Mohawk Valley Community College
Charter Guidelines for the Orientation & First Semester Experience Workgroup

Purpose Statement:
The purpose of the Orientation & First Semester Experience Workgroup is to serve as the primary group to research, design, and recommend a plan of action for engaging first semester students into the college environment through orientation, convocation, and CF100 along with other retention initiatives as it relates to persistence and achievement of students goals.

Charter Sponsor
Vice Presidents

Charter Contacts
Guided Pathways Steering Council

Timeline
Spring 2020 – Fall 2020

Membership:
1. Student Affairs Enrollment Associate – Caitlin Graham
2. Academic Affairs CSA – Lisa Tripoli
3. Director of Holistic Student Support – Dawson McDermott
4. Student Support Advisor – Patti Antanavige
5. Student Activities Representative – Sandy Cummings
6. Office of Accessibility Representative – Katie DiCastro
7. Educational Technologies Rep – Norma Chrisman
8. Academic Dean – Todd Behrendt
9. Faculty – Nick Evanoff
10. Faculty – Sean Davis
11. Faculty - Gina St. Croix

*Co-chairs to be decided by committee membership

DOES

Task	Action
Analyze available data to better understand the needs of incoming student populations.	Analyze
Review current recommendations from Intake and Onboarding, CF 100, and Integrated Advising.	Review
Collaborate with Advisement & Enrollment Events Implementation Teams.	Collaborate
Research best practices for orienting new students to college through their first semester.	Research
Recommend solutions to address the needs of new students as they orient to college.	Recommend

DOES NOT
- Decide personnel issues
- Limit ideas based on financial considerations

GUIDING POINTS
- Be creative and think big
- Utilize data informed decision making
- Maintain a mindset of abundance
- Cultivate a culture of inquiry
- Be inclusive with the identification process with "a seek to understand" mentality
- Focus on equity

Guiding Principles for Designing Systems at MVCC
- Focus on creating a student-ready college, not on attracting college-ready students.
- As we work toward creating systems for students, focus on a single point of contact.
- Create a "Home" for students.
- Design to scale.
- Think in systems but define roles.