



MOHAWK VALLEY COMMUNITY COLLEGE

Department of Public Safety

Citation Appeal Form

NOTICE:

All appeals to the Traffic Appeals Committee must be made within ten (10) days of the date the citation was issued. Appeals may be submitted in person or mailed to the Department of Public Safety, at either office location. **The copy of the citation must be submitted with this appeal.**

**1101 Sherman Drive
Academic Building, room 106
Utica, New York 13501**

**1101 Floyd Avenue
Plumley Complex, room 118
Rome, New York 13440**

To: Chairman, Traffic Appeals Committee

Date of Citation:	Date of Appeal:	
Name:	M#:	
Home Address:	City/State:	Zip:
Vehicle License Plate:	Citation #:	

I WISH TO APPEAR IN PERSON BEFORE THE COMMITTEE

I DO NOT WISH TO APPEAR IN PERSON BEFORE THE COMMITTEE

I understand that all decisions of the committee are final, and if denied, the citation must be paid within ten (10) days from the postmarked date the notification, or the fine will double.

I request the penalty of the imposed violation of the campus traffic/parking rules and regulations as per attached parking/traffic violation be waived for the following reason(s):

Signature: _____

Date and Time: _____

Traffic Appeals Committee Use Only		Department of Public Safety Use Only	
Petition GRANTED ()	Date: _____	Date Received: _____	By: _____
Petition DENIED ()	Date: _____	Date Received: _____	By: _____
Remarks: _____			
Signed: Committee Chairperson _____		Date: _____	