

Cabinet Summary September 17, 2019

Present: all

Values moments

- Crystal - Anne Nolan stepping into the HR role (all 4!)
- IT team (ongoing/Cyber) – Tom went on to provide an update on the Cyber-attack and investigation.

Policies – Tom

- Sub recipient/procurement policy: For federal grants that have been passed through to a separate entity; the policy ensures the College is monitoring the entity; will need to go to all of the Principal Investigators (PIs) on federal grants. Timeline: October Senate and Board. **Feedback should go to Brian, Joyce, and Tom prior to October Senate meeting.**
- Federal Procurement policy: Same process and timeline as above.
- Travel Policy: Tom reviewed general guidelines; Alen suggested if meals are included in the registration costs, there should be no per diem (based on GSA guidelines); Timeline: feedback at October Senate meeting and November Board meeting and go into effect once approved.

Diversity, Equity, Inclusion Statements – Dina and Todd

- Revisited and reviewed definitions.
- Council should engage with and seek input from students during the fall.
- Stephanie suggested our Guided Pathways coach, Chris Hill as a resource when she visits in November.
- Stephanie also suggested checking in with Marie to see what data might be available from the REAL survey.
- Timeline: January-Diversity Council visit Cabinet with updates; February-Senate; March-Board.