

Cabinet Summary January 22, 2019

Present: All

Previous meeting summary – Jill

- Jill will ask Luciana for a list of part-time positions by department.

Values moment

- Stephanie – First spring convocation.
- Alen – Catalog matrix (MJ and Vinnie)!
- Lew – Taryn’s remarks at SUNY Orange.

HR Update – Jill

- Lew & Jill – revisited teaching during the day. Discussed lifting the policy with the understanding the contract will guide future instances – supervisor’s discretion as to whether or not they can teach during the day with flex/leave time, etc.
 - **Jill and Lew will communicate Cabinet opinion to PA.**
 - Will only impact Professional Association, not UPSEU (no contractual obligation).
- **Jill will bring list of exempt and non-exempt positions to next meeting along with the (5) qualifying criterion.**

Threat assessment rubric – Tom

- Reviewed changes to threat assessment rubric.
- **Jill will update in the spreadsheet and distribute to the Crisis Team. Tom will share with safety committee. Will also be communicated to Administrators, and Faculty Caucus, and Senate (if necessary).**

Policy Updates – Stephanie

- Sexual Harassment – updates as required by NYS.
- Consensual Relationships – reviewed changes. **Steph will take to Caucus and Senate and report back to Cabinet.**

May Commencement – Randy

- Discussed date conflicts for May 2019.

Big Idea of the Day – Randy

- Job sharing, cross-training, shadowing, switching, interning, etc. Not sure what the correct terminology is but worth exploring as an institution.
- Will need to be shared with round tables.
- **Randy will draft a charter.**

Other

- Randy - HR Consultant visit & search process.

- Franca – observing lay-offs in the region.
- Tom – Public portal for NY Alert is now live.
- Jill – NEOGOV – all good to hold off for now? Yes.
- Stephanie – update on financial aid and results of audit.
- Randy – Cabinet retreat on February 6 (Rome). **Jill will bring: Age and years of service analysis.**