

Title III – Pathways to Graduation Project Monthly Progress Report

Grant Year: 2015-2016

Month: September

Year One - Activity Objectives:

- Design enhanced assessment and analytics
- Design completion coaching model
- Hire three completion coaches, external evaluator, instructional design consultant
- Design/renovate Learning Commons
- Design digital toolkits for customization group one - English 101, Math 110, & Psychology 101
- Evaluate progress in Year 1 and modify plan

Some progress has been made toward completing the Learning Commons, however the place is still not available for students. The contractor has finished renovation except for minor details. Workstations for students, faculty and staff were installed. However, the NYS Office of Codes has not yet issued a certificate of occupancy. The major activities associated with the first year objective that have been completed this month include:

1. Work on Learning Commons

- Touch-up work
- Window blinds installed
- Student lockers and cubbies installed
- Office and tutoring workstations installed--more furniture is expected next month.
- Project Director, Activity Director, PGP architects, PGP contractor, and other college stakeholders continue to meet weekly to input and review the renovation process.
- Application for Certificate of Occupancy is submitted.

Work needed to be completed next month: Install doors, countertops, and glass panels.

2. Starfish Integration

- Students, completion coaches, and eight faculty members started using Starfish to monitor academic progress of students enrolled in the 17 sections of the first three Gateway courses.
- Students are assigned to coaches alphabetically.
- Educational technology and IT department worked on ironing out some issues with Starfish.
- Nine faculty members teaching gateway courses completed two surveys regarding student progress.
- 450 students were flagged by faculty for academic deficiencies during this month and coaches are meeting with these students.
- Over 100 students used Starfish to schedule appointments with tutors and coaches.

3. Digital Toolkits

- Jocelyn Ireland continued to work on improving toolkits materials. Through a series of workshops, faculty members teaching the Gateway courses continued to work with the librarian on updating and improving digital toolkits.
- Five new Faculty Toolkit Teams (MA091, BI141, HI101, EN099, and DS00) have already met to start the construction of the next set of virtual toolkits. They are off to a great start under the guidance of our newly hired Instructional Design Librarian!

Fall 2016 Digital Toolkits teams members:

MA091 Introductory Algebra

Gabriel Melendez- Chair

Breanne Rathbun

Russ Penner

BI141 General Biology 1

Erica Brindisi

Richard Thomas

Melissa Barlett

HI101 History of Civilization 1

Stacy McCall

William Zogby

Roman Santos

EN099 Intro to College English

Erin Severs, Chair

Kristen Raab

David Nackley

DS090 Academic Reading

Gina St. Croix, Chair

Brendon Shaw

Norma Chrisman

4. The PGP Project Team Meeting

The PGP project team involving all key stakeholders, (20 members), has resumed their monthly meetings to ensure the smooth achievement of project objectives.

PGP Team Members: Maryrose Eannace, Ibrahim Rosic, Jennifer DeWeerth, Stephanie Reynolds, Julie Dewan, Brandon Shaw, Anna Radlowski, Dawson McDermott, Rosemary Mink, Breanne Rathbun, Kristen Raab, Rachel Golden, Franca Armstrong, James Lynch, Jim Roberts, Jocelyn Ireland, James Myers, Jennifer Fanelli, and Nivia Cavic.

5. Completion Coaches

- Use email, make phone calls, and visit classes to reach out to flag students

- Completion coaches visited 17 sections of the classes and introduced themselves to students and presented their services.
- Coaches completed the student intake form
- Helping students connect with on campus resources
- Over 100 students so far have been outreached.
- Coaches meet with students who are not enrolled in Gateway courses but are in need of assistance.
- Success team composed of faculty teaching Gateway courses, completion coaches, tutors, and the Activity Director met to discuss progress.

6. Professional Development

In an effort to better assist students in need, completion coaches continue to work on their professional development. During September, all three coaches completed a series of workshops including:

- Heroin: The Addicted Person, Family, and Community Concerns, Available Treatment
- University Partners and Transfer Center Workshop - How to Search for a College or University that Fits You
- Center for Family Life and Recovery Presentation
- In addition, they met with the Office of Accessibility Resources, and Adult Learner Services to collaboratively support our students.
- All coaches are reading *Redesigning America's Community Colleges: A Clearer Path to Student Success*. The book discussion meeting is scheduled for next month.