

**New York State
Department of Labor**

**Unemployment Insurance
Division**

Notice to Employees

Employer Registration Number

1-78 ER# 04-63733 2
MOHAWK VALLEY
COMMUNITY COLLEGE
ATTN HUMAN RESOURCES AB113
1101 SHERMAN DR.
UTICA NY 13501-5308

Employees of this firm are covered by the New York State Unemployment Insurance Law.

No deductions from wages may be made for this purpose.

If you are laid off, work less than four days a week or resign, get a "Record of Employment" form from your employer and keep a copy for your files.

Record of Employment forms must have your employer's name, registration number and address where payroll records are kept.

If you want to file an application for Unemployment Insurance:

Call the Telephone Claims Center at 1-888-209-8124 (translation services are available) or go to our website at www.labor.ny.gov.

Hearing impaired individuals who have Telephone Device for the Deaf (TTY/TDD) equipment may file a claim by calling a relay operator at 1-800-662-1220 and requesting the operator call 1-888-783-1370. Service at this number is only provided to callers using TTY/TDD equipment.

M Patricia Smith

M. Patricia Smith
Commissioner

Richard C. Marino

Richard Marino
Unemployment Insurance Director

To Employer: Post conspicuously in each workplace. For additional posters, write to: NYS Department of Labor
Liability and Determination Section
State Office Campus
Albany, NY 12240

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The NYS Department of Labor is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.