# **Intersession 2020** – Registration Information

**Intersession** is a period of about three weeks intended to help the student make progress in their program. All courses are graded on the normal grading system and offered on a first come first serve basis.

Courses offered online require access to Blackboard (MV online). Access is granted after students complete registration and payment for the course.

#### **Important Dates:**

Registration for Intersession begins on November 9, 2020.

#### Use your SIRS account to schedule and pay.

Classes begin on December 21, 2020

Classes end on January 13, 2021

Grades Due on January 15, 2021 Noon

Grades available on January 19, 2021

## **Deadlines:**

**December 18**<sup>th</sup> Payment in full must be made by December 18<sup>th</sup> 2020 at 4:00 p.m. or student schedules will be cancelled for non-payment.

**December 18th** Last Day for 100% Refund.

Registration after this date requires approval from the instructor of the course and the Dean of the department offering the course.

# For courses that start on December 21, 2020

**January 7, 2021** Last Day to withdraw from the course with a "W" on your academic record. If you need to withdraw from classes use the link below:

# https://www2.mvcc.edu/secure/bbindexdrop.cfm

MVCC is closed between December 24 and January 1. Class drops that are put in will be processed when the office opens, using the date that the request was made.

## Before you schedule your courses, you must take care of the following:

- Check to see if you have any holds. Holds will prevent you from registering for a course. If you have a hold, please contact the office that issued it to clear it.
- Check to see if you meet the pre-requisites for the course.

• If there are any co-requisites for the course you want to take, you must register for all courses at the same time.

## **REGISTRATION IS A TWO STEP PROCESS:**

- 1. SCHEDULING: Temporarily reserves your class schedule.
  - Go to mvcc.edu
  - Follow the Student Information and Registration System SIRS link
  - Enter your user ID and password
  - Click on the Term for Intersession 2020
  - Click on Registration Menu
  - Click on Build your Schedule
  - Enter the CRNs and submit your choices
  - Click submit

Please complete step 2 below between November 9, 2020 and December 18, 2020

 PAYMENT AND SCHEDULED CANCELLATION: Payment for all courses is due by 4:00 p.m. on December 17, 2020. EASIEST WAY TO PAY: Use your SIRS account from <a href="www.mvcc.edu">www.mvcc.edu</a> website. (Click "View my bill, or Pay my bill")

If you are paying your balance in full there is no additional charge to pay online. Financial aid cannot be used for Intersession payment. Payment Plans are not available.

## STEPS 1 and 2 ABOVE ARE REQUIRED OR YOUR SCHEDULE WILL BE CANCELLED

New non-matriculated students only:

Please fill out the non-matric enrollment form when scheduling

https://www.mvcc.edu/records-registration/scheduling.php

Please follow the directions for a New, Non-degree seeking student.