

Cabinet Summary April 5, 2022

Present: All

New Employees

- Feb '22 new employee cohort joined the first hour of the meeting.

Previous meeting summary

- No action items from previous meeting summary.

PEAKS – 2022-23 Cohort

- Discussed/suggested next year's cohort
 - Todd M.
 - Cassie Tuff
 - Sheila Flihan
 - Maureen Erickson
 - Mike Adamo
 - Kenny Morrison
 - Jim Suriano
 - Rachel Freiberger
- **Jill will send Randy a draft email invitation.**

Recognition Items

- Pride of Pride – Danielle Del Giudice
- Heart of Hearts – Scott Jackson
- Hawks that Soar – Christina Born
- Years of Service (catch up)
 - COVID/remote operations has resulted in a backlog of Years of Service recognition celebrations as follows:
 - Academics = 42 (work with Mary to identify multiple times for awards)
 - Student Affairs = 14 (work with Amanda to identify a team meeting for awards)
 - Administrative Services = 12 (RJV attend the Very Important Meeting)
 - President = 10

Annual Plan

- Timeline: Goes to May BOT meeting.
- Subgroups identify annual goals.
- Lew suggested financial and enrollment concerns be addressed/documentated in anticipation of the MSCHE Mid-point Peer Review.
- Lew pointed out that (moving forward) sub-groups need to be very intentional about reaching out to representative stakeholders to determine strategic and annual plans.
- **Randy is meeting with Tim and will draft a communication with further instruction for workgroups.**

Other

- Jill: Utica Zoo Update—Similar to last year, we are not requiring people to use leave time, but they should check with supervisor to be sure there is appropriate office coverage etc.
- Crystal and Tom: Vacation next week.
- Tom: Print management update.