

### Department of Ed. Grant

- Applying for a \$1.5 mil (over 2 years) federal grant specific to COVID.
  - Work on hybrid and online classes and to help rural students with online modules.
- **Randy – will send Franca Five Trends for Community Colleges document/article (?) that may help with the submission.**

### Negotiations

- Crystal share that PA and APA negotiations on the horizon.
  - APA would like to begin in November.
- Update on contract extensions (no increases) and status of signatures.
  - APA has not signed yet.
  - PA and AMVA still at the County - **Tom will reach out to Bob P. to check status.**
- APA team suggestions: Julie Dewan, Tom, Dianne H., Jim Lynch, Crystal, Gail
- PA timing and team: **Tom will reach out to Aaron to get a sense of timing.**
- **Randy will check in with the Board to get their thoughts.**

## Other

- Alen – Shared thoughts on strategic planning ideation as a continuation of last week’s conversation (The Advantage);
  - Renewals/spending - eliminating campus map and bringing it in house; Chatbot (yes-keep), Gecko (yes-keep).
- Franca – AIM received a (state-wide) cyber grant that will require staff travel. Franca will (regularly) bring travel to Cabinet for approval. Ok to proceed for LI travel in the next few weeks;
  - Fitness Center in Rome: Ok to open with work-study staff. Franca will keep Gary involved in the conversation.
- Stephanie - provided an update on (second) deregistration with regard to financial aid and certificates of residency that would normally occur later this week. In the past has been an across the board deregistration. Proceed (this year) with a collaborative approach and assess the level of student engagement (and how close they are to completing the process) to decide who to deregister.