

Title III - The Pathway to Graduation Project

Gateway Courses Success Team Meeting Minutes

September 23, 2016

IT129

Meeting called to order by Ibrahim Rosic at 3:30pm

Present:

Ibrahim Rosic – Activiti Director, Kristen Raab - Writing Tutor, Breanne Rathbun- Math Tutor, Jim Roberts- EN101 Instructor, Michael Faitell- EN101 Instructor, John Swistak – MA110 Instructor, Anna Radlowski-MA110 Instructor , Salina Billins- Completion Coach , Rachel Golden- Completion Coach, Maimun Khan- Completion Coach.

Excused: Maryrose Eannace – Project Coordinator, Hilmar von Strunck – PY101 Instructor, Jason Carpenter- Academic Coach for students athletes, Maria Ramos –PY101 Instructor, Gary Kulis –MA110 Instructor, and Nivia Cavic –PY101 Instructor.

General Discussion:

The primary goal of this meeting was to discuss and evaluate progress that has been made in the three Gateway course.

Completion Coaches provided a brief overview of activities they have completed to reach-out to flagged students. Rachel Golden stated that completion coaches received over 450 flags, including kudos from faculty through Starfish. She also indicated that students who participate in this cohort have not been sorted out and assigned to coaches. It is time consuming to sort out students by hand and asked if this could be done as soon as possible.

Ibrahim Rosic says he will work with IT department to resolve this issue.

Kristen Raab indicated that students are not making tutoring appointments through Starfish. They are still using the Learning Commons Track for appointments. She also says that she saw an increase of students enrolled in EN101 requesting tutoring services.

Breanne also says that she did not get any tutoring request through Starfish.

Rachel says that it may be confusing for students to schedule tutoring appointments through Starfish and suggested that we all use only the Learning commons track for tutoring appointments. She also mentioned that Hilmar invited all coaches to his class to help students with online testing. She says that was a great experience and coaches had a chance to meet their students.

Jim Roberts and Mike Faitell stated that they made it mandatory tutoring for their students. Mike also offers extra credits to students who meet with coaches.

All faculty members present at this meeting indicated that intrusive coaching activities have a positive impact on their attendance, class participation and student performance.

Salina Billins discussed the results from the last survey and indicated that not all faculty completed it. She also talked about items for the upcoming surveys.

Anna Radlowski says that she meets with students first and tries to resolve any issues before she flags them. She also stated that Starfish does not generate a user-friendly attendance report.

All faculty members present at this meeting indicated that intrusive coaching activities have a positive impact on their attendance, class participation and student performance.

Norma Chrisman says she will look into this problem and notify Starfish support to resolve this problem.

Meeting adjourned at 4:20.