PROMOTION CANDIDATE WORKSHEET

Complete, sign and submit this page with your promotion materials. Candidate Name: Current Rank: Department: _____ Date of Appt.: Earned Academic Degrees: Previous Promotion Dates: Candidate's Signature: Date: <u>Background Material:</u> Please indicate if you release your human resources file to the Promotion Review Committee should they wish to see it. "Permission is hereby given to the Executive Director of Human Resources to release my official human resources file to individuals involved in the promotion review process." Candidate's Signature Date **CANDIDATE - DO NOT WRITE BELOW THIS LINE** **RECOMMENDATION SUMMARY Supervisor:** Recommends Promotion Does Not Recommend Promotion Supervisor's Signature Date 2nd Level Supervisor, if applicable: Recommends Promotion Does Not Recommend Promotion 2nd Level Supervisor's Signature Date **Promotion Review Committee:** Recommends Promotion Does Not Recommend Promotion

Promotion Review Committee Chair's Signature

Recommends Promotion

Cabinet Member's Signature

Cabinet Member:

Α	NTP	Promot	ion	Packet

Date

Date

Does Not Recommend Promotion

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Promotion Review Committee Chair's Signature

Recommends Promotion

Cabinet Member's Signature

Cabinet Member:

Α	NTP	Promot	ion	Packet

Date

Date

Does Not Recommend Promotion

SUMMARY EVALUATION – SUPERVISOR

Candidate Name:							_ Curre	nt Rank:			
Dep	artment:	<u> </u>					Date	of Appt.:			
Earı	ned Acad	emic Degrees:									
Pre	vious Pro	motion Dates									
r the leve	I being so	ought, use the	percent s	showr	n multiplie	d by the poi	nts.				
PROFESS	IONAL EF	FECTIVENESS				PROFESS	SIONAL	GROWTH			
Level II	60%	Excellent		4.0	points	Level II	20%	Excellent		4.0	points
				3.5						3.5	•
Level III	50%	Very Good		3.0		Level III	15%	Very Good		3.0	
				2.5						2.5	
Level IV	40%	Good		2.0		Level IV	15%	Good		2.0	
				1.5						1.5	
		Fair		1.0				Fair		1.0	
				0.5						0.5	
		Poor		0.0				Poor		0.0	
Level %		Χ	points	=		Level %		х	points	=	
					Α						В
COLLEGIA	<u>ALITY</u>					PUBLIC/0	сомми	INITY SERVICE			
Level II	15%	Excellent		4.0	points	Level II	5%	Excellent		4.0	points
				3.5						3.5	
Level III	30%	Very Good		3.0		Level III	5%	Very Good		3.0	
				2.5						2.5	
Level IV	40%	Good		2.0		Level IV	5%	Good		2.0	
				1.5						1.5	
		Fair		1.0				Fair		_ 1.0	
				0.5						0.5	
		Poor		0.0				Poor		0.0	
Level %		x	points	=		Level %		x	points	=	
					С						D
	A:B:		C:		D:		A+B+C+D Total Points:		ROUND TO TENTHS		
A:									-		
	ant Profess	s or – requires at le	east 2.8 po	ints; A s	ssociate Pro	fessor – require	es at least	3.0 points; Profes	sor – requi	res at lea	st 3.5 pc
	ant Profess	s or – requires at l	east 2.8 po	ints; A s				3.0 points; Profes d for promotic		res at lea	st 3.5 pc

SUMMARY EVALUATION – PROMOTION REVIEW COMMITTEE

For

Candidate Name:					Current Rank:						
Department:							Date	of Appt.:			
Earr	ed Acade	mic Degrees:									
Prev	ious Pron	notion Dates									
the level	being sou	ight, use the	percent sh	owr	n multiplie	d by the poi	nts.				
PROFESSI	ONAL EFF	ECTIVENESS				PROFESS	SIONAL C	GROWTH			
Level II	60%	Excellent		4.0	points	Level II	20%	Excellent		4.0	points
				3.5	p					3.5	·
Level III	50%	Very Good		3.0		Level III	15%	Very Good		_	
		•		2.5				,		2.5	
Level IV	40%	Good		2.0		Level IV	15%	Good		2.0	
				1.5						- 1.5	
		Fair		1.0				Fair		1.0	
				0.5						0.5	
		Poor		0.0				Poor		0.0	
₋evel %	>	κ	points	=		Level %		x	points	=	
			, ,		Α	2010.71					В
COLLEGIA	\ ITV					DURUC/	COMMI	INITY SERVICE			
	<u>VEIII</u>					1 Oblicy	CONTINIC				
Level II	15%	Excellent		4.0	points	Level II	5%	Excellent			points
				3.5						_ 3.5	
Level III	30%	Very Good		3.0		Level III	5%	Very Good		3.0	
1.07	400/	6 1		2.5			F 0/	6 1		2.5	
Level IV	40%	Good		2.0		Level IV	5%	Good		2.0	
Level IV	40%			2.0 1.5		Level IV	5%			2.0 1.5	
Level IV	40%	Good Fair		2.0 1.5 1.0		Level IV	5%	Good Fair		2.0 1.5 1.0	
-evel IV	40%	Fair		2.0 1.5 1.0 0.5		Level IV	5%			2.0 1.5 1.0 0.5	
Level IV	40%			2.0 1.5 1.0		Level IV	5%	Fair		2.0 1.5 1.0	
		Fair		2.0 1.5 1.0 0.5		Level IV	5%	Fair	points	2.0 1.5 1.0 0.5	
		Fair Poor		2.0 1.5 1.0 0.5	C		5%	Fair Poor	points	2.0 1.5 1.0 0.5 0.0	D
Level IV Level %		Fair Poor	points	2.0 1.5 1.0 0.5	С		5%	Fair Poor XA+B-	points +C+D Points:	2.0 1.5 1.0 0.5 0.0	D TO TENTHS