

Cabinet Summary September 10, 2019

Present: All

Employee enrichment/Institutes – Anna & Christine

Suggestions/considerations include:

- Theme based: choose a theme and then identify the group focus – i.e. Technology, Administrator, Faculty, etc...
- Randy suggested taking a past (popular) Institute and offering it as a lunch and learn during the semester (pilot). Would need to identify which ones are “the greatest hits”.
- More hands on “program track” (morning, mid-day, afternoon: presentation-workshop/discussion-application); SHN-esque.
- Challenges for non-faculty around timing in the year. Consider a focused day for non-faculty during the semester?
- Increase StrengthsFinder engagement: Feature one strength a week (and employee) on the website; use quotes from individuals on how their strengths manifest themselves.
- All great topics for discussion at enrichment council meetings this year.

Previous meeting summary – Jill

Values moment

- All - IT staff
- Jill – Chrono’s responsiveness to website transition and glitches.
- Lew – opening week and broad engagement in “calming the chaos”.
- Franca – piggy back on Lew’s - Rome employee engagement in a call for committees (not the usual suspects).

Program assessment-plans for the future – Lew

- Move toward a continuous improvement model.
- Lew shared draft (program) scorecard worksheets and curriculum for delivery/engagement.
- Involves all units/departments.
- Introduce to CWCC first.
- Discussed: including program costs and delivery methods; building similar infrastructure for non-instructional programs.
- January 2020 data summit – assessment with an equity focus.

Genesis Awards

- Strive – Due in February.
- Program award – Due October 4! **Steph will work with Todd Kubica.**

Other

- Franca – should we have a part-time employee award? **Jill will take to the Council for consideration.** FYI – radon mitigation/remediation contractor chosen; S & T conversation - SUNY system requires a conversation for CFA (Consolidated Funding Application) submission before they will review the application. **Franca will coordinate the call.**
- Steph – SUNY System acknowledged EOP program.